

ROMANBY PARISH COUNCIL
Minutes of the Parish Council Meeting Held on Tuesday 10 January 2017
at the Parish Office/Meeting Room

Present: Chairman: Councillor S Bradnam
Councillors: M Walton, M West, R Riggs, S Adsett, A Smith,
P Wilkinson, K G Hardisty, A Deas,
A Widdowson
Clerk/RFO: A W Lambert
Public: County Councillor David Blades

Min No.		Action
17/01	<u>Public Session</u> County Councillor Blades reported that NYCC would not undertake any extension of white lining on The Green to alleviate parking issues. Residents should be encouraged to contact the Police with any parking issues. The Clerk would contact the parishioner to inform them of this. It was noted that resurfacing work to the car park at County Hall would be undertaken at weekends up to the end of February. Residents had been informed. Further information on the Blue Stone ground was still awaited.	Clerk
17/02	<u>To Note Any Declarations of Business (or other) Interests by Elected Members</u> There were no declarations of business or other interests.	
17/03	<u>To Receive Any Apologies for Absence by an Elected Member</u> Apologies had been received from Councillor D A Atkinson.	
17/04	<u>To Approve and Sign the Minutes of the Previous Meeting</u> The minutes of the meeting held on Tuesday 13 December 2016 were agreed as a correct record and signed by the Chairman. Proposed: Councillor Deas. Seconded: Councillor West.	
17/05	<u>To Consider Any Matters Arising from the Previous Meeting which have not been Signed Off</u> ➤ It was noted that meter readings had been submitted to NPower.	
17/06	<u>To Receive a Report from the Police</u> Circulated: A written report from the Police. The report was noted.	
17/07	<u>To Receive a Report from the Governance Committee</u> The Chairman reported that no meeting had taken place since the last full Council meeting but that a meeting would be arranged to take matters forward.	SB/ Clerk
17/08	<u>To Receive a Report from the Finance Committee</u> To Approve the Invoices Received Since the Previous Meeting Circulated: The list of invoices to be paid since the last meeting for approval which were agreed unanimously. Proposed: Councillor Walton. Seconded: Councillor West. A Finance & Resources Committee would be arranged.	Clerk

	<p>It was noted at this point that Romanby Football Club had folded and as such a refund would be due to them.</p>	Clerk
17/09	<p><u>To Receive a Report from the Parks and Recreation Committee</u> The Parks & Recreation Committee had met on Monday 9 January 2017 to discuss the contracts for the next three years. The following timeline had been agreed:</p> <ul style="list-style-type: none"> ➤ Monday 16 January 2017 – advertise the invitation to tender. Direct contact would be undertaken with existing contractors. Site visits would be offered by appointment. ➤ Monday 20 February 2017 at 5.00 pm – closing date for tenders. ➤ Monday 20 February 2017 at 6.00 pm – opening of tenders – all welcome. ➤ Tuesday 21 February 2017 – tenders will be loaded onto the back office of the website and will be made available to all Members of the Parish Council. Responses will be scored. ➤ Thursday 23 February 2017 – Parks & Recreation Committee to consider tenders and recommend / identify potentially successful candidates. All Members of the Parish Council invited. ➤ Tuesday 28 February 2017 – potential date for extra-ordinary full Council meeting should Council wish to do this. <p><i>Resolved: That the Parks and Recreation Committee come to an informed judgement of potential contractors with an input from the Chair of Finance & Resources Committee and that no extra-ordinary meeting of the Parish Council would be required.</i></p> <p>It was noted that the detailed contracts were available in the back office of the website.</p> <p>It was noted that correspondence had been received from two parishioners regarding the new play equipment.</p> <p>It was noted that volunteers may be required to cut the War Memorial Garden for a further year if contractors were not willing to undertake this.</p>	
17/10	<p><u>To Receive a Report from the Projects & Planning Committee</u> It was noted that a meeting had taken place on Thursday 5 January 2017 and the following discussed:</p> <ul style="list-style-type: none"> ➤ Youth Council / Chairs Award – some publicity would be undertaken. ➤ A public meeting for the Community Speed Watch initiative to be arranged. ➤ Two boundary signs have been approved and amended costs were being sought. ➤ The planning application for the trial bike track at Willow Beck had been considered as this had been amended. HDC Planning Department would be asked to confirm whether there were any time restrictions and hours of use condition. Information on the noise level was still awaited. ➤ The risk register work was ongoing and would be in the back office for information. Councillor Widdowson suggested that the assets register be used throughout this work. ➤ The next meeting would be held on Thursday 2 February 2017 and would be a single item agenda to discuss the re-dedication of the War Memorial Garden and a list of tasks would be drawn up. All Councillors were welcome to attend. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>AD/AW</p> <p>ALL</p>

17/11	<u>To Receive a Report from the Joint Management Committee (N/A/Romanby JBC)</u> It was noted that no meeting had taken place. Ray Gill was now working in the Parish Office.	
17/12	<u>To Consider Any Other Reports from Committees or Representatives to Outside Organisations</u> YLCA Joint Executive Board – Saturday 14 January 2017. The Chairman to attend and report back at the next meeting.	SB
17/13	<u>To Receive Any Correspondence and Action Taken</u> The list of correspondence received since the last meeting had been circulated and was noted. ➤ Complaints about the new play equipment – a response would be drafted.	Parks
17/14	<u>To Consider Any Other Business</u> ➤ The Clerk to ask the contractor to look at the War Memorial Clock as this was running fast. ➤ The dog warden to be asked to undertake further marking of pavements. ➤ It was noted that the Parish Council had been shortlisted for the Parish Council of the Year Community Awards.	Clerk Clerk
17/15	<u>To Confirm the Date, Time and Location of the Next Meeting</u> The next meeting to take place on Tuesday 14 February 2017 at 7.00 pm.	ALL

There being no further business the meeting closed at 8.20 pm.

10 January 2017