

ROMANBY PARISH COUNCIL
Minutes of the ORDINARY Parish Council Meeting Held on
Tuesday 13 November 2025
At Romanby Parish Office

Present:	Chair:	Councillor S Bradnam
	Councillors:	S Adsett, P Wilkinson, A Everington, N Jones, J Davies, K G Hardisty, A Deas, D Jemson, D A Atkinson
	Clerk/RFO:	A W Lambert
	Admin. Assistant:	Apologies
	Public:	No public present
	Police:	PCSO A Smith

Min No.		Action
25 / 168	The Chair welcomed everyone to the meeting.	
Introductions / Welcome		
25 / 169	<u>To Note Any Declarations of Business (or other) Interests by Elected Members</u>	
Declarations of Business Interests	There were no declarations of business interests.	
25 / 170	<u>To Receive Any Apologies for Absence by an Elected Member</u>	
Apologies	Councillors J Town, B Phillips.	
25 / 171	<u>To Hold Open Forum</u>	
Open Forum	There were no members of the public present.	
25 / 172	<u>To Receive a Police Report</u>	
Police Report	PCSO Andy Smith had joined the meeting to give an update. The following was noted:	
	<ul style="list-style-type: none"> ➤ Recruitment had taken place with two further neighbourhood Police Officers and one PCSO commencing in January 2026. 	
	<ul style="list-style-type: none"> ➤ Rory Sadler had been appointed as Inspector. 	
	<ul style="list-style-type: none"> ➤ The new shop may be a target with regarding to parking. The Clerk agreed to ask North Yorkshire Highways to repaint the yellow lines outside the shop. 	
	<ul style="list-style-type: none"> ➤ There had been anti-social behaviour to an away bus at Northallerton Town Football Ground. 	
	<ul style="list-style-type: none"> ➤ There had been suspicious activity in the early hours around South Vale area in the early hours. 	
	<ul style="list-style-type: none"> ➤ There had been one report of indecent exposure outside a local primary school in Romanby. 	
	<ul style="list-style-type: none"> ➤ There had been more vehicles damaged on The Green. 	
	<ul style="list-style-type: none"> ➤ The PCSO will attend school to look at the parking issues. 	
	<ul style="list-style-type: none"> ➤ There had been no further complaints from Manor Green regarding anti-social behaviour. 	

	<p>2025 had been circulated prior to the meeting.</p> <p>Resolved: That the minutes be agreed as a correct record and signed by the Chair.</p>	
25 / 174 Matters Arising	<p><u>To Consider Any Matters Arising from the Previous Meeting which have not been Signed Off</u></p> <p>There were no matters arising.</p>	
25 / 175 Clerk's Report	<p><u>To Receive the Clerk's Report</u></p> <p>Shared: The Clerk's Report which was noted.</p> <p>Projects</p> <p>Community Resilience Plan</p> <p>An update was given regarding the updated Community Resilience Plan. North Yorkshire Council had considered the documentation, and the differences would be analysed and then a table-top exercise would be undertaken with the help of NYC. Councillors should receive their final copy of the CRP by the December meeting.</p> <p>Retention of Parish Documentation</p> <p>Work has started on sorting out both paper and electronic files to bring these up to date. Following this a Business Continuity Plan will be drawn up along with process mapping.</p>	
25 / 176 North Yorkshire Council Report	<p><u>To Receive a Report from North Yorkshire Councillor Peter Wilkinson</u></p> <p>Waste Management</p> <p>Councillor Wilkinson reported on the situation regarding the overflowing bins. The Headteacher of Operations for Waste and Streetscene had indicated he would attend the meeting. The Clerk outlined the issues in reporting to NYC.</p> <p>Adult Social Care</p> <p>It was noted that Adult Social Care had received an Ofsted inspection and had come out as the third highest in the country.</p> <p>Finance</p> <p>It was noted that the North Yorkshire Council finances were bleak with £20,83m grants lost. The overspend forecast was £7m but this is likely to increase. The Council Tax increase is 4.99%.</p> <p>Planning</p> <p>It was noted that the planning staff had reduced by 20%.</p>	
25 / 177 Any other Authority	<p><u>To Receive a Report from any other Authority</u></p> <p>There was no report from any other Authority.</p>	
25 / 178 Governance Committee	<p><u>To Receive a Report from the Governance Committee</u></p> <p>There was currently nothing to report.</p>	
25 / 179 Finance & Resources Committee	<p><u>To Receive a Report from the Finance Committee</u></p> <p>To Approve the invoices received since the Previous Meeting</p> <p>Circulated: The list of invoices to be paid since the last meeting for approval.</p> <p>Resolved: That the invoices be agreed unanimously.</p>	

	<p>Bank Reconciliation</p> <p>The bank reconciliation for November 2025 was shared and was noted. The current balances were:</p> <ul style="list-style-type: none"> ➢ Community Account - £25,550.30 Cr ➢ Business Premium Account - £60,297.70 Cr <p>It was noted that £4,444.32 in VAT refund was awaited for the period 1 April 2025 – 31 October 2025.</p> <p>Finance and Resources Committee</p> <p>Shared:</p> <ul style="list-style-type: none"> ➢ <i>The minutes of the Finance and Resources Committee meeting held on Monday 10 November 2025.</i> ➢ <i>The proposed estimates for 2026/27.</i> <p>The Finance and Resources Committee had undertaken a thorough discussion around the budget headings taking account the current spending for 2025/26 and requirements for the forthcoming financial year. Staffing costs were noted and a discussion around the sustainability of the current seven play areas with equipment.</p> <p>Resolved:</p> <ul style="list-style-type: none"> (a) <i>To ask North Yorkshire Council for a precept figure of £82,250 which is a 2% increase on the previous year.</i> (b) <i>To consider a survey regarding the current use of the play parks.</i> (c) <i>To draw up an action plan for the Parks and Open Spaces.</i> 	
25 / 180 Parks & Recreation Committee	<p><u>To Receive a Report on Parks and Recreation</u></p> <p>The Chair of the Parks and Recreation Committee gave a verbal update. The following was noted:</p> <ul style="list-style-type: none"> ➢ The key pieces of equipment that would need replacing were the roundabout in Thistle Close along with the climbing frame at Ainderby Road Leisure Park. ➢ There were minor issues to deal with out of the operational inspection report which were being worked on by the contractor and Councillor Jones. ➢ Seats for the two see-saws had been received. ➢ Work to the kickboards at Ainderby Road was required. <p>The Parish Council asked to thank Councillor Jones for his extra work with the parks and open spaces. It was noted at this point that the work on the wet pour had been completed.</p>	
25 / 181 Projects & Planning Committee	<p><u>To Receive a Report from the Projects & Planning Committee</u></p> <p>The Chair of the Projects and Planning Committee gave a verbal report. The following was noted:</p> <ul style="list-style-type: none"> ➢ The Remembrance Event held on the previous Sunday had gone well with a high turn-out. Thanks were expressed to the Chair for organising the event. ➢ It was noted that grant-funding had been confirmed for the clock mechanism from the Heritage Lottery Fund which could now be completed in 2026. Funding for the work to the clock tower itself could go ahead due to Locality Budget funding and the VAT 	

	<p>reimbursement.</p> <p>Resolved: <i>That the work to the clock tower structure could be given the go ahead with the contractor. The Clerk to ensure that the scaffolding would be secure and screened.</i></p> <p>Planning Shared: <i>The list of planning applications.</i> It was noted that the planning application for the Arla site had not yet been considered at Planning Committee. Councillor Wilkinson had asked North Yorkshire Council for a report which will be shared with the planners.</p> <p>ZB25/01760/ADV – Application for advertisement consent for 4 no external non illuminated sponsorship roundabout signs. There had been no response as to a decision.</p>	Clerk
25 / 182 Joint Burial Committee	<p><u>To Receive a Report from the Joint Management Committee (N/A/Romanby JBC)</u> Councillor Hardisty reported on the JBC. The work to the cemetery was going well.</p>	
25 / 183 Outside Organisations	<p><u>To Consider any Reports from Outside Organisations YLCA</u> It was noted the YLCA would be changing the way of calculating their subscriptions. This will mean a reduction for Romanby Parish.</p>	
25 / 184 Correspondence	<p><u>To Receive Any Correspondence and Action Taken</u> Circulated: <i>A list of correspondence received since the last meeting.</i> The correspondence list was noted.</p>	
25 / 185 Member Reports	<p><u>To Receive any Member Reports</u> There were no member reports.</p>	
25 / 186 Date of the Next Meeting	<p><u>To Confirm the Date, Time, and Location of the Next Meeting</u> Tuesday 9 December 2025 commencing at 7.00 pm. All meetings to commence at 7.00 pm at the Parish Office.</p>	ALL

There being no further business the meeting closed at 8.45 pm.

November 2025