

**ROMANBY PARISH COUNCIL**  
**Minutes of the ORDINARY Parish Council Meeting Held on**  
**Tuesday 10 February 2026**  
**At Romanby Parish Office**

Present: Chair: Councillor S Bradnam  
Councillors: S Adsett, P Wilkinson, J Davies, D A Atkinson,  
N Jones  
Clerk/RFO: A W Lambert  
Admin. Assistant: S Gannaway  
Public: None  
Police: None

Min No.		Action
26 / 20 Introductions / Welcome	The Chair welcomed everyone to the meeting.	
26 / 21 Declarations of Business Interests	<u>To Note Any Declarations of Business (or other) Interests by Elected Members</u> There were no declarations of business interests.	
26 / 22 Apologies	<u>To Receive Any Apologies for Absence by an Elected Member</u> Councillors K G Hardisty, D Jemson, J Town, A Deas, B Phillips	
26 / 23 Open Forum	<u>To Hold Open Forum</u> There were no members of the public present.	
26 / 24 Minutes	<u>To Approve and Sign the Minutes of the Previous Meeting</u> The minutes of the Parish Council meeting held on Tuesday 13 January 2026 had been circulated prior to the meeting. <b>Resolved: That the minutes be agreed as a correct record and signed by the Chair.</b>	
26 / 25 Matters Arising	<u>To Consider Any Matters Arising from the Previous Meeting which have not been Signed Off</u> <b>Parish Council Vacancy</b> It was noted that there had not been a call for election for the Parish Council Vacancy. The Parish Council was now free to co-op to the role.	<b>Clerk</b>
26 / 26 Clerk's Report	<u>To Receive the Clerk's Report</u> <b>Shared: The Clerk's Report which was noted.</b> <b>Administration</b> ➤ British Toilet Association – Survey ➤ Community Emergency Plan ➤ Parish Council Vacancy ➤ Asset Register  <b>Finance &amp; Resources</b> Grasscutting and other contracts – noted.  <b>Correspondence</b> Christmas Lights on The Green – to be investigated.	
26 / 08	To Receive a Report from North Yorkshire Councillor Peter Wilkinson	

<b>North Yorkshire Council Report</b>	Councillor Wilkinson reported on the following: <ul style="list-style-type: none"> <li>➤ Locality Budget offer - £3,600 – thanks were expressed to PW.</li> <li>➤ Northallerton Leisure Centre has received an award.</li> <li>➤ Presentation on North Yorkshire Corporate Parenting and Foster Parents.</li> <li>➤ North Yorkshire budget information.</li> <li>➤ Video from North Yorkshire Council presenting budget challenges.</li> <li>➤ Meeting with the Chief Constable regarding crime figures.</li> </ul>	
<b>26 / 09 Police Report</b>	<u>To Receive a Report from the Police</u> The police report was noted.	
<b>26 / 10 Any other Authority</b>	<u>To Receive a Report from any other Authority</u> There was no report from any other Authority.	
<b>26 / 11 Governance Committee</b>	<u>To Receive a Report from the Governance Committee</u> The draft business case regarding staffing had been shared with Council members.  <b>Resolved: That the Business Case be agreed.</b>	
<b>26 / 12 Finance &amp; Resources Committee</b>	<u>To Receive a Report from the Finance Committee</u> <b>To Approve the invoices received since the Previous Meeting</b> <b>Circulated: The list of invoices to be paid since the last meeting for approval.</b> <b>Resolved: That the invoices be agreed unanimously.</b>  <b>Bank Reconciliation</b> The bank reconciliation to December 2025 was shared and was noted. The current balances were: <ul style="list-style-type: none"> <li>➤ Community Account - £7,410.20 cr</li> <li>➤ Business Premium Account - £43,473.64 cr</li> </ul> <b>Resolved: That a donation of £100 be made to Northallerton Silver Band for their performance at the Christmas event.</b>	
<b>26 / 13 Parks &amp; Recreation Committee</b>	<u>To Receive a Report on Parks and Recreation</u> The Chair of the Parks and Recreation Committee gave a verbal update. There was currently nothing to report.	
<b>26 / 14 Projects &amp; Planning Committee</b>	<u>To Receive a Report from the Projects &amp; Planning Committee</u> The Chair gave an update on projects: <p><b>War Memorial Clock</b>  Photographs of the work to the War Memorial Clock had been requested from Facades. Work to progress the grant funding application for the mechanism of the clock was ongoing.</p> <p><b>Proposed Community Hub</b>  It was noted that work to draw up a consultation document regarding the proposed community hub was ongoing.</p> <p><b>Planning</b>  <b>Shared: The list of planning applications.</b>  It was noted that there was no North Yorkshire planning committee</p>	

	meeting in February.	
<b>26 / 15 Joint Burial Committee</b>	<u>To Receive a Report from the Joint Management Committee (N/A/Romanby JBC)</u> Everything with the cemetery was good.	
<b>26 / 16 Outside Organisations</b>	<u>To Consider any Reports from Outside Organisations</u> The Joint Executive Board of the YLCA had been held.	
<b>26 / 17 Correspond- ence</b>	<u>To Receive Any Correspondence and Action Taken</u> <b><i>Circulated: A list of correspondence received since the last meeting.</i></b> The correspondence list was noted.	
<b>26 / 18 Member Reports</b>	<u>To Receive any Member Reports</u> The owner of the new shop in Romanby had been asked if he could adjust the lights as these were shining into properties further down the road.	
<b>26 / 19 Date of the Next Meeting</b>	<u>To Confirm the Date, Time, and Location of the Next Meeting</u> Tuesday 10 March 2026 commencing at 7.00 pm. All meetings to commence at 7.00 pm at the Parish Office.	<b>ALL</b>

There being no further business the meeting closed at 8.00 pm.

February 2026