

**ROMANBY PARISH COUNCIL**  
**Minutes of the ORDINARY Parish Council Meeting Held on**  
**Tuesday 13 January 2026**  
**At Romanby Parish Office**

Present: Chair: Councillor S Bradnam  
 Councillors: S Adsett, P Wilkinson, J Davies, K G Hardisty,  
 D Jemson, J Town, N Jones, A Deas, B Phillips  
 Clerk/RFO: A W Lambert  
 Admin. Assistant: Apologies  
 Public: None  
 Police: None

Min No.		Action
<b>26 / 01</b> <b>Introductions / Welcome</b>	<p>The Chair welcomed everyone to the meeting.</p> <p>It was noted at this point that Adam Everington had resigned from the role of Parish Councillor. The Local Authority had been advised of the vacancy.</p>	<b>Clerk</b>
<b>26 / 02</b> <b>Declarations of Business Interests</b>	<p><u>To Note Any Declarations of Business (or other) Interests by Elected Members</u></p> <p>There were no declarations of business interests.</p>	
<b>26 / 03</b> <b>Apologies</b>	<p><u>To Receive Any Apologies for Absence by an Elected Member</u></p> <p>Councillors D A Atkinson,</p>	
<b>26 / 04</b> <b>Open Forum</b>	<p><u>To Hold Open Forum</u></p> <p>There were no members of the public present.</p>	
<b>26 / 05</b> <b>Minutes</b>	<p><u>To Approve and Sign the Minutes of the Previous Meeting</u></p> <p>The minutes of the Parish Council meeting held on Tuesday 9 December 2025 had been circulated prior to the meeting.</p> <p><b><i>Resolved: That the minutes be agreed as a correct record and signed by the Chair.</i></b></p>	
<b>26 / 06</b> <b>Matters Arising</b>	<p><u>To Consider Any Matters Arising from the Previous Meeting which have not been Signed Off</u></p> <p>There were no matters arising.</p>	
<b>26 / 07</b> <b>Clerk's Report</b>	<p><u>To Receive the Clerk's Report</u></p> <p><b><i>Shared: The Clerk's Report which was noted.</i></b></p> <p><b>Administration</b></p> <p>The Clerk explained the ongoing work to digitalise the Asset Register bringing together historic items and more recent items. This is a huge piece of work which will be undertaken in slow time.</p> <p><b>Finance &amp; Resources</b></p> <p>It was noted that the Tesco Stronger Starts grant funding token box was now active to 31 March 2026.</p> <p>Banking issues have arisen with trying to pay an invoice. This has now been resolved but brought to the forefront the issues with not having BACs facilities. Some work has now been undertaken to start to be able to undertake BACs payments going forward.</p>	

<b>26 / 08 North Yorkshire Council Report</b>	<p><u>To Receive a Report from North Yorkshire Councillor Peter Wilkinson</u></p> <p>Councillor Wilkinson reported on the following:</p> <ul style="list-style-type: none"> <li>➤ NYC budget information with a 4.99% precept figure.</li> <li>➤ Demand on SEN funding.</li> <li>➤ Adult Social Care Ofsted and funding.</li> <li>➤ Work following the Boundary Commission Review.</li> <li>➤ Garden Waste Licence information now £52.00 per annum.</li> </ul>	
<b>26 / 09 Police Report</b>	<p><u>To Receive a Report from the Police</u></p> <p>The police report was noted.</p>	
<b>26 / 10 Any other Authority</b>	<p><u>To Receive a Report from any other Authority</u></p> <p>There was no report from any other Authority.</p>	
<b>26 / 11 Governance Committee</b>	<p><u>To Receive a Report from the Governance Committee</u></p> <p>There was currently nothing to report.</p>	
<b>26 / 12 Finance &amp; Resources Committee</b>	<p><u>To Receive a Report from the Finance Committee</u></p> <p><b>To Approve the invoices received since the Previous Meeting</b></p> <p><b>Circulated: The list of invoices to be paid since the last meeting for approval.</b></p> <p><b>Resolved: That the invoices be agreed unanimously.</b></p> <p><b>Bank Reconciliation</b></p> <p>The bank reconciliation to December 2025 was shared and was noted.</p> <p>The current balances were:</p> <ul style="list-style-type: none"> <li>➤ Community Account - £14,117.25 cr</li> <li>➤ Business Premium Account - £55,473.64 cr</li> </ul>	
<b>26 / 13 Parks &amp; Recreation Committee</b>	<p><u>To Receive a Report on Parks and Recreation</u></p> <p>The Chair of the Parks and Recreation Committee gave a verbal update:</p> <ul style="list-style-type: none"> <li>➤ The seesaw at Broomfield Park had been highlighted as needing repair.</li> <li>➤ Other small repairs had been undertaken.</li> </ul> <p><b>Resolved: To consider the current remaining budget for equipment repairs and seek quotations for the repair to the seesaw.</b></p>	
<b>26 / 14 Projects &amp; Planning Committee</b>	<p><u>To Receive a Report from the Projects &amp; Planning Committee</u></p> <p>The Chair gave an update on projects:</p> <p><b>War Memorial Clock</b></p> <p>The work to refurbish the clock tower had been completed. Work required going forward would be the clock mechanism and the two clock faces.</p> <p><b>Planning</b></p> <p><b>Shared: The list of planning applications.</b></p> <p>It was noted that the NYC Planning Committee had been cancelled. The list of planning applications was noted.</p>	

<b>26 / 15 Joint Burial Committee</b>	<u>To Receive a Report from the Joint Management Committee</u> <u>(N/A/Romanby JBC)</u> It was noted that there had been no meeting since the previous Parish Council meeting. Everything with the cemetery was satisfactory.	
<b>26 / 16 Outside Organisations</b>	<u>To Consider any Reports from Outside Organisations</u> It was noted that YLCA had appointed a new Chief Officer.	
<b>26 / 17 Correspond- ence</b>	<u>To Receive Any Correspondence and Action Taken</u> <b><i>Circulated: A list of correspondence received since the last meeting.</i></b> The correspondence list was noted.	
<b>26 / 18 Member Reports</b>	<u>To Receive any Member Reports</u> Councillor Wilkinson asked to pass on thanks to the Chair and Clerk for the organisation around the Christmas Event which once again had been a success.  Donations to Northallerton Silver Band and Paul Ellis' charity of choice would be considered and agreed at the February meeting.	<b>Clerk</b>
<b>26 / 19 Date of the Next Meeting</b>	<u>To Confirm the Date, Time, and Location of the Next Meeting</u> Tuesday 10 February 2026 commencing at 7.00 pm. All meetings to commence at 7.00 pm at the Parish Office.	<b>ALL</b>

There being no further business the meeting closed at 7.50 pm.

January 2026