

ROMANBY PARISH COUNCIL
Minutes of the Parish Council Meeting Held on Tuesday 12 March 2024
At Romanby Parish Office

Present: Chair: Councillor S Bradnam
Councillors: J Davies, N Jones, K G Hardisty, D A Atkinson,
A Deas, A Everington, B Phillips, S Adsett,
P Wilkinson
Clerk/RFO: A W Lambert
Public: None
Police: None

Min No.		Action
24 / 38 Introductions	The Chair opened the meeting by welcoming everyone.	
24 / 39 Public Session	There were no members of the public present.	
24 / 40 Declarations of Business Interests	<u>To Note Any Declarations of Business (or other) Interests by Elected Members</u> There were no declarations of Business (or other) interests.	
24 / 41 Apologies	<u>To Receive Any Apologies for Absence by an Elected Member</u> Apologies had been received from Councillor J Town.	
24 / 42 Minutes	<u>To Approve and Sign the Minutes of the Previous Meeting</u> The minutes of the Parish Council meeting held on Tuesday 13 February 2024 had been circulated prior to the meeting. Resolved: That the minutes be agreed as a correct record and signed by the Chair.	
24 / 43 Matters Arising	<u>To Consider Any Matters Arising from the Previous Meeting which have not been Signed Off</u> Parish Council Vacancy It was noted that there had been no call for an election. The Parish Council would now advertise the vacancy.	
24 / 44 Clerk's Report	<u>To Receive the Clerk's Report</u> Circulated: The Clerk's Report which included the following information: <ul style="list-style-type: none"> ➤ The Parish Council Workshop attended by the Clerk on 19 February 2024. The Parish Council had been issued with a Highway Safety Inspection Manual for adding to social media as a guide to Parish Councils and parishioners. ➤ Staffing. ➤ Banking. ➤ Finance checks. ➤ Correspondence. 	
24 / 45 Police Report	<u>To Receive the Police Report</u> The police report was noted. The Clerk was asked to check when the bike tagging would take place.	Clerk

<p>24 / 46 Any other Authority</p>	<p><u>To Receive a Report from any other Authority</u> There was no report from any other Authority.</p>	
<p>24 / 47 Governance Committee</p>	<p><u>To Receive a Verbal Report from the Governance Committee</u> It was noted that the Governance Committee had not met.</p>	
<p>24 / 48 Finance & Resources Committee</p>	<p><u>To Receive a Report from the Finance Committee</u> To Approve the Invoices Received Since the Previous Meeting Circulated: The list of invoices to be paid since the last meeting for approval. Resolved: That the invoices be unanimously agreed.</p> <p>Concern was expressed regarding the energy prices for the office / pavilion. The Clerk was asked to check these and to undertake some price comparison.</p> <p>Bank Reconciliation The bank reconciliation for March 2024 was noted.</p> <p>Resolved: That the Clerk be authorised to move additional funds from the Business Savings account to the Community account should this be necessary.</p> <p>Banking Arrangements This had been reported as part of the Clerk's report.</p> <p>The Chair of the Finance and Resources Committee reported on the recent finance checks undertaken by Councillors Hardisty and Adsett.</p>	<p>Clerk</p>
<p>24 / 49 Parks & Recreation Committee</p>	<p><u>To Receive a Report on Parks and Recreation</u> The Chair of the Parks and Recreation Committee reported on the following:</p> <ul style="list-style-type: none"> ➤ The tree survey – 21 trees were required to be removed as a matter of urgency. A quotation had been received from SGS. ➤ The repair to Harewood Chase footpath had been undertaken. ➤ The fencing at Broomfield Park. A quotation had been received from SGS. ➤ Signage to inform park users where to report issues with play equipment required in some areas. ➤ Issues arising out of the Play Equipment Inspection report including cleaning of equipment. A plan for painting of play equipment would be drawn up. <p>Resolved:</p> <p>(a) To accept the quotation for removal of twenty-one trees one of which is in a conservation area so planning permission will be required.</p> <p>(b) To inform the Parish through social media about the removal of trees and the plan for re-planting.</p> <p>(c) To create a Tree Policy.</p> <p>(d) To agree to SGS cleaning the play equipment where necessary.</p>	<p>NJ</p> <p>Clerk</p> <p>SB P&R</p>
<p>24 / 50</p>	<p><u>To Receive a Report from the Projects & Planning Committee</u></p>	

<p>Projects & Planning Committee</p>	<p>Planning The planning application list was noted. The Parish Council were informed that the proposed Ainderby Road development was no further forward due to access issues.</p> <p>It was also noted at this point that planning for the Arla site was back on.</p> <p>Projects D-Day Event The Chair outlined the arrangements for the D-Day Event on 6 June 2024. Liz McDougall had agreed to play the pipes at the event.</p> <p>War Memorial Clock Refurbishment It was noted that a pre-application process to undertake work to the Memorial Clock had been completed. A quotation for work to the clock mechanism had been received.</p> <p>Newsletter A newsletter had been drafted and was nearly ready for distribution.</p>	
<p>24 / 51 Joint Burial Committee</p>	<p><u>To Receive a Report from the Joint Management Committee (N/A/Romanby JBC)</u> Shared:</p> <ul style="list-style-type: none"> ➤ <i>The minutes of the meeting held in November 2023.</i> ➤ <i>The draft minutes of the meeting held in March 2024.</i> <p>The Community Payback Team continue to undertake work at the Cemetery. Cemetery improvement work was being planned going forward including rabbit control.</p>	
<p>24 / 52 Outside Organisations</p>	<p><u>To Consider any Reports from Outside Organisations</u> There was nothing to report from outside organisations.</p>	
<p>24 / 53 Correspondence</p>	<p><u>To Receive Any Correspondence and Action Taken</u> <i>Circulated: A list of correspondence received since the last meeting.</i> The correspondence list was noted.</p>	
<p>24 / 54 Member Reports</p>	<p><u>To Receive any Member Reports</u> The Chair reminded the Parish Council that Council Tax communications would be received by parishioners in the next few days and a report for social media had been drawn up.</p> <p>Concern was expressed over the reinstatement work by Avonline.</p> <p>Concern was expressed regarding the amount of dog-fouling in the area.</p> <p>The Meadow would be discussed as part of the Parks and Recreation Committee meeting.</p>	
<p>24 / 55 Date of the Next Meeting</p>	<p><u>To Confirm the Date, Time and Location of the Next Meeting</u> Tuesday 9 April 2024 commencing with the Annual Assembly at 7.00 pm.</p>	<p>ALL</p>

	All meetings to commence at 7.00 pm at the Parish Office.	
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There being no further business the meeting closed at 8.15 pm.

15 March 2024