

**ROMANBY PARISH COUNCIL**  
**Minutes of the Parish Council Meeting Held on Tuesday 13 October 2020**  
**Via Zoom**

Present: Chairman: Councillor S Bradnam  
 Councillors: A Smith, A Deas, K G Hardisty, P Broughton,  
 J Town, S Adsett, D A Atkinson, J Davies,  
 P Wilkinson  
 Clerk/RFO: A W Lambert  
 Public: County Councillor David Blades

Min No.		Action
20/117 Public Session	<u>Public Session</u> <b>County Councillor David Blades</b> ➤ <b>Slingsby Gardens</b> – It was noted that Councillor Blades had agreed a figure of £550 from the Locality Budget to install fencing for Slingsby Gardens to ensure safety for cyclists. Thanks were expressed to Councillor Blades for his generous offer. ➤ <b>VAS</b> - Contact to be made with Northallerton Town Council to see if they were arranging for a VAS sign to be placed on Thirsk Road.	<b>Clerk</b>
20/118 Business Interests	<u>To Note Any Declarations of Business (or other) Interests by Elected Members</u> There were no declarations of business (or other) interests by elected Members.	
20/119 Apologies / Introductions	<u>To Receive Any Apologies for Absence by an Elected Member</u> Councillor M Walton.	
20/120 Minutes	<u>To Approve and Sign the Minutes of the Previous Meeting</u> The minutes of the meeting held on Tuesday 8 September 2020 had been circulated prior to the meeting. <b>Resolved: That the minutes be approved as a correct record and signed by the Chair.</b> <b>Proposed: Councillor Deas. Seconded: Councillor Hardisty.</b>	
20/121 Matters Arising	<u>To Consider Any Matters Arising from the Previous Meeting which have not been Signed Off</u> ➤ <b>The Green</b> – It was noted that a conversation had taken place with NEDL about the level of the cabling. They had informed the Parish Council that no further action would be taken to change the depth of the cabling. ➤ <b>COVID Business Grant</b> – It was noted that the small business grant had been received.	
20/122 Police Report	<u>To Receive the Police Report</u> <b>Circulated: The Police report for October 2020.</b> The report was noted. There was on-going concern around the incidents of violent behaviour within the Parish. The Clerk to ask for further information.	<b>Clerk</b>
20/123 Any other Authority	<u>To Receive a Report from any other Authority</u> There were no other reports to note.	
20/124 Governance	<u>To Receive a Verbal Report from the Governance Committee</u> There had been no meeting.	

Committee		
<b>20/125</b> <b>Finance &amp; Resources Committee</b>	<p><u>To Receive a Report from the Finance Committee</u>  <b>To Approve the Invoices Received Since the Previous Meeting</b>  <i>Circulated: The list of invoices to be paid since the last meeting for approval which were agreed unanimously.</i>  <i>Proposed: Councillor Bradnam. Seconded: Councillor Hardisty.</i></p> <p><b>To Consider the Bank Reconciliation</b>  <i>Circulated: The bank reconciliation for October 2020.</i>  The following bank balances were noted:</p> <ul style="list-style-type: none"> <li>➤ Community Account: £48,147.17 cr</li> <li>➤ Business Premium Account: £46,671.32 cr</li> </ul> <p><b>To Agree the Annual Return / Accounting Statements for 2019 / 2020.</b>  <i>Circulated: The accounting statements for 2019 / 2020.</i>  <i>Resolved: That the accounting statements be agreed and submitted to the external auditor.</i></p> <p><b>To Agree Arrangements for Future Year End</b>  <i>Resolved: That following recommendations by the internal auditor, the Finance and Resources Committee would discuss this in depth at the next meeting.</i></p>	
<b>20/126</b> <b>Parks &amp; Recreation Committee</b>	<p><u>To Receive a Report from the Parks and Recreation Committee</u>  <b><i>Circulated: The minutes of the Parks and Recreation Committee held on Tuesday 29 September 2020. The following was noted:</i></b></p> <ul style="list-style-type: none"> <li>➤ <b>Oak Tree Drive</b> – Reduction of two trees to be considered further with the tree expert.</li> <li>➤ <b>Broomfield</b> – A site meeting had taken place to look at new equipment for this area. The possibility of a trim trail was suggested. Information to be sent to Council for their consideration and to be discussed at the next Parks and Recreation meeting. It was noted that a litter-pick was required. A further meeting to take place with L&amp;D Landscapes regarding the footpath.</li> <li>➤ <b>Harewood Lane</b> – It was suggested that the tree stump be left or cut into a shape for children to play on. The Clerk to inform the contractor.</li> <li>➤ <b>Wild Flower Meadow</b> – The grasscut had been ordered. It was suggested leaving any further work until the Spring.</li> </ul>	<p style="text-align: center;"><b>P&amp;R</b></p> <p style="text-align: center;"><b>NH Clerk P&amp;R</b></p> <p style="text-align: center;"><b>Clerk</b></p>
<b>20/127</b> <b>Projects &amp; Planning Committee</b>	<p><u>To Receive a Report from the Projects &amp; Planning Committee</u>  <b><i>Circulated: The minutes of the Projects and Planning Committee held on Thursday 1 October 2020. The following was noted:</i></b></p> <ul style="list-style-type: none"> <li>➤ <b>VAS</b> – The group of people making the decision on grants have had a large amount of applications so the deadline for decision making had been extended.</li> <li>➤ <b>Speedwatch</b> – A deployment had taken place as part of a national speed awareness day. Further dates had been advertised.</li> <li>➤ <b>Halloween Trail</b> – The WI has organised a Halloween trail around Romanby in place of the Scarecrow Festival.</li> <li>➤ <b>Recycling</b> – An initiative was being worked on and Tracy Flint, HDC to be invited to present to parishioners in an on-line event.</li> <li>➤ <b>Remembrance Sunday</b> – Work was ongoing to draw up a low-key remembrance event. Councillor Smith suggested that a “clap” of</li> </ul>	<p style="text-align: center;"><b>Clerk</b></p> <p style="text-align: center;"><b>Clerk</b></p>

	<p>remembrance be undertaken on people's own doorsteps.</p> <ul style="list-style-type: none"> <li>➤ <b>Christmas</b> – A Christmas tree would be provided for the Parish by SGS.</li> <li>➤ <b>Flagpole</b> – The survey regarding the provision of a Parish flagpole had received a lot of support from parishioners. A proposal would need to be drawn up as to which flags the Parish would fly.</li> </ul> <p><b>Resolved: That the Parish purchase a flagpole and that further consideration be given to which flags would be purchased.</b></p> <p><b>Planning</b> The planning report was noted.</p>	
<b>20/128 Joint Burial Committee</b>	<p><u>To Receive a Report from the Joint Management Committee (N/A/Romanby JBC)</u> It was noted that no JBC meeting had taken place since the last Parish Council meeting. The Chair of the JBC has resigned from the Town Council and three new members had joined the JBC from the Town Council. Councillor Hardisty was currently the acting Chairman of the JBC. Following a suggestion to try for funding, it was noted that the JBC could not apply for the small business grant funding. It was suggested that the proposed joint meeting between the two Finance Committees to discuss the joint year end accounts should be deferred until the new year. The next JBC meeting would take place at the start of December.</p> <p><b>Resolved: That the Clerk to contact the Clerk to the Town Council to arrange a joint finance meeting for early in the new year.</b></p>	<b>Clerk</b>
<b>20/129 Outside Organisations</b>	<p><u>To Consider any Reports from Outside Organisations</u> There was currently nothing to report.</p>	
<b>20/130 Correspond- ence</b>	<p><u>To Receive Any Correspondence and Action Taken</u> <b>Circulated: A list of correspondence received since the last meeting.</b> The report was noted.</p>	
<b>20/131 Member Reports</b>	<p><u>To Receive any Member Reports</u> <b>Precept Setting</b> Committees were asked to consider funding required for next financial year to be discussed at the next Finance &amp; Resources Committee meeting.</p>	<b>Comm.</b>
<b>20/132 Date of the Next Meeting</b>	<p><u>To Confirm the Date, Time and Location of the Next Meeting</u> Tuesday 10 November 2020 Tuesday 8 December 2020 Tuesday 12 January 2021 Tuesday 9 February 2021 Tuesday 9 March 2021 Tuesday 13 April 2021 (Annual Assembly) Tuesday 11 May 2020 (Annual Meeting)</p> <p>All meetings to commence at 7.00 pm.</p>	<b>ALL</b>

There being no further business the meeting closed at 8.00 pm.

13 October 2020