

ROMANBY PARISH COUNCIL
Minutes of the Parish Council Meeting Held on Tuesday 13 June 2023

Present: Chairman: Councillor S Bradnam
Councillors: S Adsett, J Davies, D A Atkinson, A Everington,
B Phillips, K G Hardisty, P Wilkinson
Clerk/RFO: A W Lambert
Public: None

Min No.		Action
23/89 Declarations of Business Interests	<u>To Note Any Declarations of Business (or other) Interests by Elected Members</u> There were no declarations of business (or other) interests by elected Members.	
23/90 Apologies / Introductions	<u>To Receive Any Apologies for Absence by an Elected Member</u> Apologies had been received from Councillors Town, Foxton and Deas. A warm welcome was expressed to Councillors Everington and Phillips who were attending their first meeting.	
23/91 Minutes	<u>To Approve and Sign the Minutes of the Previous Meeting</u> The minutes of the annual meeting held on Tuesday 9 May 2023 had been circulated prior to the meeting. <i>Resolved: That the minutes be agreed as a correct record and signed by the Chair.</i>	
23/92 Matters Arising	<u>To Consider Any Matters Arising from the Previous Meeting which have not been Signed Off</u> Co-option of Parish Councillors It was noted that the current vacancy was going through due process with North Yorkshire Council.	
23/93 Clerk's Report	<u>To Receive a Report from the Clerk</u> <i>Circulated: The Clerk's Report which included the following information:</i> <ul style="list-style-type: none"> ➤ Parish Council vacancies – discussed earlier in the meeting. ➤ Parks and Open Spaces report – Councillor Town had undertaken an inspection of the parks and open spaces prior to the meeting. It was noted that the issue with the growth around the allotments near the railway had been reported and was now in the hands of the Highways authority. It was noted that there had been a request by a parishioner at Becksides for a tree to be considered at the rear of a property. Quotations had been received for removal and reduction of the tree. It was also noted that there had been no official response to the claim for the damage to Ainderby Road Leisure Park. <i>RESOLVED: To accept the quotation to remove the tree but the Parish Council would plant two trees elsewhere in the Parish.</i> <ul style="list-style-type: none"> ➤ Finance and Resources – This would be covered by the Chair of the Finance and Resources Committee later in the meeting. 	

	<p>➤ Correspondence Cycleways (Northallerton, Romanby, Brompton) Councillor Adsett reported on the meeting held on 16 May 2023 at the Town Hall. The meeting had changed its name to the Active Travel Group and discussed arranging an on-line survey to involve the public with an event in the Town Hall. Priority order should funding be available would be, Brompton, Crosby Road, Broomfield, Standard Way.</p> <p>Resolved: That the Parish Council would support the event in the Town Hall when arranged.</p> <p>➤ Railway Bridges The Highways Engineer had met with Councillors Adsett and Town along with the Clerk and a parishioner. This had been a successful and optimistic meeting with the Engineer taking away evidence of the issues with the two bridges.</p> <p>➤ The Green Despite attempts to discourage parking on The Green this was still happening by a small number of individuals. It was agreed that the Parish Council could take no further action due to the cost of invoking a byelaw. The Police will continue to be informed of the parking issues.</p>	Clerk
23/94 Police Report	<p><u>To Receive the Police Report</u> The police report and Police Community News were noted. The Clerk explained that a request had been made to use the Leisure Park for an event to security mark bicycles on 2 July 2023. The police would let the Parish Council have posters. It was agreed that the event could be hosted.</p>	
23/95 Any other Authority	<p><u>To Receive a Report from any other Authority</u> There was no report from any other Authority.</p>	
23/96 Governance Committee	<p><u>To Receive a Verbal Report from the Governance Committee</u> It was noted that the Governance Committee had not met. Updated standing orders had been sent to Councillors with no comments received.</p>	
23/97 Finance & Resources Committee	<p><u>To Receive a Report from the Finance Committee</u> To Approve the Invoices Received Since the Previous Meeting <i>Circulated: The list of invoices to be paid since the last meeting for approval.</i> <i>Resolved: That the invoices be unanimously agreed.</i></p> <p>Bank Reconciliation The bank reconciliation for June 2023 was noted.</p> <p>The Chair of the Finance and Resources Committee reported that the year-end work had been completed and would be going to the internal auditor for signing off. This would then be sent to PKF Littlejohn (External Auditor).</p> <p>The next Finance and Resources Committee would take place on</p>	

	<p>Tuesday 27 June 2023 at 6.30 pm at which the Terms of Reference and Financial Regulations would be considered.</p> <p>Annual Governance and Accountability Return 2022/23 Shared: The AGAR Form.</p> <p>Resolved: (a) To agree the Annual Governance Statement 2022/23. (b) To agree the Accounting Statements 2023/23. (c) To agree the dates for electors rights.</p>	
23/98 Parks & Recreation Committee	<p><u>To Receive a Report from the Parks and Recreation Committee</u> The Parks and Recreation issues had been covered in the Clerk's report.</p>	
23/99 Projects & Planning Committee	<p><u>To Receive a Report from the Projects & Planning Committee</u> There was currently nothing to report.</p> <p>Planning The planning application list was noted. It was noted that the planning application 21/03001/FUL from Mulberry Homes for the land to the rear of 56 Ainderby Road, Romanby had been received. The Parish Council would continue to submit its objections to the development.</p> <p>The Chair explained the need for a community building and scoping work would continue to take place regarding the Parish Pavilion with community consultation.</p>	
23/100 Joint Burial Committee	<p><u>To Receive a Report from the Joint Management Committee (N/A/Romanby JBC)</u> It was noted that the annual meeting of the JBC had been held on Tuesday 7 June 2023. Councillor Paul Cornfoot had been elected as Chair with Councillor Hardisty as Vice-Chair. It was reported that the cemetery was tidy, and burials had increased. The internal audit had been completed. The annual inspection of the cemetery would take place in July.</p>	
23/101 Outside Organisations	<p><u>To Consider any Reports from Outside Organisations</u> There were no reports from outside organisations.</p>	
23/102 Correspond- ence	<p><u>To Receive Any Correspondence and Action Taken</u> Circulated: A list of correspondence received since the last meeting. The correspondence list was noted.</p>	
23/103 Member Reports	<p><u>To Receive any Member Reports</u> Parking It was noted that a parishioner had written regarding parking on Kirk Road. It was noted that many attempts had been made to apply for residents parking but had been declined.</p> <p>Press Coverage A resident had written asking whether it would be possible for the</p>	

	Parish Council to have a column in the Darlington & Stockton Times on a monthly basis. It was noted that despite attempts to have a write up included this had not been taken up by the D&S.	
23/104 Date of the Next Meeting	<u>To Confirm the Date, Time and Location of the Next Meeting</u> Tuesday 11 July 2023. All meetings to commence at 7.00 pm at the Parish Office.	ALL

There being no further business the meeting closed at 8.50 pm.

June 2023