

ROMANBY PARISH COUNCIL
Minutes of the ORDINARY Parish Council Meeting Held on
Tuesday 10 March 2026
At Romanby Parish Office

Present: Chair: Councillor S Bradnam
Councillors: S Adsett, P Wilkinson, J Davies, D A Atkinson,
N Jones, K G Hardisty, D Jemson, J Town,
A Deas
Clerk/RFO: A W Lambert
Admin. Assistant: S Gannaway
Public: None
Police: PC Thorpe, PCSO McFarlane

Min No.		Action
26 / 39 Introductions / Welcome	The Chair welcomed everyone to the meeting.	
26 / 40 Declarations of Business Interests	<u>To Note Any Declarations of Business (or other) Interests by Elected Members</u> There were no declarations of business interests.	
26 / 41 Apologies	<u>To Receive Any Apologies for Absence by an Elected Member</u> Councillor B Phillips.	
26 / 42 Open Forum	<u>To Hold Open Forum</u> There were no members of the public present.	
26 / 43 Minutes	<u>To Approve and Sign the Minutes of the Previous Meeting</u> The minutes of the Parish Council meeting held on Tuesday 10 February 2026 had been circulated prior to the meeting. Resolved: That the minutes be agreed as a correct record and signed by the Chair.	
26 / 44 Matters Arising	<u>To Consider Any Matters Arising from the Previous Meeting which have not been Signed Off</u> There were no matters arising.	
26 / 45 Clerk's Report	<u>To Receive the Clerk's Report</u> Shared: The Clerk's Report which was noted. Administration <ul style="list-style-type: none"> ➤ Work to log YLCA Law and Governance topics as part of the Business Continuity work. ➤ Committee meeting dates to be agreed. ➤ Parish Council vacancy which had been advertised through social media and parish noticeboards. Finance & Resources Contracts Work to draw up paperwork for the procurement exercise later this year is underway. The Chair of Parks and Recreation will review the contracts ready for sending out to prospective contractors.	
26 / 46	To Receive a Report from North Yorkshire Councillor Peter Wilkinson	

<p>North Yorkshire Council Report</p>	<p>Councillor Wilkinson reported on the Arla planning application. He would be writing to North Yorkshire Council to urge them to consider this application at Committee. North Yorkshire Council were also taking place regarding the clearing of the site.</p> <p>Thanks were expressed to Councillors Bradnam and Wilkinson for their work on behalf of the Parish Council.</p>	
<p>26 / 47 Police Report</p>	<p><u>To Receive a Report from the Police</u> The police report was noted. Two police officers were in attendance to discuss the report and issues around The Green area with damage to cars taking place. It was suggested that the Parish Council should engage with the Community Safety Hub. The Police agreed to make a referral. There was also concern regarding cold calling. The Clerk to seek information from Trading Standards and source a supply of notices for parishioners to use.</p>	
<p>26 / 48 Any other Authority</p>	<p><u>To Receive a Report from any other Authority</u> There was no report from any other Authority.</p>	
<p>26 / 49 Governance Committee</p>	<p><u>To Receive a Report from the Governance Committee</u> The work on the Staffing Review continues in the background.</p>	
<p>26 / 50 Finance & Resources Committee</p>	<p><u>To Receive a Report from the Finance Committee</u> To Approve the invoices received since the Previous Meeting <i>Circulated: The list of invoices to be paid since the last meeting for approval.</i> <i>Resolved: That the invoices be agreed unanimously.</i></p> <p>Bank Reconciliation The bank reconciliation to 28 February 2026 was shared and was noted. The current balances were: <ul style="list-style-type: none"> ➤ Community Account - £7,515.87 cr ➤ Business Premium Account - £43,597.80 cr </p>	
<p>26 / 51 Parks & Recreation Committee</p>	<p><u>To Receive a Report on Parks and Recreation</u> The Chair of the Parks and Recreation Committee gave a verbal update. The Parks and Recreation quarterly inspection had taken place. The Chair would work through the issues.</p>	
<p>26 / 52 Projects & Planning Committee</p>	<p><u>To Receive a Report from the Projects & Planning Committee</u> War Memorial Clock Grant funding had been applied for.</p> <p>Proposed Community Hub The public consultation was ready to be launched.</p> <p>Planning <i>Shared: The list of planning applications.</i> The planning applications were noted.</p>	
<p>26 / 53 Joint Burial Committee</p>	<p><u>To Receive a Report from the Joint Management Committee (N/A/Romanby JBC)</u> <i>Shared: JBC minutes and agenda.</i></p>	

	The JBC had met the previous week and had discussed the ownership of the cemetery. It was noted that the finances were in a healthy position.	
26 / 54 Outside Organisations	<u>To Consider any Reports from Outside Organisations</u> There were no further reports.	
26 / 55 Correspond- ence	<u>To Receive Any Correspondence and Action Taken</u> <i>Circulated: A list of correspondence received since the last meeting.</i> The correspondence list was noted.	
26 / 56 Member Reports	<u>To Receive any Member Reports</u> There were no member reports.	
26 / 57 Date of the Next Meeting	<u>To Confirm the Date, Time, and Location of the Next Meeting</u> Tuesday 14 April 2026 commencing at 6.00 pm – Annual Assembly. Tuesday 14 April 2026 commencing at 7.00 pm – Parish Council.	ALL

There being no further business the meeting closed at 8.30 pm.

April 2026