

ROMANBY PARISH COUNCIL
Minutes of the Parish Council Meeting Held on Tuesday 12 December 2023
At Romanby Parish Office

Present: Chair: Councillor S Bradnam
Councillors: S Adsett, J Davies, P Wilkinson, N Jones,
K G Hardisty, D A Atkinson, A Deas,
A Everington
Clerk/RFO: A W Lambert
Public: None
Police: None

Min No.		Action
23/170 Introductions	The Chair opened the meeting by welcoming everyone.	
23/171 Public Session	There were no members of the public present.	
23/172 Declarations of Business Interests	<u>To Note Any Declarations of Business (or other) Interests by Elected Members</u> There were no declarations of Business (or other) interests.	
23/173 Apologies	<u>To Receive Any Apologies for Absence by an Elected Member</u> Apologies had been received from Councillors B Phillips and J Town.	
23/174 Minutes	<u>To Approve and Sign the Minutes of the Previous Meeting</u> The minutes of the Parish Council meeting held on Tuesday 14 November 2023 had been circulated prior to the meeting. <i>Resolved: That with an amendment to the Romanby WI anniversary from 75 years to 95 years, the minutes be agreed as a correct record and signed by the Chair.</i>	
23/175 Matters Arising	<u>To Consider Any Matters Arising from the Previous Meeting which have not been Signed Off</u> Harewood Chase A further quotation had been received for planting of mature shrubbery at Harewood Chase. Consideration was given to this, and it was agreed to go back to the contractor and have a further site meeting. This would be discussed again at the January meeting.	
23/176 Clerk's Report	<u>To Receive the Clerk's Report</u> <i>Circulated: The Clerk's Report which included the following information:</i> Administration – The Clerk had attending YLCA training on Lawful Minuting. Finance – The banking issue although in the main now resolved, Barclays were still awaiting the bank mandate which had been handed in two weeks prior to the meeting. It was noted that there is still a message on the online banking stating Barclays need further business details. The Clerk had informed Barclays. It was also noted the Northallerton Branch of Barclays would be closing in March 2024.	

	<p>Correspondence – A request had been received from a parishioner to scatter his mother's ashes alongside his father's at Ainderby Road Leisure Park. He had also asked for a plaque to be placed on the Coyle memorial bench.</p> <p>Resolved: That both requests be approved.</p> <p>Planning – Councillor Hardisty gave an update on the planning application for the proposed building off Ainderby Road.</p>	
23/177 Police Report	<p><u>To Receive the Police Report</u> The police report and Police Community News were noted.</p>	
23/178 Any other Authority	<p><u>To Receive a Report from any other Authority</u> There was no report from any other Authority.</p>	
23/179 Governance Committee	<p><u>To Receive a Verbal Report from the Governance Committee</u> It was noted that the Governance Committee had not met.</p>	
23/180 Finance & Resources Committee	<p><u>To Receive a Report from the Finance Committee</u> To Approve the Invoices Received Since the Previous Meeting <i>Circulated: The list of invoices to be paid since the last meeting for approval.</i> <i>Resolved: That the invoices be unanimously agreed.</i></p> <p>Bank Reconciliation The bank reconciliation for December 2023 was noted.</p> <p>Banking Arrangements This had been covered in the Clerk's report.</p> <p>It was noted at this point that HMRC had paid a claim twice. The Internal Auditor had been informed and he advised to write to HMRC with the next claim.</p>	
23/181 Parks & Recreation Committee	<p><u>To Receive a Report on Parks and Recreation</u> It was noted that one of the bollards had become loose on The Green. The contractor had been advised and this had now been repaired.</p>	
23/182 Projects & Planning Committee	<p><u>To Receive a Report from the Projects & Planning Committee</u> Planning The planning application list was noted. The Parish Council were informed that an amended application for the Land off Ainderby Road had been received along with a further planning application ZB23/02469/FUL – 17 Rowans Way.</p>	
23/183 Joint Burial Committee	<p><u>To Receive a Report from the Joint Management Committee (N/A/Romanby JBC)</u> A meeting of the JBC had been held on 28 November 2023 the draft minutes of which had been shared. Updated terms of reference had been discussed and with minor amendment agreed by the JBC.</p>	
23/184	<u>To Consider any Reports from Outside Organisations</u>	

Outside Organisations	<p>Active Travel Group Councillor Adsett had attended the Active Travel Group meeting that day and gave an update on the work undertaken so far. Northallerton Town Council, Brompton Town Council and Romanby Parish Council were working together looking at a travel plan with a local plan being drawn up. There had been concern from residents about availability of transport in the area, affordability, climate change, bus services, trains and home/school transport. It was noted that rail proposals were already being considered nationally. The next steps are to seek local views with an agreement that a public event would take place on Saturday 10 February 2024 at the Town Hall.</p> <p><i>Resolved: That Romanby Parish Council would support the event and advertise on social media.</i></p>	
23/185 Correspondence	<p><u>To Receive Any Correspondence and Action Taken</u> <i>Circulated: A list of correspondence received since the last meeting.</i> The correspondence list was noted.</p>	
23/186 Christmas Event	<p><u>To Consider Arrangements for the Christmas Event</u> Arrangements for the Christmas Event on Sunday 17 December 2023 were discussed. It was suggested that a donation be given to a charity of choice for the Christmas Tree.</p> <p><i>Resolved: That £100 be donated to Hambleton Foodshare.</i></p>	
23/187 Member Reports	<p><u>To Receive any Member Reports</u> Councillor Wilkinson reminded the Parish Council about this Local Budget.</p>	
23/188 Date of the Next Meeting	<p><u>To Confirm the Date, Time and Location of the Next Meeting</u> Tuesday 9 January 2024 Tuesday 13 February 2024 Tuesday 12 March 2024</p> <p>All meetings to commence at 7.00 pm at the Parish Office.</p>	ALL

There being no further business the meeting closed at 8.10 pm.

13 December 2023