

**ROMANBY PARISH COUNCIL**  
**Minutes of an ORDINARY Parish Council Meeting Held on**  
**Tuesday 12 November 2024**  
**At Romanby Parish Office**

Present: Chair: Councillor S Bradnam  
Councillors: K G Hardisty, S Adsett, D A Atkinson,  
A Everington, J Town, D Jemson, A Deas,  
B Phillips  
Clerk/RFO: A W Lambert  
Public: None  
Police: None

Min No.		Action
<b>24 / 73</b> <b>Introductions</b>	The Chair opened the meeting by welcoming everybody.	
<b>24 / 74</b> <b>Declarations of Business Interests</b>	<u>To Note Any Declarations of Business (or other) Interests by Elected Members</u> There were no declarations of Business (or other) interests.	
<b>24 / 75</b> <b>Apologies</b>	<u>To Receive Any Apologies for Absence by an Elected Member</u> Councillors J Davies, N Jones, P Wilkinson.	
<b>24 / 76</b> <b>Open Forum</b>	<u>To Hold Open Forum</u> Nothing to report.	
<b>24 / 77</b> <b>Minutes</b>	<u>To Approve and Sign the Minutes of the Previous Meeting</u> The minutes of the Parish Council meeting held on Tuesday 8 October 2024 had been circulated prior to the meeting. <b><i>Resolved: That the minutes be agreed as a correct record and signed by the Chair.</i></b>	
<b>24 / 78</b> <b>Matters Arising</b>	<u>To Consider Any Matters Arising from the Previous Meeting which have not been Signed Off</u> <b>Thompson Wood Project</b> It was noted that a public meeting had been held at Walter Thompson premises which the Chair had attended. They were looking at revised plans.	
<b>24 / 79</b> <b>Clerk's Report</b>	<u>To Receive the Clerk's Report</u> <b><i>Circulated: The Clerk's Report which included the following information:</i></b> <ul style="list-style-type: none"> <li>➤ Administration – The Clerk, Councillors Hardisty and Atkinson had attended the NYC Parish Workshop the previous week which had covered topics on potholes, winter maintenance, hedgecutting plus an overview of services the Highways Authority offer.</li> <li>➤ Finance &amp; Resources – to be discussed under Finance.</li> <li>➤ Parks &amp; Recreation – to be discussed under Parks and Recreation.</li> </ul>	
<b>24 / 80</b> <b>Police Report</b>	<u>To Consider the Police Report</u> <b><i>Shared: The Police report.</i></b> <b><i>Resolved: That the Police report be noted.</i></b>	
<b>24 / 81</b>	<u>To Receive a Report from any other Authority</u>	

<b>Any other Authority</b>	There was no report from any other Authority.	
<b>24 / 82 Governance Committee</b>	<u>To Receive a Verbal Report from the Governance Committee</u> It was noted that the Governance Committee had not met.	
<b>24 / 83 Finance &amp; Resources Committee</b>	<u>To Receive a Report from the Finance Committee</u> <b>To Approve the Invoices Received Since the Previous Meeting</b> <b><i>Circulated: The list of invoices to be paid since the last meeting for approval.</i></b> <b><i>Resolved: That the invoices be unanimously agreed.</i></b>  <b>Bank Reconciliation</b> The bank reconciliation for November 2024 was noted. The Clerk had undertaken a forward projection to the financial year end and the Parish Council was looking at an underspend at the end of the financial year.  <b>Estimates for 2025/2026</b> The work undertaken by the Finance and Resources Committee earlier in the month on the budget for 2025/2026 was shared with the Parish Council. It was noted that the salaries had been updated and underspend in the Parks and Recreation heading would be ringfenced to be able to purchase parks equipment going forward.  <b><i>Resolved: That the requested precept figure for 2025/26 would be £80,653 which resulted in a 3% increase from the previous year. This request would be submitted before the end of December 2024.</i></b>	
<b>24 / 84 Parks &amp; Recreation Committee</b>	<u>To Receive a Report on Parks and Recreation</u> <b><i>Shared: A report of the meeting of the Parks and Recreation Committee held on 8 November 2024. The following was noted:</i></b> <ul style="list-style-type: none"> <li>➤ The hedge-cutting contract was now complete.</li> <li>➤ A general inspection of the play parks was showing work required to the wetpour.</li> <li>➤ Work was ongoing to look at quotations for a piece of multi-play equipment for Ainderby Road Leisure Park.</li> </ul>	
<b>24 / 85 Projects &amp; Planning Committee</b>	<u>To Receive a Report from the Projects &amp; Planning Committee</u> <b>Planning</b> The planning application list was noted. It was noted that there had been no further applications for the land off Ainderby Road and none for the Arla Site.  <b>Christmas Event</b> The Parish Council considered whether to hold a Christmas event on 22 December 2024. It was agreed to continue with the event for this year and to look at attendance.  It was noted that the Christmas tree would be erected on Friday 29 November 2024. Thanks once again to Paul Ellis and his team.  <b>War Memorial Clock</b> The structural report had been shared with two building contractors. Their quotation / decisions were awaited.	<b>PC</b>

	<b>Village Signage</b> Councillor Hardisty agreed to contact the Highways Authority to see if additional signage (Welcome to Romanby) could be erected.	
<b>24 / 86 Joint Burial Committee</b>	<u>To Receive a Report from the Joint Management Committee (N/A/Romanby JBC)</u> There was nothing to report at the present time.	
<b>24 / 87 Outside Organisations</b>	<u>To Consider any Reports from Outside Organisations</u> The Chair had attended the YLCA meeting held in October. It was noted that the financial contribution to NALC had increased which is paid through the YLCA subscription.	
<b>24 / 88 Correspondence</b>	<u>To Receive Any Correspondence and Action Taken</u> <b><i>Circulated: A list of correspondence received since the last meeting.</i></b> The correspondence list was noted.  The information received about the EV charging points was noted. This would be the subject of discussion at the December meeting.	
<b>24 / 89 Member Reports</b>	<u>To Receive any Member Reports</u> There were no member reports.	
<b>24 / 90 Date of the Next Meeting</b>	<u>To Confirm the Date, Time and Location of the Next Meeting</u> Tuesday 10 December 2024 commencing at 7.00 pm.  All meetings to commence at 7.00 pm at the Parish Office.	<b>ALL</b>

There being no further business the meeting closed at 8.05 pm.

November 2024