

ROMANBY PARISH COUNCIL
Minutes of the Parish Council Meeting Held on Tuesday 8 September 2020
Via Zoom

Present: Chairman: Councillor S Bradnam
 Councillors: M Walton, A Smith, A Deas, K G Hardisty,
 P Broughton, J Town, S Adsett, D A Atkinson
 J Davies
 Clerk/RFO: A W Lambert
 Public: County Councillor David Blades
 Becky Wake – Youth Council (NYCC)

Min No.		Action
20/101 Public Session	<p><u>Public Session</u> Youth Council – NYCC Becky Wake introduced herself and explained the Youth Council which had been set up by North Yorkshire County Council. There are currently two initiatives:</p> <ul style="list-style-type: none"> ➤ Environment – Tree Planting / Edible Romanby / Green Business ➤ Equality including youth representation, LBGT (craft, competitions) <p>The Parish could be involved by creating a Youth Forum. It was suggested that an instagram account be created to undertake polls. Councillor Smith asked to propose that Becky checks in to every other parish meeting to give an update with Councillor Smith attending the Youth Council meeting. It is hoped that the Youth Council aims for 10 members.</p> <p>It was noted that the 28 / 29 November 2020 are the dates for the Community Tree Plant.</p> <p>North Yorkshire County Council – County Councillor David Blades The following was noted:</p> <ul style="list-style-type: none"> ➤ The ‘H’ bars had been completed on The Green. ➤ The drop kerbs have been installed on Lees Lane through Councillor Blades’ Locality Budget. ➤ VAS sign funding had been applied for and there had been some confusion as to whether Northallerton Town Council were placing a VAS on Thirsk Road. ➤ Slingsby Gardens footpath had been considered and a small chicane had been accepted by NYCC. Would would be undertaken in due course. 	
20/102 Business Interests	<p><u>To Note Any Declarations of Business (or other) Interests by Elected Members</u> There were no declarations of business (or other) interests by elected Members.</p>	
20/103 Apologies / Introductions	<p><u>To Receive Any Apologies for Absence by an Elected Member</u> Apologies had been received from: Councillors P Wilkinson and N Hudson</p>	
20/104 Minutes	<p><u>To Approve and Sign the Minutes of the Previous Meeting</u> The minutes of the meeting held on Tuesday 14 July 2020 had been circulated prior to the meeting.</p>	

	<p>Resolved: That the minutes be approved as a correct record and signed by the Chair.</p> <p>Proposed: Councillor Deas. Seconded: Councillor Walton.</p>	
20/105 Matters Arising	<p><u>To Consider Any Matters Arising from the Previous Meeting which have not been Signed Off</u></p> <p>The Green – agreed that the Clerk would contact NEDL to seek an update with regard to the power cables.</p> <p>Parks & Open Spaces – agreed that the Clerk would remind the contractor about the tree stump grinding.</p>	<p>Clerk</p> <p>Clerk</p>
20/106 Police Report	<p><u>To Receive the Police Report</u></p> <p>Circulated: The Police report for September 2020.</p> <p>The report was noted. Once again the Parish Council asked for more information with regard to the incidents within the report.</p>	<p>Clerk</p>
20/107 Any other Authority	<p><u>To Receive a Report from any other Authority</u></p> <p>There were no other reports to note.</p>	
20/108 Governance Committee	<p><u>To Receive a Verbal Report from the Governance Committee</u></p> <p>There had been no meeting. The Chairman had circulated staffing information regarding pay and terms and conditions with new pay scales.</p>	
20/109 Finance & Resources Committee	<p><u>To Receive a Report from the Finance Committee</u></p> <p>To Approve the Invoices Received Since the Previous Meeting</p> <p>Circulated: The list of invoices to be paid since the last meeting for approval which were agreed unanimously.</p> <p>Proposed: Councillor Walton. Seconded: Councillor Deas.</p> <p>To Consider the Bank Reconciliation</p> <p>Circulated: The bank reconciliation for September 2020.</p> <p>The following bank balances were noted:</p> <ul style="list-style-type: none"> ➤ Community Account: £9,855.11 cr ➤ Business Premium Account: £46,664.86 cr <p>Discussion took place about the COVID-19 Business Grant which the Parish Council had been invited to apply for.</p> <p>Resolved: That the Finance & Recreation Committee should form a plan for the use of this grant funding.</p> <p>To Agree the Year End Accounts for 2019 / 2020.</p> <p>Circulated: The year-end accounts for 2019 / 2020.</p> <p>Resolved: That the accounts be agreed and submitted to the internal auditor.</p> <p>It was suggested that an analysis of spending would be useful for the Parish Council to view.</p> <p>Resolved: That an analysis of spending be included in the following year's accounts.</p> <p>Proposed: Councillor Hardisty. Seconded: Councillor Davies.</p> <p>To Agree the Statement of Assurance</p> <p>Circulated: The Statement of Assurance</p> <p>Resolved: That the Annual Governance Statement for 2019 / 20 be</p>	<p>F&R</p>

	<p><i>agreed subject to the internal auditor not raising any issues which would be discussed further at the next Finance and Resources Committee meeting.</i></p> <p>To Agree the Annual Return <i>Resolved: That the Finance & Resources Committee be asked to consider the Annual Return at their next meeting and that the Parish Council delegates this Committee to sign off the full accounts.</i> <i>Proposed: Councillor Bradnam. Seconded: Angus Deas.</i></p>	
<p>20/110 Parks & Recreation Committee</p>	<p><u>To Receive a Report from the Parks and Recreation Committee</u> <i>A verbal report was received from the Parks and Recreation Committee:</i></p> <ul style="list-style-type: none"> ➤ Wild Flower Meadow – it was suggested that the meadow be cut right back and remove the rubbish. This would then be rotavated. To be discussed at Parks and Recreation Committee. ➤ Oak Tree Drive – request for two silver birch trees to be reduced in height by around 20 ft. Site visit required. ➤ It was noted that the broken swing in Thistle Close had been repaired. ➤ Community tree planting – support required for planting. Suggest involvement of local youth groups. ➤ The Green – no news with regard to NEDL. ➤ Farndale Avenue – the climbing frame had been removed and would be replaced at Carroll Close as soon as possible. ➤ Honeysuckle Close – complaints received regarding youngsters playing football. It was suggested that shrubs be planted. Parks and Recreation to consider further. ➤ It was noted that there was an issue at Ainderby Road Leisure Park with dog owners using the park. Parks and Recreation Committee to discuss the signage for the area concerned. 	<p>P&R</p> <p>P&R</p> <p>P&R</p> <p>P&R</p>
<p>20/111 Projects & Planning Committee</p>	<p><u>To Receive a Report from the Projects & Planning Committee</u> <i>A verbal report was received from the Projects & Planning Committee:</i></p> <ul style="list-style-type: none"> ➤ YLCA Greens Webinar attended by Councillor Smith. YLCA reinforced the fact that parking issues are enforceable by the Police through bylaws. Parking enforcement agents were suggested. ➤ The VAS funding application has been submitted. ➤ Information regarding Speedwatch Community week has been received. It was proposed that Tuesday 15 September 2020 be the day for Romanby Parish to be visible - 8.15 – 9.15 Ainderby Road / 2.00 – 3.00 on Boroughbridge Road. The information on the areas on Boroughbridge Road was awaited. The Clerk to contact Community Speedwatch volunteers with this date and await responses. ➤ It was suggested that the Parish Council should have a charity each year to support. ➤ Smokefree Open Spaces – this project to be resurrected through the schools. 	
<p>20/112 Joint Burial Committee</p>	<p><u>To Receive a Report from the Joint Management Committee (N/A/Romanby JBC)</u> It was noted that the JBC had met and thanks were expressed to Stuart</p>	

	<p>for helping to set up the Zoom meeting. The following was noted:</p> <ul style="list-style-type: none"> ➤ The cemetery looks tidy with the staff doing a first class job. ➤ Further funding may be required due to the down-turn in burials. ➤ A meeting of the Finance Committees of the two Parish Councils would need to be held as soon as possible to discuss next year's audit arrangements. ➤ Staff have been making the cemetery COVID secure. ➤ Covid facilities have had to be provided for the Community Payback team. <p>Proposed: That the JBC discussions to be included at the next Finance and Resources Committee meeting.</p>	F&R
20/113 Outside Organisations	<p><u>To Consider any Reports from Outside Organisations</u> There was currently nothing to report.</p>	
20/114 Correspondence	<p><u>To Receive Any Correspondence and Action Taken</u> Circulated: A list of correspondence received since the last meeting. The report was noted. Some items on the report would be discussed at committee level.</p>	
20/115 Member Reports	<p><u>To Receive any Member Reports</u> Devolution It was suggested that the Parish Council considers this at a future meeting. The Hambleton Parish Liaison meeting will include information on this subject.</p>	
20/116 Date of the Next Meeting	<p><u>To Confirm the Date, Time and Location of the Next Meeting</u> Tuesday 13 October 2020 Tuesday 10 November 2020 Tuesday 8 December 2020 Tuesday 12 January 2021 Tuesday 9 February 2021 Tuesday 9 March 2021 Tuesday 13 April 2021 (Annual Assembly) Tuesday 11 May 2020 (Annual Meeting)</p> <p>All meetings to commence at 7.00 pm.</p>	ALL

There being no further business the meeting closed at 8.30 pm.

8 September 2020