

ROMANBY PARISH COUNCIL
Minutes of the ORDINARY Parish Council Meeting Held on
Tuesday 14 October 2025
At Romanby Parish Office

Present: Chair: Councillor S Bradnam
 Councillors: S Adsett, P Wilkinson, A Everington, N Jones, B Phillips, J Town, J Davies, K G Hardisty, A Deas
 Clerk/RFO: A W Lambert
 Admin. Assistant: S Gannaway
 Public: No public present
 Police: No police present

Min No.		Action
25 / 149 Introductions / Welcome	The Chair welcomed everyone to the meeting.	
25 / 150 Declarations of Business Interests	<u>To Note Any Declarations of Business (or other) Interests by Elected Members</u> There were no declarations of business interests.	
25 / 151 Apologies	<u>To Receive Any Apologies for Absence by an Elected Member</u> Councillors D Jemson and D A Atkinson.	
25 / 152 Open Forum	<u>To Hold Open Forum</u> There were no members of the public present.	
25 / 153 Minutes	<u>To Approve and Sign the Minutes of the Previous Meeting</u> The minutes of the Parish Council meeting held on Tuesday 9 September 2025 had been circulated prior to the meeting. <i>Resolved: That the minutes be agreed as a correct record and signed by the Chair.</i>	
25 / 154 Matters Arising	<u>To Consider Any Matters Arising from the Previous Meeting which have not been Signed Off</u> NYC Litterbins The Clerk informed the Parish Council that although issues with the bins had improved, two areas had been reported to NYC this week. It was noted that NYC had agreed to a larger bin in the lay-by on Lees Lane. Remembrance Sunday Remembrance Sunday would be held on Sunday 9 November 2025 at 10.45 am at the War Memorial Garden. Around twenty Northallerton Squadron Air Cadets would be in attendance. The poppy wreath had been ordered to be picked up on 1 November 2025.	
25 / 155 Clerk's Report	<u>To Receive the Clerk's Report</u> Shared: The Clerk's Report which was noted. Administration The Clerk had attended the Clerks Forum that day the subject of which had been Council Budget Setting.	

	<p>It was noted that all updated Councillor declarations of business interests had been completed and would be sent to the NYC Monitoring Officer.</p> <p>Correspondence NYC – Cycling Network Development for Northallerton. It was noted that Romanby was not in scope for this developmental work.</p>	
25 / 156 NYC Report	<p><u>To Receive a Report from Councillor Peter Wilkinson</u> Councillor Wilkinson reported on the proposed new care home facilities off Boroughbridge Road. A planning application would be submitted in due course.</p> <p>It was also noted that the NYC budget for 2026/2027 would be tight due to the deficit situation.</p>	
25 / 157 Police Report	<p><u>To Consider the Police Report</u> Shared: The Police Report which was noted. The Clerk asked the Council to note correspondence from a parishioner on Manor Green outlining the issue of ball games being played and asking for signage. The Police had visited the area and would report back at the November meeting.</p> <p>It was also noted that cyber crime was on the increase, and it would be useful to know of any incidents on the police report.</p>	
25 / 158 Any other Authority	<p><u>To Receive a Report from any other Authority</u> There was no report from any other Authority.</p>	
25 / 159 Governance Committee	<p><u>To Receive a Report from the Governance Committee</u> The Chair gave an update on the Staffing Review. The draft Business Case had been drawn up and would be circulated to Parish Councillors. The chair asked Councillors to note that there may be redundancy costs involved.</p> <p>Resolved: To move forward with the Parks and Open Spaces role.</p>	Chair
25 / 160 Finance & Resources Committee	<p><u>To Receive a Report from the Finance Committee</u> To Approve the invoices received since the Previous Meeting Circulated: The list of invoices to be paid since the last meeting for approval. Resolved: That the invoices be agreed unanimously.</p> <p>Bank Reconciliation The bank reconciliation for October 2025 was shared and was noted. The current balances were:</p> <ul style="list-style-type: none"> ➤ Community Account - £40,017. 25 Cr ➤ Business Premium Account - £60,297.70 Cr 	
25 / 161 Parks & Recreation Committee	<p><u>To Receive a Report on Parks and Recreation</u> Shared: A report of the Parks and Recreation Committee meeting held on Thursday 18 September 2025. The Chair reported on the following:</p> <ul style="list-style-type: none"> ➤ Minor repairs to the play equipment were ongoing. 	

	<ul style="list-style-type: none"> ➤ Further assessments would take place regarding repainting of the play equipment. ➤ The seat at the War Memorial Garden would be moved the following year. ➤ The toilets at the Pavilion had been deep cleaned and the ceiling were currently being repainted. ➤ The guttering at the Pavilion had been cleaned out. ➤ The meadow had now been cut – thanks you to Councillor Phillips. Further work would be undertaken in the Spring. ➤ The hedge-cutting was ongoing with three small play areas to complete. 	
25 / 162 Projects & Planning Committee	<p><u>To Receive a Report from the Projects & Planning Committee</u></p> <p>Shared: A report of the Projects & Planning Committee meeting held on Thursday 9 October 2025. The Chair reported on the following:</p> <ul style="list-style-type: none"> ➤ Further investigation on the two-way radios as part of the CRP would take place. ➤ Work to the clock tower was ongoing with the contractor trying the new stone colour. ➤ Parish Councillors were asked whether they would like to hold a Christmas Event this year. <p>Resolved: To hold a Christmas Event.</p> <p>Planning</p> <p>Shared: The list of planning applications.</p> <p>It was noted that the planning application for the Arla site had 45 comments, 30 public and 15 consultees. Highways comments were noted.</p> <p>ZB25/01760/ADV – Application for advertisement consent for 4 no external non illuminated sponsorship roundabout signs – Roundabout at Lees Lane / Boroughbridge Road.</p> <p>Resolved: To object to the above application due to safety issues.</p>	PC
25 / 163 Joint Burial Committee	<p><u>To Receive a Report from the Joint Management Committee (N/A/Romanby JBC)</u></p> <p>There was currently nothing to report. The Chair thanked Councillor Wilkinson for reporting at the last meeting.</p>	Clerk
25 / 164 Outside Organisations	<p><u>To Consider any Reports from Outside Organisations</u></p> <p>Restoring Nature Conference</p> <p>Councillor Jones and the Administrative Assistant had attended the above Conference at Kirby Misperton on Friday 12 September 2025 and gave a verbal report. The attendance was good with North Yorkshire Highways in attendance. It was noted that Asian Hornets were a concern.</p>	
25 / 165 Correspondence	<p><u>To Receive Any Correspondence and Action Taken</u></p> <p>Circulated: A list of correspondence received since the last meeting.</p> <p>The correspondence list was noted.</p>	

	<p>Resolved:</p> <p>(a) To allow Northern Gas Networks to undertake work on The Green.</p> <p>(b) The mention at the Harbus meeting the need for transport requirements for James Cook Hospital.</p> <p>The Clerk asked to note the work a younger resident, Harry age 9 had been doing to highlight the issue of littering. His posters had been placed on the noticeboards and social media.</p>	
25 / 166 Member Reports	<p><u>To Receive any Member Reports</u></p> <p>The Chair reported on a conference he had attended at Harrogate on the topic of Martyns Law – Counter Terrorism Bill. He would circulate the information to Councillors.</p>	Chair
25 / 167 Date of the Next Meeting	<p><u>To Confirm the Date, Time, and Location of the Next Meeting</u></p> <p>Tuesday 11 November 2025 commencing at 7.00 pm.</p> <p>All meetings to commence at 7.00 pm at the Parish Office.</p>	ALL

There being no further business the meeting closed at 8.40 pm.

October 2025