

**ROMANBY PARISH COUNCIL**  
**Minutes of the Parish Council Meeting Held on Tuesday 11 April 2023**

Present: Chairman: Councillor S Bradnam  
 Councillors: S Adsett, J Davies,  
 K G Hardisty, P Wilkinson, A Smith, J Town  
 Clerk/RFO: A W Lambert  
 Public: None

Min No.		Action
<b>23/53 Public Forum</b>	<u>To Receive Items from the Public</u> There were no items from the public.	
<b>23/54 Business Interests</b>	<u>To Note Any Declarations of Business (or other) Interests by Elected Members</u> There were no declarations of business (or other) interests by elected Members.	
<b>23/55 Apologies</b>	<u>To Receive Any Apologies for Absence by an Elected Member</u> Apologies had been received from Councillors Deas, Atkinson, Town, Phillips.  It was noted at this point that Angela Smith had resigned from the Parish Council. The Chairman had sent an acknowledgement to her resignation and thanked her for her work. The Parish Council asked at this point to acknowledge appreciation of Angela's work on the Parish Council. The letter of resignation would be forwarded to North Yorkshire Council so work to replace the vacancy could begin.	
<b>23/56 Minutes</b>	<u>To Approve and Sign the Minutes of the Previous Meeting</u> The minutes of the meeting held on Tuesday 14 March 2023 had been circulated prior to the meeting. <b>Resolved: That the minutes be agreed as a correct record and signed by the Chair.</b>	
<b>23/57 Matters Arising</b>	<u>To Consider Any Matters Arising from the Previous Meeting which have not been Signed Off</u> <b>Co-option of Parish Councillors</b> It was noted that the vacancy resulting from Peter Broughton's resignation could now be advertised by the Parish Council.	
<b>23/58 Clerk's Report</b>	<u>To Receive a Report from the Clerk</u> <b>Circulated: The Clerk's Report which included the following information:</b>  ➤ <b>Parish Council vacancies</b> – discussed earlier in the meeting. ➤ <b>Parks and Open Spaces report</b> – thanks were expressed to Councillor Town for undertaking a parks and open spaces inspection prior to the Parish Council meeting – report shared with the Parish Council. Northallerton Town Junior Football Club had asked for permission to install a vehicle gate between Northallerton Town Football Club car park and Ainderby Road Leisure Park. This was to enable the work to the pitches to take place at less cost to normal. Work to two trees was also required. ➤ <b>Finance and Resources</b> – the appointment of the external auditor	

	<p>and internal auditor was discussed.</p> <p>➤ Correspondence.</p> <p><b>Resolved:</b></p> <p>a) <i>To accept the quotation from SGS for work to the trees at Crestbrooke.</i></p> <p>b) <i>To agree to the appointment of PKF Littlejohn (external auditor) and Ian Smithson (internal auditor).</i></p> <p>c) <i>To agree to Northallerton Junior Football Club installing a vehicle gate between Northallerton Town Football Club car park and Ainderby Road Leisure Park on the proviso that it remains locked. Two trees to be trimmed to allow for the work to be undertaken.</i></p>	
<b>23/59 Police Report</b>	<p><u>To Receive the Police Report</u></p> <p>The police report and Police Community News was noted.</p>	<b>Clerk</b>
<b>23/60 Any other Authority</b>	<p><u>To Receive a Report from any other Authority</u></p> <p>There was no report from any other Authority.</p>	
<b>23/61 Governance Committee</b>	<p><u>To Receive a Verbal Report from the Governance Committee</u></p> <p>It was noted that the Governance Committee had not met.</p>	
<b>23/62 Finance &amp; Resources Committee</b>	<p><u>To Receive a Report from the Finance Committee</u></p> <p><b>To Approve the Invoices Received Since the Previous Meeting</b></p> <p><b><i>Circulated: The list of invoices to be paid since the last meeting for approval.</i></b></p> <p><b><i>Resolved: That the invoices be unanimously agreed.</i></b></p> <p><b>Bank Reconciliation</b></p> <p>The bank reconciliation for April 2023 was noted.</p>	
<b>23/63 Parks &amp; Recreation Committee</b>	<p><u>To Receive a Report from the Parks and Recreation Committee</u></p> <p>The Parks and Recreation issues had been covered in the Clerk's report.</p>	
<b>23/64 Projects &amp; Planning Committee</b>	<p><u>To Receive a Report from the Projects &amp; Planning Committee</u></p> <p>With the resignation of the Projects and Planning Committee Chair, the Clerk would continue the work of the Civility and Respect Pledge.</p> <p><b>Planning</b></p> <p>The planning application list was noted. It was also noted that a new planning application was expected for the proposed development on Ainderby Road.</p> <p>Councillor Hardisty explained how future Planning Committees would work.</p>	<b>Clerk</b>
<b>23/65 Joint Burial Committee</b>	<p><u>To Receive a Report from the Joint Management Committee (N/A/Romanby JBC)</u></p> <p>There was currently nothing to report from the JBC. It was noted that the next meeting is on Tuesday 7 June 2023.</p>	

<b>23/66 Outside Organisations</b>	<u>To Consider any Reports from Outside Organisations</u> There were no reports from outside organisations.	
<b>23/67 Correspond- ence</b>	<u>To Receive Any Correspondence and Action Taken</u> <b><i>Circulated: A list of correspondence received since the last meeting.</i></b>  The correspondence list was noted.	
<b>23/68 Member Reports</b>	<u>To Receive any Member Reports</u> It was noted that North Yorkshire Council had commenced from 1 April 2023 with only a few teething issues. Residents should not notice any change in services.  It was noted that a parishioner (Kirk Road) had applied for Residents Only parking permit. This had been rejected by North Yorkshire Council.  Consideration was given to the work the former District Council had undertaken with regard to recognition of birthdays / anniversaries.  <b><i>Resolved: That Romanby Parish Council acknowledges 100<sup>th</sup> birthdays for residents of the Parish going forward. Invitation to apply would be made public via social media.</i></b>	<b>Chair</b>
<b>23/69 Date of the Next Meeting</b>	<u>To Confirm the Date, Time and Location of the Next Meeting</u> Tuesday 9 May 2023 – Annual Meeting commencing at 7.00 pm.  All meetings to commence at 7.00 pm at the Parish Office.	<b>ALL</b>

There being no further business the meeting closed at 8.10 pm.

April 2023