

ROMANBY PARISH COUNCIL
Minutes of the Parish Council Meeting Held on Tuesday 12 September 2023

Present: Councillor S Bradnam
 Councillors: S Adsett, J Davies, P Wilkinson, B Phillips,
 D A Atkinson, P Foxton
 Clerk/RFO: A W Lambert
 Public: 4 members of the public

Min No.		Action
23/121 Declarations of Business Interests	<u>To Note Any Declarations of Business (or other) Interests by Elected Members</u> Councillor Phillips – Planning - tenant on land due for discussion.	
23/122 Apologies / Introductions	<u>To Receive Any Apologies for Absence by an Elected Member</u> Apologies had been received from Councillors Everington, Deas, Town, Hardisty.	
23/123 Public Session	<u>Planning Application – Land off Ainderby Road</u> The Chair outlined the situation regarding the planning application for the land off Ainderby Road. It was noted that the Planning Committee was due to make a decision on Thursday 14 September 2023. The three parishioners outlined their concerns. One explained their work to investigate the concerns regarding the application. Discussion took place after the meeting to draw up a plan of action regarding the Planning Committee meeting which was to be attended by Councillors Bradnam and Wilkinson along with a Parishioner. All three had expressed their wish to speak to the Planning Committee.	
23/124 Minutes	<u>To Approve and Sign the Minutes of the Previous Meeting</u> The minutes of the Parish Council meeting held on Tuesday 11 July 2023 had been circulated prior to the meeting. <i>Resolved: That the minutes be agreed as a correct record and signed by the Chair.</i>	
23/125 Matters Arising	<u>To Consider Any Matters Arising from the Previous Meeting which have not been Signed Off</u> Co-option of Parish Councillors It was noted that the deadline for the electors to call an election was 13 September 2023. Following this deadline the Parish Council would be able to co-opt to the vacancy. Working Groups (Staffing Review / Pavilion) The Parish Council was reminded that the two working groups would commence work on the Staffing Review and the proposed alterations to The Pavilion.	
23/126 Clerk's Report	<u>To Receive a Report from the Clerk</u> <i>Circulated: The Clerk's Report which included the following information:</i> ➤ Parish Council vacancies – discussed under Matters Arising. ➤ Parks and Open Spaces report :	

	<p>Inspection Report – It was noted that the Clerk had worked on the Parks and Open Spaces inspection report, meeting with Streetscape to confirm the risk assessments. Quotations for repair work had been received and the Handyman contractor had been instructed to undertake some of the minor issues. It was noted that the gates to Broomfield Park from the car park were yet to be repaired. The Clerk to remind the contractor of the work required.</p> <p>War Memorial Clock – It was noted that a quotation had been received for work to replace the dislodged board on the Clock Tower at £125 plus £20 p.h working time. The Clerk to check whether the clock tower is lower than 12m high and to seek clarification as to whether planning permission was required.</p> <p>Beckside – It was noted that planning permission was required to undertake work to two trees in this area. The response from NYC is awaited.</p> <p>Carroll Close – Following complaints over the summer about youths using the park, the police had been informed who were monitoring the situation.</p> <p>➤ Finance and Resources – The issues with Barclays Bank were outlined at the meeting. It was noted that these issues were not yet fully resolved. A letter of apology had now been received from Barclays Bank with an offer of compensation. A draft letter in response had been drawn up and with a minor amendment would be sent stating that the offer was not fair or adequate.</p> <p>➤ Correspondence – The correspondence received from a parishioner at Harewood Chase regarding the line of trees between Harewood Chase and Studley Close was noted.</p> <p>➤ Planning – Discussed earlier in the meeting.</p> <p>RESOLVED:</p> <p><i>(a) To explain to the parishioner at Harewood Chase that due to the fact the trees were on private land there is nothing the Parish Council can do to help to support them to remove the TPOs from the trees between Harewood Chase and Studley Close.</i></p> <p><i>(b) Not to replace the bench on The Green at the current time.</i></p> <p><i>(c) To seek agreement to replace the dislodged board at the clock tower and to accept the quotation for the work.</i></p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
23/127 Police Report	<p><u>To Receive the Police Report</u> The police report and Police Community News were noted.</p>	
23/128 Any other Authority	<p><u>To Receive a Report from any other Authority</u> There was no report from any other Authority.</p>	
23/129 Governance Committee	<p><u>To Receive a Verbal Report from the Governance Committee</u> It was noted that the Governance Committee had not met.</p>	
23/130 Finance & Resources Committee	<p><u>To Receive a Report from the Finance Committee</u> To Approve the Invoices Received Since the Previous Meeting Circulated: The list of invoices to be paid since the last meeting for approval. Resolved: That the invoices be unanimously agreed.</p>	

	Bank Reconciliation The bank reconciliation for September 2023 was noted.	
	Banking Arrangements Discussed earlier in the meeting under the Clerk's Report.	
23/131 Parks & Recreation Committee	<u>To Receive a Report from the Parks and Recreation Committee</u> The Parks and Recreation issues had been covered in the Clerk's report. The Chairman asked for consideration to set up the Parks and Recreation Committee to take on the work.	
23/131 Projects & Planning Committee	<u>To Receive a Report from the Projects & Planning Committee</u> There was currently nothing to report.	
	Planning The planning application list was noted.	
23/132 Joint Burial Committee	<u>To Receive a Report from the Joint Management Committee (N/A/Romanby JBC)</u> <i>Shared: The minutes of the JBC meeting dated June 2023 and the draft minutes of the meeting held on 5 September 2023.</i> The minutes were noted.	
23/133 Outside Organisations	<u>To Consider any Reports from Outside Organisations</u> There were no reports from outside organisations.	
23/134 Correspond- ence	<u>To Receive Any Correspondence and Action Taken</u> <i>Circulated: A list of correspondence received since the last meeting.</i> The correspondence list was noted.	
23/135 Member Reports	<u>To Receive any Member Reports</u> It was noted that the following events would take place: <ul style="list-style-type: none"> ➤ Sunday 12 November 2023 – Remembrance Service at the War Memorial Garden ➤ Sunday 17 December 2023 – Christmas Event at the War Memorial Garden 	
23/136 Date of the Next Meeting	<u>To Confirm the Date, Time and Location of the Next Meeting</u> Tuesday 10 October 2023 Tuesday 14 November 2023 Tuesday 12 December 2023 Tuesday 9 January 2024 Tuesday 13 February 2024 Tuesday 12 March 2024 All meetings to commence at 7.00 pm at the Parish Office.	ALL

There being no further business the meeting closed at 8.45 pm.

15 September 2023