4 November 2022

Dear Councillor

You are hereby summoned to attend the next ordinary meeting of Romanby Parish Council, to be held on **TUESDAY 8 NOVEMBER 2022** at 7.00pm at Romanby Parish Office. Mrs A W Lambert (PARISH CLERK)

*There will be a public session prior to the meeting, this will commence at 7.00 – 7.15 pm.   
(Members of the public must adhere to the rules set by the council for this session)*

**A G E N D A**

|  |  |  |
| --- | --- | --- |
| Agenda Item | Detail | Papers |
| 1. Declarations of Business Interests | To note Any declarations of business (or other) Interests by Elected Members. |  |
| 1. Apologies | To receive any apologies for absence by an Elected Member. |  |
| 1. Minutes | To approve and sign the minutes of the previous meeting. | attached |
| 1. Matters Arising | To consider any matters arising from the previous minutes which have not been signed off:   * Co-option of Parish Councillor * Provision of Allotments |  |
| 1. Reports | To consider reports from:   1. Clerk’s Report 2. The Police Report 3. Any other authority 4. Governance Committee 5. Finance Committee  (i) To Agree the Invoices   (ii) To consider the Bank Reconciliation   1. Parks and Recreation Committee 2. Projects and Planning Committee 3. Joint Management Committee (N/A/Romanby JBC) 4. Outside organisations | Appendix A  Appendix B  Verbal Update  Appendix C  Appendix D  Appendix E  Verbal Update |
| 1. Correspondence | To receive any correspondence and action taken. | Appendix F |
| 1. Members’ Reports | To receive Members’ Reports. |  |
| 1. Date of Next Meeting | To confirm the dates of the next meeting.  Tuesday 13 December 2022 at 7.00 pm. |  |

**

Clerk/RFO