



6 May 2026

Dear Councillor

You are hereby summoned to attend the ANNUAL meeting of Romanby Parish Council, to be held on **TUESDAY 12 MAY 2026** at 7.00 pm at Romanby Parish Office.

Mrs A W Lambert (PARISH CLERK)

*There will be a public session prior to the meeting, this will commence at 7.00 – 7.30 pm.
(Members of the public must adhere to the rules set by the council for this session)*

AGENDA

Agenda Item	Detail	Papers
1. Election of Chair	To receive nominations and elect a Chair for the forthcoming year. The appointed Chair to sign the declaration of office.	
1. Declarations of Business Interests	To note Any declarations of business (or other) Interests by Elected Members.	
2. Apologies / Introductions	To receive any apologies for absence from an Elected Member.	
3. Appointments	To make appointments for the forthcoming year: (i) Vice-Chair (ii) Committees (JBC/Finance & Resources/Parks & Recreation/Projects & Planning/Governance) (iii) Parish Council representatives (YLCA)	
4. Minutes	To approve and sign the minutes of the previous meeting.	shared
5. Matters Arising	To consider any matters arising from the previous minutes which have not been signed off: ➤ Parish Council Vacancy.	shared
6. Policies / Standing Orders	To agree / confirm policies / standing orders / financial regulations.	shared
7. Reports	To consider reports from: (a) Clerk's Report (b) The Police Report (c) NYC Report (Councillor Peter Wilkinson) (d) Any other authority (e) Governance Committee (f) Finance Committee (i) To Agree the Invoices (ii) To consider the Bank Reconciliation (iii) Year End 2024/25 (AGAR) (g) Parks and Recreation Committee (h) Projects and Planning Committee (i) Joint Management Committee (N/A/Romanby JBC) (j) Outside organisations.	shared shared verbal Update shared shared verbal update verbal update verbal update verbal update
8. Correspondence	To receive any correspondence and action taken.	shared
9. Members' Reports	To receive Members' reports.	
10. Date of Next Meeting	To confirm the date of the next meeting. Tuesday 9 June 2026 at 7.00 pm.	

Clerk / RFO