

ROMANBY PARISH COUNCIL
Minutes of the ORDINARY Parish Council Meeting Held on
Tuesday 8 April 2025
At Romanby Parish Office

Present: Chair: Councillor S Bradnam
Councillors: K G Hardisty, S Adsett, A Deas, N Jones,
J Davies
Clerk/RFO: A W Lambert
Public: None
Police: None

Min No.		Action
25 / 55 Introductions / Welcome	The Chair welcomed everyone to the meeting.	
25 / 56 Declarations of Business Interests	<u>To Note Any Declarations of Business (or other) Interests by Elected Members</u> There were no declarations of Business (or other) interests.	
25 / 57 Apologies	<u>To Receive Any Apologies for Absence by an Elected Member</u> Councillors B Phillips, D A Atkinson, P Wilkinson, J Town, D Jemson, A Everington.	
25 / 58 Open Forum	<u>To Hold Open Forum</u> Nothing to report.	
25 / 59 Minutes	<u>To Approve and Sign the Minutes of the Previous Meeting</u> The minutes of the Parish Council meeting held on Tuesday 11 March 2025 had been circulated prior to the meeting. <i>Resolved: That the minutes be agreed as a correct record and signed by the Chair.</i>	
25 / 60 Matters Arising	<u>To Consider Any Matters Arising from the Previous Meeting which have not been Signed Off</u> There were no matters arising.	
25 / 61 Clerk's Report	<u>To Receive the Clerk's Report</u> <i>Circulated: The Clerk's Report which included the following information:</i> Administration Office space storage – tamba unit acquired free of charge from NYC. Barclaysafe contents – deeds to be stored in the safe for the time-being. Finance and Resources The Staffing Committee date to be arranged. The admin. assistant post has been advertised with a closing date of 2 May 2025. Parks and Recreation It was noted that the first operational inspection had taken place. Councillor Jones to report under Parks and Recreation item. Projects	Staffing Comm.

	A report on the work to the War Memorial Clock was noted.	
25 / 62 Police Report	<u>To Consider the Police Report</u> It was noted that the March police report had been received and was noted.	
25 / 63 Any other Authority	<u>To Receive a Report from any other Authority</u> There was no report from any other Authority.	
25 / 64 Governance Committee	<u>To Receive a Verbal Report from the Governance Committee</u> It was noted that the Governance Committee had not met. A draft Reserves Policy would be discussed at the May meeting.	
25 / 65 Finance & Resources Committee	<u>To Receive a Report from the Finance Committee</u> To Approve the Invoices Received Since the Previous Meeting <i>Circulated: The list of invoices to be paid since the last meeting for approval.</i> <i>Resolved: That the invoices be unanimously agreed.</i> Bank Reconciliation The bank reconciliation for April 2025 was noted. Finance Checks It was noted that the next and final finance check for the financial year would be arranged.	
25 / 66 Parks & Recreation Committee	<u>To Receive a Report on Parks and Recreation</u> Councillor Jones reported that Synergy had undertaken the operational inspection. He was currently making his way through the report, and this would be discussed at the Parks and Recreation Committee to be held on Friday 2 May 2025. Urgent work to the large slide at Ainderby Road Leisure Park would be undertaken that week. Work to the springer at Carroll Close was required along with the roundabout and seesaw. Some plumbing work is required at the Memorial Garden. Councillor Jones to see if he can do this in the first instance. Spring bulbs had been planted.	
25 / 67 Projects & Planning Committee	<u>To Receive a Report from the Projects & Planning Committee</u> Planning The planning application list was noted. War Memorial Clock The brick test was awaited. Staffing Review Work was ongoing with the staffing review.	Staffing Comm.
25 / 68 Joint Burial Committee	<u>To Receive a Report from the Joint Management Committee</u> <u>(N/A/Romanby JBC)</u> Councillor Hardisty reported that the cemetery was tidy, and grass-cutting had started.	
25 / 69	<u>To Consider any Reports from Outside Organisations</u>	

Outside Organisations	There were no reports.	
25 / 70 Correspondence	<u>To Receive Any Correspondence and Action Taken</u> <i>Circulated: A list of correspondence received since the last meeting.</i> The correspondence list was noted.	
25 / 71 Member Reports	<u>To Receive any Member Reports</u> It was noted at this point that Councillor Bradnam was retiring the next day from his teaching role. The Parish Council offered their best wishes and thanked him for all he does for the Parish Council.	
25 / 72 Date of the Next Meeting	<u>To Confirm the Date, Time and Location of the Next Meeting</u> Tuesday 13 May 2025 commencing at 7.00 pm. This was the Annual meeting of the Parish Council. All meetings to commence at 7.00 pm at the Parish Office.	ALL

There being no further business the meeting closed at 8.00 pm.

April 2025