

**ROMANBY PARISH COUNCIL**  
**Minutes of the Parish Council Meeting Held on Tuesday 14 June 2022**

Present: Chairman: Councillor S Bradnam  
 Councillors: P Wilkinson, S Adsett, A Smith, K G Hardisty,  
 J Town, D A Atkinson, P Foxton  
 Clerk/RFO: A W Lambert  
 Public: One member of the public  
 Police: No representation

Min No.		Action
<b>22/86 Public Forum</b>	<u>To Receive Items from the Public</u> A parishioner joined the meeting to express concern regarding the footway under the railway bridge on Romanby Road. This matter would be taken up by the Parish Council to ask the Highways Authority for a site meeting.	<b>Clerk</b>
<b>22/87 Business Interests</b>	<u>To Note Any Declarations of Business (or other) Interests by Elected Members</u> There were no declarations of business (or other) interests by elected Members.	
<b>22/88 Apologies</b>	<u>To Receive Any Apologies for Absence by an Elected Member</u> Apologies had been received from Councillor J Davies.	
<b>22/89 Minutes</b>	<u>To Approve and Sign the Minutes of the Previous Meeting</u> The minutes of the meeting held on Tuesday 10 May 2022 had been circulated prior to the meeting. <b>Resolved: That with the addition of Councillor Foxton to the attendance list, that the minutes be approved as a correct record and signed by the Chair.</b>	
<b>22/90 Matters Arising</b>	<u>To Consider Any Matters Arising from the Previous Meeting which have not been Signed Off</u> <b>Co-option of Parish Councillors</b> It was noted that Peter Broughton had agreed to re-join the Parish Council and was welcomed to the meeting. Angus Deas had also expressed his wish to re-join the Council but unfortunately was not able to attend this evening's meeting. One other prospective candidate had informed the Clerk of her interest. <b>Resolved:</b> a) <b>That Peter Broughton and Angus Deas be co-opted onto the Parish Council.</b> b) <b>That the Clerk asks the prospective candidate to write a form of words giving the Parish Council some information about herself.</b> <b>Committee Representation / Meetings</b> <b>Finance Committee:</b> Councillor D A Atkinson (Chair) Councillor P Wilkinson Councillor K G Hardisty <b>Parks &amp; Recreation Committee:</b> Councillor P Foxton (Chair)	<b>Clerk</b>

	<p>Councillor P Broughton Councillor J Town Councillor S Adsett</p> <p><b>Projects &amp; Planning Committee:</b> Councillor A Smith (Chair) Councillor K G Hardisty Councillor J Davies</p> <p>The Chair and Vice-Chair of Council be ex-officio of all committees.</p> <p>Vice-Chair of the Council to be discussed at a later date.</p> <p><b>Manor Green</b> It was noted that work to the footpath had been undertaken by NYCC. Further discussions regarding the green area were ongoing.</p>	
<b>22/91 Clerk's Report</b>	<p><u>To Receive a Report from the Clerk</u> <b><i>Circulated: The Clerk's Report which included the following information:</i></b></p> <ul style="list-style-type: none"> <li>➤ Parish Council vacancies.</li> <li>➤ Parks and Open Spaces.</li> <li>➤ Finance and Resources.</li> <li>➤ Jubilee Events including finances.</li> <li>➤ Staffing</li> <li>➤ Year End 2021/22</li> </ul>	
<b>22/92 Police Report</b>	<p><u>To Receive the Police Report</u> <b><i>Circulated: The Police report for June 2022.</i></b> The police report was noted.</p>	
<b>22/93 Any other Authority</b>	<p><u>To Receive a Report from any other Authority</u> There were no other reports.</p>	
<b>22/94 Governance Committee</b>	<p><u>To Receive a Verbal Report from the Governance Committee</u> There had been no meeting of the Governance Committee.</p>	
<b>22/95 Finance &amp; Resources Committee</b>	<p><u>To Receive a Report from the Finance Committee</u> <b>To Approve the Invoices Received Since the Previous Meeting</b> <b><i>Circulated: The list of invoices to be paid since the last meeting for approval which were agreed unanimously.</i></b> <b><i>Proposed: Councillor Atkinson. Seconded: Councillor Wilkinson.</i></b></p> <p><b>Bank Reconciliation (Year End 2021/22)</b> <b><i>Circulated: The bank reconciliation for the year end 2021/22.</i></b> The bank reconciliation was noted.</p> <p><b>Year End Accounts / AGAR</b> The year-end figures and AGAR were presented to the Council.</p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>a) <b><i>That the annual governance statement for 2021 / 22 be approved.</i></b></li> <li>b) <b><i>That the accounting statements for 2021 / 22 be approved.</i></b></li> </ul>	

	<b>c) That £10,000 be transferred to the Treasurer's account from the Community account.</b>	
<b>22/96 Parks &amp; Recreation Committee</b>	<p><u>To Receive a Report from the Parks and Recreation Committee</u> The Chair of the Parks and Recreation Committee gave a verbal update. The following was noted:</p> <p><b>Broomfield Park</b></p> <ul style="list-style-type: none"> <li>➤ Consideration was given to the creation of a wildlife habitat around the perimeter of the park. Councillors Foxton and Atkinson to undertake a further inspection to aid discussion.</li> <li>➤ The spring on the entrance gate to the park to be inspected.</li> </ul> <p><b>Thistle Close</b> It was noted that there was a problem with "Lords and Ladies" around the perimeter of the park which were poisonous and would need to be removed. The Clerk to inform SGS.</p> <p><b>Oak Tree Drive</b> Consideration to be given to moving the Jubilee tree as this was not placed in the correct place.</p> <p><b>Roundabouts</b> Concern was expressed about the state of the roundabout near the Station Hotel and Boroughbridge Road near Oak Tree Drive. Highways to be informed.</p> <p><b>Trees</b> It was noted that 90 copse / hedgerow would be arriving in November.</p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>a) That a wildlife habitat be created at Broomfield Park with wild flower seeds to be purchased.</li> <li>b) To ask the handyman to resolve the spring on the gate at Broomfield Park if necessary.</li> <li>c) To remove the "Lords and Ladies" from Thistle Close play area.</li> <li>d) To move the Jubilee Tree at Oak Tree Drive.</li> </ul>	<p><b>Cllrs. DAA / PF</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p>
<b>22/97 Projects &amp; Planning Committee</b>	<p><u>To Receive a Report from the Projects &amp; Planning Committee</u> <b><i>The Chair of the Projects and Planning Committee gave a verbal update. The following was noted:</i></b></p> <p>A report on the Jubilee events was given which had been very enjoyable with positive comments being received from across the Parish and parishioners from outside the Parish.</p> <p>At this point thanks were expressed to Councillor Bradnam for all his hard work and efforts to enable the Jubilee events to go ahead.</p> <p><b>Planning</b> The planning application list was noted. Councillor Hardisty informed the Parish Council that there was no further news on the proposed development off Ainderby Road.</p> <p>It was noted that plans for a new care home at the Arla site had been</p>	

	received along with space for allotments. More information would be available at the July meeting.	
<b>22/98 Joint Burial Committee</b>	<u>To Receive a Report from the Joint Management Committee (N/A/Romanby JBC)</u> It was noted that there had been a change of date for the June JBC meeting which would now be held on Tuesday 28 June.	
<b>22/99 Outside Organisations</b>	<u>To Consider any Reports from Outside Organisations</u> There were no reports from outside organisations.	
<b>22/100 Correspond- ence</b>	<u>To Receive Any Correspondence and Action Taken</u> <b><i>Circulated: A list of correspondence received since the last meeting.</i></b> The list of correspondence was noted.	
<b>22/101 Member Reports</b>	<u>To Receive any Member Reports</u> Councillor Atkinson asked that the photos on the website be updated. It was suggested that new photographs be taken at the July meeting.	<b>Clerk</b>
<b>22/102 Date of the Next Meeting</b>	<u>To Confirm the Date, Time and Location of the Next Meeting</u> Tuesday 12 July 2022 August – no meeting Tuesday 13 September 2022 Tuesday 11 October 2022 Tuesday 8 November 2022 Tuesday 13 December 2022  All meetings to commence at 7.00 pm at the Parish Office.	<b>ALL</b>

There being no further business the meeting closed at 8.25 pm.

July 2022