

**ROMANBY PARISH COUNCIL**  
**Minutes of the Parish Council Meeting Held on Tuesday 14 November 2017**  
**at the Parish Office/Meeting Room**

Present: Chairman: Councillor S Bradnam  
Councillors: M Walton, R Riggs, J Davies, A Smith, S Adsett,  
K G Hardisty, A Deas  
Clerk/RFO: A W Lambert  
Public: County Councillor D Blades  
Police: Sgt S Wilson (for part of the meeting)

Min No.		Action
17/215	<p><u>Public Session</u></p> <p>County Councillor David Blades addressed the meeting to inform the Parish Council that he was now in a position to take the Cherry Tree project forward and asked that the Parish Council give their support to funding the project in the interim and that grant funds from the Locality Funding grant be applied for to pay for the work.</p> <p><b><i>Resolved: That the work be undertaken with the support of the Parish Council.</i></b>  <b><i>Proposed: Councillor Adsett. Seconded: Councillor Riggs.</i></b></p>	Clerk
17/216	<p><u>To Note Any Declarations of Business (or other) Interests by Elected Members</u></p> <p>There were no declarations of interests.</p>	
17/217	<p><u>To Receive Any Apologies for Absence by an Elected Member</u></p> <p>Apologies had been received from Councillors D A Atkinson, P Wilkinson. These apologies were noted.</p>	
17/218	<p><u>To Receive a Report from the Police</u></p> <p><b><i>Circulated: The Police Report which was noted.</i></b></p> <p>Sgt Simon Wilson had been asked to attend to give a report on recent events in the town where two teenage boys had been arrested following a police investigation. It was noted that the school and the families concerned were being given support to return to normality by multiple agencies including the Police. This was felt to be an isolated incident and the Prevent Strategy was in place at the school. A 'lessons learned' process would take place.</p> <p>With regard to the police report, it was noted that the ASB reports were five separate reports and not five people for one instance. Sgt Wilson explained the process for getting police reports to parish councils.</p> <p>With regard to the assault on the public footpath near Willow Beck it was confirmed that the culprit was in custody. The signage asking for witnesses could now be removed.</p> <p>Sgt Wilson was congratulated on his Lifetime Achievement Award and was thanked for attending the meeting.</p>	
17/219	<p><u>To Approve and Sign the Minutes of the Previous Meeting</u></p> <p>The minutes of the meeting held on Tuesday 10 October 2017 were agreed as a correct record and signed by the Chairman.</p>	
17/220	<p><u>To Consider Any Matters Arising from the Previous Meeting which have not</u></p>	

	<p><u>been Signed Off</u>  <b>Parish Council Vacancy</b>          It was noted that Hambleton District Council had received no requests for an election to take place. The Parish Council would now advertise the vacancy.</p> <p>At this point Councillor Adsett explained that she had received a request for a parishioner to join the Parks and Recreation Committee to help out but did not wish to become a Parish Councillor. It was noted that the Parks &amp; Recreation Committee would welcome the help and that the parishioner be informed.</p>	<p><b>Clerk</b></p> <p><b>Clerk/ SA</b></p>
17/221	<p><u>To Receive a Verbal Report from the Governance Committee</u>          There was nothing to report at the present time.</p>	
17/222	<p><u>To Receive a Report from the Finance Committee</u>  <b>To Approve the Invoices Received Since the Previous Meeting</b></p> <p><b><i>Circulated: The list of invoices to be paid since the last meeting for approval which were agreed unanimously.</i></b>  <b><i>Proposed: Councillor Walton. Seconded: Councillor Riggs.</i></b></p> <p><b>To Consider the Minutes of the Finance &amp; Resources Committee</b>  <b><i>Circulated: The minutes of the meeting held on Thursday 9 November 2017 and the draft estimates for 2018/19.</i></b></p> <p>The draft Reserves Policy had been discussed at the meeting and was confirmed. This would be circulated to full Council for their consideration.  <b><i>Resolved: That the draft Reserves Policy be agreed.</i></b>  <b><i>Proposed: Councillor Bradnam. Seconded: Councillor Hardisty.</i></b></p> <p>The estimates for 2018/19 were discussed at Finance &amp; Resources Committee taking into consideration the spending so far this financial year.  <b><i>Resolved: That the Parish Precept for 2018/19 to be requested from Hambleton District Council should be set at £59,884.</i></b>  <b><i>Proposed: Councillor Walton. Seconded: Councillor Adsett.</i></b></p> <p>The bank reconciliation for the period ending 31 October 2017 was circulated at the meeting and was noted.</p>	<p><b>SB</b></p>
17/223	<p><u>To Receive a Report from the Parks and Recreation Committee</u>  <b><i>Circulated: The minutes of the Parks &amp; Recreation Committee held on Tuesday 24 October 2017. The following was noted:</i></b></p> <ul style="list-style-type: none"> <li>➤ Thanks were expressed to Councillor Smith and her team for the marvellous display of poppies in the War Memorial Garden.</li> <li>➤ The issue with the play equipment at Farndale Avenue had now been resolved.</li> <li>➤ Further discussion had taken place about planting shrubs/trees around the service road on The Green and to recommend this work to the Parish Council.</li> </ul> <p><b><i>Resolved: To undertake planting work around the service road on The Green to enhance this area.</i></b>  <b><i>Proposed: Councillor Riggs. Seconded: Councillor Smith.</i></b></p>	<p><b>P&amp;R Comm.</b></p>
17/224	<p><u>To Receive a Report from the Projects &amp; Planning Committee</u>  <b><i>Circulated: The minutes of the Projects &amp; Planning Committee meeting</i></b></p>	

	<p><b><i>held on Thursday 9 November 2017. The following was noted:</i></b></p> <p>Councillor Bradnam had contacted the Heritage Lottery Fund to seek information on applying for a grant for the Re-dedication Event. The application form had been received and would be completed.</p>	<b>SB</b>
17/225	<p><u>To Receive a Report from the Joint Management Committee (N/A/Romanby JBC)</u></p> <p>Councillor Hardisty reported that no formal meeting had taken place since the last Parish Council meeting. The role of the Caretaker had been advertised with shortlisting to take place at the end of the month and interviews planned for 15 December 2017.</p>	
17/226	<p><u>To Consider Any Other Reports from Committees or Representatives to Outside Organisations</u></p> <p>The Chairman had attended the YLCA meeting. There was nothing to report at the present time.</p>	
17/227	<p><u>To Consider the Proposed Re-dedication Event and to Update the Action Plan</u></p> <p>The Re-dedication event action plan had been circulated for consideration and was updated. The following was noted:</p> <ul style="list-style-type: none"> <li>➤ A press release to be drawn up with invitations to be sent out prior to Christmas.</li> <li>➤ A generic letter to be drawn up to request sponsors.</li> <li>➤ Draft programme to be drawn up which the Community Payback Team had said they would deliver.</li> <li>➤ Food trailer had been booked.</li> <li>➤ WI would be informing the Parish Council following their meeting on 20<sup>th</sup> as to whether they would be able to serve teas and coffees.</li> <li>➤ Suggestion of a banner advertising the event.</li> <li>➤ PA system to be requested.</li> <li>➤ Play equipment to be booked.</li> </ul>	<p><b>SB</b> <b>KGH</b></p> <p><b>SB</b> <b>Clerk</b> <b>Clerk</b> <b>Clerk</b></p>
17/228	<p><u>To Receive Any Correspondence and Action Taken</u></p> <p>The list of correspondence received since the last meeting had been circulated and was noted.</p> <ul style="list-style-type: none"> <li>➤ It was agreed that the request for purchase of land be declined.</li> <li>➤ It was agreed to invite Louise Cole to the next Parks and Recreation Committee meeting to discuss the Arla field.</li> </ul>	<p><b>Clerk</b> <b>Clerk</b></p>
17/229	<p><u>To Receive Members' Reports</u></p> <p>There were no Member reports.</p>	
17/230	<p><u>To Confirm the Date of the Next Meetings</u></p> <p>Tuesday 12 December 2017          Tuesday 9 January 2018          Tuesday 13 February 2018          Tuesday 13 March 2018          Tuesday 10 April 2018 (Annual Assembly)          Tuesday 8 May 2018 (Annual Meeting)</p> <p>All meetings to commence at 7.00 pm.</p>	<b>ALL</b>

There being no further business the meeting closed at 8.55 pm.

17 November 2017