

**ROMANBY PARISH COUNCIL**  
**Minutes of an ORDINARY Parish Council Meeting Held on**  
**Tuesday 14 January 2025**  
**At Romanby Parish Office**

Present: Chair: Councillor S Bradnam  
Councillors: K G Hardisty, S Adsett, D A Atkinson, N Jones,  
A Everington, D Jemson, J Davies, J Town,  
A Deas  
Clerk/RFO: A W Lambert  
Public: Phil Jones – Lovell Homes  
Joe Ridgeon – Hedley Planning  
Police: None

Min No.		Action
<b>25 / 01</b> <b>Introductions</b>	The Chair opened the meeting by welcoming everybody.	
<b>25 / 02</b> <b>Declarations of Business Interests</b>	<u>To Note Any Declarations of Business (or other) Interests by Elected Members</u> There were no declarations of Business (or other) interests.	
<b>25 / 03</b> <b>Apologies</b>	<u>To Receive Any Apologies for Absence by an Elected Member</u> Councillors B Phillips and P Wilkinson	
<b>25 / 04</b> <b>Open Forum</b>	<u>To Hold Open Forum</u> <b>Arla Site</b> Phil Jones and Joe Ridgeon joined the meeting to inform the Parish Council of work and plans so far regarding the proposed development on the Arla site. A site meeting had been held on 23 October 2024 with Parish Council members in attendance. An informal consultation had taken place by issuing leaflets to the surrounding houses. A planning application was currently being prepared and should be submitted to NYC around March time. Survey work is ongoing and a meeting with Network Rail will take place this week. The proposal is fifty five homes (1-4 beds) and a care home at the front of the site. Allotments are planned at the rear of the site which would be gifted to the Parish Council. A formal consultation will take place in due course.  Parish Councillors expressed concerns around parking, access and that there are no bungalows included. These concerns would be considered.	
<b>25 / 05</b> <b>Minutes</b>	<u>To Approve and Sign the Minutes of the Previous Meeting</u> The minutes of the Parish Council meeting held on Tuesday 10 December 2024 had been circulated prior to the meeting. <b><i>Resolved: That the minutes be agreed as a correct record and signed by the Chair.</i></b>	
<b>25 / 06</b> <b>Matters Arising</b>	<u>To Consider Any Matters Arising from the Previous Meeting which have not been Signed Off</u> There were no matters arising.	
<b>25 / 07</b> <b>Clerk's Report</b>	<u>To Receive the Clerk's Report</u> <b><i>Circulated: The Clerk's Report which included the following</i></b>	

	<p><b>information:</b>  Administration  Finance and Resources – Discussion took place about the donation to SGS' charity following the Christmas Event.  Parks and Recreation – It was noted that Northallerton Town Football Club had asked to place a small sign near to their goalposts to reflect their sponsorship by Broadacres.  Correspondence  Planning</p> <p><b>Resolved:</b>  (i) <b><i>That a small sign could be placed on the container near to the goalposts.</i></b>  (ii) <b><i>To donate £100 to the charity of SGS' choice.</i></b></p>	
25 / 08 Police Report	<p><u>To Consider the Police Report</u>  <b>Shared: The Police report.</b>  <b>Resolved: That the Police report be noted.</b></p>	
25 / 09 Any other Authority	<p><u>To Receive a Report from any other Authority</u>  There was no report from any other Authority.</p>	
25 / 10 Governance Committee	<p><u>To Receive a Verbal Report from the Governance Committee</u>  It was noted that the Governance Committee had not met. The Staffing Committee would be held on Friday 14 February 2025 at 10.00 am.</p>	
25 / 11 Finance & Resources Committee	<p><u>To Receive a Report from the Finance Committee</u>  <b>To Approve the Invoices Received Since the Previous Meeting</b>  <b><i>Circulated: The list of invoices to be paid since the last meeting for approval.</i></b>  <b>Resolved: That the invoices be unanimously agreed.</b></p> <p><b>Bank Reconciliation</b>  The bank reconciliation for January 2025 was noted.</p> <p><b>Finance Checks</b>  Councillor Davies would be undertaking the next financial check.</p>	
25 / 12 Parks & Recreation Committee	<p><u>To Receive a Report on Parks and Recreation</u>  A quotation had been received for quarterly operational inspection £395 for three visits for seven play areas.</p> <p><b>Resolved: That the quotation be accepted.</b></p>	
25 / 13 Projects & Planning Committee	<p><u>To Receive a Report from the Projects &amp; Planning Committee</u>  <b>Planning</b>  The planning application list was noted.  There was no further discussion regarding the Arla site.</p> <p><b>War Memorial Clock</b>  The Chair and Clerk had met with a contractor to discuss the exterior work. A quotation would be received in due course.</p> <p><b>Christmas Event</b>  Although a very windy day, the Christmas Event had been a success</p>	

	with around 122 people in attendance.  The Chair was thanked for organising yet another successful event.	
<b>25 / 14 Joint Burial Committee</b>	<u>To Receive a Report from the Joint Management Committee (N/A/Romanby JBC)</u> Councillor Hardisty reported that no meeting had taken place since the last JBC meeting. There was currently nothing to report.	
<b>25 / 15 Outside Organisations</b>	<u>To Consider any Reports from Outside Organisations</u> There were no reports.	
<b>25 / 16 Correspondence</b>	<u>To Receive Any Correspondence and Action Taken</u> <b><i>Circulated: A list of correspondence received since the last meeting.</i></b> The correspondence list was noted.	
<b>25 / 17 Member Reports</b>	<u>To Receive any Member Reports</u> <b>WI</b> Councillor Adsett reported on WI events and the Clerk was thanked for putting posters up in the noticeboards.  <b>VE Day – 80<sup>th</sup> Anniversary</b> It was suggested that a Beacon Event takes place on 8 May 2025 to commemorate the 80 <sup>th</sup> Anniversary of VE Day.  <b>Office Exterior Light</b> The Clerk was asked to seek a quotation for an exterior light to the office building to help with dark nights.	<b>Clerk</b>
<b>25 / 18 Date of the Next Meeting</b>	<u>To Confirm the Date, Time and Location of the Next Meeting</u> Tuesday 11 February 2025 commencing at 7.00 pm.  All meetings to commence at 7.00 pm at the Parish Office.	<b>ALL</b>

There being no further business the meeting closed at 8.20 pm.

January 2025