

ROMANBY PARISH COUNCIL
Minutes of the Parish Council Meeting Held on Tuesday 13 February 2024
At Romanby Parish Office

Present: Chair: Councillor S Bradnam
Councillors: J Davies, N Jones, K G Hardisty, D A Atkinson,
A Deas, A Everington, J Town, B Phillips,
S Adsett
Clerk/RFO: A W Lambert
Public: None
Police: PCSOs Andy Smith and Charlotte Jones

Min No.		Action
24 / 19 Introductions	The Chair opened the meeting by welcoming everyone.	
24 / 20 Public Session	There were no members of the public present.	
24 / 21 Declarations of Business Interests	<u>To Note Any Declarations of Business (or other) Interests by Elected Members</u> There were no declarations of Business (or other) interests.	
24 / 22 Apologies	<u>To Receive Any Apologies for Absence by an Elected Member</u> Apologies had been received from Councillor P Wilkinson. At this point it was noted that Phil Foxton had informed the Parish Council that he was resigning with immediate effect due to pressure of work. The Clerk would inform North Yorkshire Council of the vacancy.	Clerk
24 / 23 Minutes	<u>To Approve and Sign the Minutes of the Previous Meeting</u> The minutes of the Parish Council meeting held on Tuesday 9 January 2024 had been circulated prior to the meeting. Resolved: That the minutes be agreed as a correct record and signed by the Chair.	
24 / 24 Matters Arising	<u>To Consider Any Matters Arising from the Previous Meeting which have not been Signed Off</u> There were no matters arising.	
24 / 25 Clerk's Report	<u>To Receive the Clerk's Report</u> Circulated: The Clerk's Report which included the following information: <ul style="list-style-type: none"> ➤ Parks and Recreation Committee handover. ➤ Leave of absence arrangements for one member of staff. ➤ Banking arrangements – it was noted that the issue of the closure of Barclays Bank had now been resolved but a new issue had arisen whereby the standing orders to the staff had been delayed. The Clerk informed Barclays and they have offered further compensation. ➤ Finance checks. ➤ Parish Workshop to be attended by the Clerk. ➤ Safer Hambleton Northallerton Anti-Social Behaviour Working Group. ➤ Planning – update on proposed planning application for Ainderby 	

	Road.	
24 / 26 Police Report	<p><u>To Receive the Police Report</u> The police report was noted.</p> <p>PCSOs were in attendance and informed the Parish Council of the recruitment of additional PCSOs for North Yorkshire. The Parish Council asked to remind the Police about issues of parking and activity around the Parks and Open Spaces. The Police would be arranging further drop-in sessions and property marking sessions.</p>	
24 / 27 Any other Authority	<p><u>To Receive a Report from any other Authority</u> There was no report from any other Authority.</p>	
24 / 28 Governance Committee	<p><u>To Receive a Verbal Report from the Governance Committee</u> It was noted that the Governance Committee had not met.</p>	
24 / 29 Finance & Resources Committee	<p><u>To Receive a Report from the Finance Committee</u> To Approve the Invoices Received Since the Previous Meeting Circulated: <i>The list of invoices to be paid since the last meeting for approval.</i> Resolved: <i>That the invoices be unanimously agreed.</i></p> <p>Bank Reconciliation The bank reconciliation for February 2024 was noted.</p> <p>Resolved: <i>That the Clerk be authorised to move additional funds from the Business Savings account to the Community account should this be necessary.</i></p> <p>Banking Arrangements This had been reported as part of the Clerk's report.</p>	Clerk
24 / 30 Parks & Recreation Committee	<p><u>To Receive a Report on Parks and Recreation</u> Shared:</p> <ul style="list-style-type: none"> ➤ <i>The minutes of the Parks and Recreation Committee held on Friday 16 January 2024.</i> ➤ <i>A report from the Chair of the Parks and Recreation Committee following a familiarisation visit around the parks and open spaces.</i> ➤ <i>The proposed Conditions of Use for Ainderby Road Leisure Park for Northallerton Junior Football Club to share with their Committee members.</i> <p>All reports were noted.</p> <p>Signage for the footpath at Broomfield Park had been purchased to warn pedestrians of an uneven surface.</p> <p>Broomfield School had been contacted asking if they would like their pupils to help with bulb planting at Broomfield Park. There had been no response so far.</p> <p>The gate at Broomfield Park had now been repaired.</p>	

	Councillor Jones and the Clerk had met with the Chair of Northallerton Juniors Football Club at Broomfield Park to see if it would be suitable as an overflow for their training / matches.	
24 / 31 Projects & Planning Committee	<p><u>To Receive a Report from the Projects & Planning Committee</u> The Parish Council future projects were noted:</p> <ul style="list-style-type: none"> ➤ The D-Day anniversary on Thursday 6 June 2024 with the lighting of the beacon at 9.15 pm. St James Church had offered their room for the event should this be required. ➤ The provision of allotments. ➤ The proposed refurbishment of the Clock Tower. Quotations were being sought for work to the Clock Tower. It was proposed that a structural engineer be sought to look at the tower building to see what was required. <p>Resolved: To hire the services of a structural engineer to draw up a report on the Clock Tower building.</p> <p>Planning The planning application list was noted. The Parish Council were informed that the proposed Ainderby Road development was no further forward.</p>	Clerk
24 / 32 Joint Burial Committee	<p><u>To Receive a Report from the Joint Management Committee (N/A/Romanby JBC)</u> Shared:</p> <ul style="list-style-type: none"> ➤ The updated Scheme of Delegation for the JBC. ➤ The updated Terms of Reference for the JBC. <p>The above documents were agreed.</p> <p>It was also noted that the Community Payback Team had been contacted with a list of proposed work to be undertaken in the Spring / Summer period.</p>	
24 / 33 Outside Organisations	<p><u>To Consider any Reports from Outside Organisations</u> There was nothing to report from outside organisations.</p>	
24 / 34 Correspondence	<p><u>To Receive Any Correspondence and Action Taken</u> Circulated: A list of correspondence received since the last meeting. The correspondence list was noted.</p> <p>Correspondence had been received from a resident who was asking for permission to park on The Green to undertake a house clearance. A dialogue had taken place with the resident with a mutually agreed solution in place.</p>	
24 / 35 Flooding	<p><u>To Consider Flooding</u> Following recent incidents of flooding under the Railway Bridge in Romanby, the Clerk had written to the Highways Authority to see if it was possible to have flood depth signage near the bridge. A response had been received informing the Parish Council that a site visit would be undertaken to see where signage could be erected along with</p>	

	Network Rail. A report was awaited.	
24 / 36 Member Reports	<p><u>To Receive any Member Reports</u> The Chairman reminded the Parish Council that Council Tax communications would be received by parishioners in the next few weeks and that the Romanby portion of the Council Tax amounted to £30 - £31 per year. The Chair would place communication about this on social media.</p> <p>Travel Event The Chair reported that the event held the previous Saturday in the Town Hall had been well attended. Councillors Bradnam, Adsett and Town had attended on behalf of the Parish Council.</p>	Chair
24 / 37 Date of the Next Meeting	<p><u>To Confirm the Date, Time and Location of the Next Meeting</u> Tuesday 12 March 2024</p> <p>All meetings to commence at 7.00 pm at the Parish Office.</p>	ALL

There being no further business the meeting closed at 8.30 pm.

16 February 2024