

ROMANBY PARISH COUNCIL
Minutes of the Annual Parish Council Meeting Held on Tuesday 9 May 2023

Present: Chairman: Councillor S Bradnam
 Councillors: S Adsett, J Davies, J Town, D A Atkinson,
 A Deas, P Foxton
 Clerk/RFO: A W Lambert
 Public: 2 x parishioners

Min No.		Action
23/70 Election of Chair	<p><u>To Receive Nominations and Elect a Chair for the Forthcoming Year</u> A nomination was received for Councillor Bradnam to continue as Chair for the forthcoming year.</p> <p><i>Resolved: That as there were no other nominations Councillor Bradnam be appointed as Chair for the forthcoming year.</i> <i>Proposed: Councillor Adsett. Seconded: Councillor Deas.</i></p>	SB
23/71 Declarations of Business Interests	<p><u>To Note Any Declarations of Business (or other) Interests by Elected Members</u> There were no declarations of business (or other) interests by elected Members.</p>	
23/72 Apologies / Introductions	<p><u>To Receive Any Apologies for Absence by an Elected Member</u> Apologies had been received from Councillors Phillips and Hardisty.</p>	
23/73 Appointments	<p><u>To Make Appointments for the Forthcoming Year</u> Vice-Chair Councillor Deas agreed to continue as Vice-Chair for the forthcoming year. <i>Resolved: As there were no other nominations Councillor Deas was duly elected.</i> <i>Proposed: Councillor Atkinson. Seconded: Councillor Foxton.</i></p> <p>Committees (JBC / Finance & Resources / Parks & Recreation / Projects & Planning / Governance) JBC Councillor K G Hardisty Councillor J Davies Councillor S Adsett Councillor P Wilkinson (to be confirmed)</p> <p>It was agreed that the Parks and Recreation and Projects and Planning work would be undertaken through full Council for the time being.</p> <p>Finance & Resources Committee Councillor Atkinson agreed to continue as Chair for the Finance and Resources Committee.</p> <p>YLCA Representatives Councillors Bradnam and Adsett agreed to continue as representatives for the YLCA.</p>	<p>AD</p> <p>KGH/JD/SA/ PW</p> <p>Clerk</p> <p>All</p> <p>DAA</p> <p>SB/SA</p>
23/74 Minutes	<p><u>To Approve and Sign the Minutes of the Previous Meeting</u> The minutes of the meeting held on Tuesday 11 April 2023 had been</p>	

	<p>circulated prior to the meeting.</p> <p><i>Resolved: That the minutes be agreed as a correct record and signed by the Chair.</i></p>	
23/75 Matters Arising	<p><u>To Consider Any Matters Arising from the Previous Meeting which have not been Signed Off</u></p> <p>Co-option of Parish Councillors</p> <p>The Chair explained the process for Parish Council vacancies to the two members of the public who had applied to become a Parish Councillor. It was noted that there was currently one vacancy that could be filled immediately by co-options and one vacancy which is going through the NYC process.</p> <p>Both statements had been shared with Council and an open discussion took place.</p> <p><i>Resolved: That Adam Everington be co-opted onto the Parish Council with immediate effect.</i></p>	
23/76 Policies / Standing Orders	<p><u>To Agree / Confirm Policies / Standing Orders</u></p> <p>The Chair explained that there had been no changes to the Standing Orders. He agreed to email these to the Parish Council. The Financial Regulations would be discussed through the Finance & Resources Committee.</p>	SB F&R Comm.
23/77 Clerk's Report	<p><u>To Receive a Report from the Clerk</u></p> <p><i>Circulated: The Clerk's Report which included the following information:</i></p> <ul style="list-style-type: none"> ➤ Parish Council vacancies – discussed earlier in the meeting. ➤ Parks and Open Spaces report – Councillor Town had undertaken an inspection of the parks and open spaces with some minor issues to deal with including graffiti at Grange Close, a dead tree at Broomfield and a tree tie that required loosening. ➤ Finance and Resources – an existing plan of the Office / Pavilion was shared showing the tentative idea for changing the inside of the sports pavilion to create a further room but still incorporating the sports facilities. There would need to be a consultation with the community before any further work takes place. ➤ Staffing – the Caretaker had asked to reduce his hours going forward due to stipulations with regard to his main job. He would no longer be undertaking caretaking duties on a weekend. This would be covered in the interim by the Clerk and Gatekeeper. ➤ Correspondence – a meeting with North Yorkshire Highways Authority had been arranged for Wednesday 10 May 2023 at Mill Lane Railway Bridge to discuss the issues. A further meeting has also been arranged with the Cycleways (Northallerton, Romanby, Brompton) group for Tuesday 16 May 2023 at 1.30 pm at the Town Hall. Councillors Adsett and Town along with the Clerk would attend these meetings. 	<p>Clerk</p> <p>SA/JT/ Clerk</p>
23/78 Police Report	<p><u>To Receive the Police Report</u></p> <p>The police report and Police Community News were noted. The Clerk explained the issues the Junior Football Club were having with regard to their goalposts and vandalism. The Police had been informed. The Clerk was also asked to let them know about issues in the empty shop</p>	

	car park near The Green.	Clerk
23/79 Any other Authority	<u>To Receive a Report from any other Authority</u> There was no report from any other Authority.	
23/80 Governance Committee	<u>To Receive a Verbal Report from the Governance Committee</u> It was noted that the Governance Committee had not met.	
23/81 Finance & Resources Committee	<u>To Receive a Report from the Finance Committee</u> To Approve the Invoices Received Since the Previous Meeting <i>Circulated: The list of invoices to be paid since the last meeting for approval.</i> <i>Resolved: That the invoices be unanimously agreed.</i> Bank Reconciliation The bank reconciliation for May 2023 was noted. The Chair of the Finance and Resources Committee reported on the on-going work with the audit. The financial checks rota would need a slight tweak due to changes in the Parish Council membership. It was also noted that the VAT reclaim monies had still not arrived into the bank account.	
23/82 Parks & Recreation Committee	<u>To Receive a Report from the Parks and Recreation Committee</u> The Parks and Recreation issues had been covered in the Clerk's report.	
23/83 Projects & Planning Committee	<u>To Receive a Report from the Projects & Planning Committee</u> There was currently nothing to report. Planning The planning application list was noted. There had been no news regarding the proposed development off Ainderby Road.	
23/84 Joint Burial Committee	<u>To Receive a Report from the Joint Management Committee (N/A/Romanby JBC)</u> There was currently nothing to report from the JBC. It was noted that the next meeting is on Tuesday 7 June 2023.	
23/85 Outside Organisations	<u>To Consider any Reports from Outside Organisations</u> There were no reports from outside organisations.	
23/86 Correspondence	<u>To Receive Any Correspondence and Action Taken</u> <i>Circulated: A list of correspondence received since the last meeting.</i> The correspondence list was noted.	
23/87 Member Reports	<u>To Receive any Member Reports</u> Newsletter The Chair to circulate the draft newsletter to Council.	SB

	<p>The Green It was noted that there were further instances of parking on The Green. The letter would be updated and sent around the parishioners.</p> <p>Northallerton Station Ticket Office Concern was expressed regarding the proposed closure of Northallerton Station Ticket Office.</p> <p><i>Resolved: To write to the MP to express concerns along with the Rail User Group for Thirsk and Northallerton.</i></p>	<p>Clerk/JT</p> <p>Clerk</p>
<p>23/88 Date of the Next Meeting</p>	<p><u>To Confirm the Date, Time and Location of the Next Meeting</u> Tuesday 13 June 2023 – commencing at 7.00 pm.</p> <p>All meetings to commence at 7.00 pm at the Parish Office.</p>	<p>ALL</p>

There being no further business the meeting closed at 8.35 pm.

May 2023