

ROMANBY PARISH COUNCIL
Minutes of the Parish Council Meeting Held on Tuesday 12 September 2017
at the Parish Office/Meeting Room

Present: Chairman: Councillor S Bradnam
 Councillors: M Walton, A Deas, R Riggs, K G Hardisty, D A Atkinson,
 J Davies, A Widdowson, A Smith, P Wilkinson, M West
 Clerk/RFO: A W Lambert
 Public: County Councillor D Blades

Min No.		Action
17/107	<u>Public Session</u> County Councillor David Blades addressed the meeting to inform the Parish Council of the following: <ul style="list-style-type: none"> ➤ A 'No Cold Calling' zone had been created at St Stephens Gardens. ➤ Work to cut back the shrubbery at the public footpath between Thornborough Road and Mill Hill Lane had been undertaken. ➤ The Locality Funding was explained. An application form was available from Louise Marwood at North Yorkshire County Council. Councillor Hardisty reported on a new street light on Grassington Avenue.	Clerk
17/108	<u>To Note Any Declarations of Business (or other) Interests by Elected Members</u> There were no declarations of interests.	
17/109	<u>To Receive Any Apologies for Absence by an Elected Member</u> Apologies had been received from Councillor S Adsett. These apologies were noted.	
17/110	<u>To Approve and Sign the Minutes of the Previous Meeting</u> The minutes of the meeting held on Tuesday 11 July 2017 were agreed as a correct record and signed by the Chairman. Proposed: Councillor Hardisty. Seconded: Councillor Deas.	
17/111	<u>To Consider Any Matters Arising from the Previous Meeting which have not been Signed Off</u> There were no matters arising and actions were noted.	
17/112	<u>To Receive a Report from the Police</u> Circulated: A written report from the Police. The report was noted.	
17/113	<u>To Receive a Verbal Report from the Governance Committee</u> <ul style="list-style-type: none"> ➤ The ICO application had been completed and registered. ➤ Work on the Reserves Policy would be completed for the Finance & Resources Committee. ➤ Work on the Assets Register was ongoing. ➤ The annual review of Standing Orders and Terms of Reference would be undertaken by each committee. 	SB Clerk ALL
17/114	<u>To Receive a Report from the Finance Committee</u> To Approve the Invoices Received Since the Previous Meeting Circulated: The list of invoices to be paid since the last meeting for	

	<p>approval which were agreed unanimously. Proposed: Councillor Walton. Seconded: Councillor Atkinson.</p> <p>The updated bank reconciliation statement was circulated at the meeting and noted. Progress against the budget headings would be discussed at the Finance & Resources Committee and reported back to full Council at the next meeting.</p> <p>It was noted that Councillor Hardisty had undertaken the first quarter financial check and reported that the exercise had been very useful and everything seemed to be in order.</p>	F&R
17/115	<p><u>To Receive a Report from the Parks and Recreation Committee</u> Circulated: The minutes of the Parks & Recreation Committee held on Thursday 3 August 2017. The following was noted:</p> <ul style="list-style-type: none"> ➤ The gardening contract had now been terminated with new arrangements in place with SGS. ➤ Estimates were being sought for work to the footpath at Broomfield Park. <p>It was suggested that the old signage in the parks be removed. This was agreed.</p> <p>It was noted that fencing and 'keep out' signage had been erected on the Arla cricket field site. Councillor Wilkinson reported he would be meeting with a representative of Arla to discuss the site. The Clerk agreed to let Councillor Wilkinson have the number of requests for allotments ready for that meeting.</p>	<p>Clerk</p> <p>Clerk</p>
17/116	<p><u>To Receive a Report from the Projects & Planning Committee</u> The meeting set up for Thursday 7 September 2017 had not been quorate due to unforeseen circumstances. Councillor Smith reported on the following:</p> <ul style="list-style-type: none"> ➤ The first training for the Community Speed Watch had been undertaken with only Parish Councillors present. A second training session would be set up. ➤ The Youth event at the Leisure Park had taken place in August which was felt to be positive. ➤ The re-dedication event action plan would be re-circulated to the Parish Council. ➤ A reminder about the Scarecrow Festival was given with volunteers required for the creation of a scarecrow. ➤ The next meeting would take place at 7.00 pm on Thursday 5 October 2017. <p>Planning Applications Circulated: The planning application spreadsheet: It was noted that the planning applications for The Golden Lion and 62 Thirsk Road would be going to the Planning Committee.</p>	<p>Clerk</p> <p>Clerk</p> <p>ALL</p> <p>P&P</p>
17/117	<p><u>To Receive a Report from the Joint Management Committee (N/A/Romanby JBC)</u> A meeting of the Joint Burial Committee had been held on Tuesday 5 September 2017. Discussion had taken place regarding the new Memorial Wall and proposals for the chapels.</p>	
17/118	<u>To Consider Any Other Reports from Committees or Representatives to</u>	

	<u>Outside Organisations</u> There was currently nothing to report.	
17/119	<u>To Receive Any Correspondence and Action Taken</u> The list of correspondence received since the last meeting had been circulated and was noted.	
17/200	<u>To Receive Members' Reports</u> Councillor Wilkinson suggested applying to the District Council for a 'Making the Difference' grant for the re-dedication event. Councillor Davies reported on her visit to the prison site the previous week. It was noted that there was a further open day on Saturday 16 September 2017 from 10.00 am – 3.00 pm with a further open day on Saturday 30 September 2017.	
17/201	<u>To Confirm the Date of the Next Meetings</u> Tuesday 10 October 2017 Tuesday 14 November 2017 Tuesday 12 December 2017 Tuesday 9 January 2018 Tuesday 13 February 2018 Tuesday 13 March 2018 Tuesday 10 April 2018 (Annual Assembly) Tuesday 8 May 2018 (Annual Meeting) All meetings to commence at 7.00 pm.	ALL

There being no further business the meeting closed at 8.10 pm.

18 September 2017