

ROMANBY PARISH COUNCIL
Minutes of the Parish Council Meeting Held on Tuesday 10 March 2020
at the Parish Office/Meeting Room

Present: Chairman: Councillor S Bradnam
 Councillors: M Walton, A Smith, A Deas, K G Hardisty,
 P Broughton, J Davies, P Wilkinson,
 D A Atkinson, S Adsett
 Clerk/RFO: A W Lambert
 Parishioners: County Councillor D Blades

Min No.		Action
20/29 Public Session	<u>Public Session</u> County Councillor David Blades: <ul style="list-style-type: none"> ➤ Ainderby Road footpath had been resurfaced at a cost of £5,000. Thanks were expressed to Councillor Blades for this work. ➤ Three dropped kerbs were planned for Lees Lane out of the next financial year's budget. 	
20/30 Business Interests	<u>To Note Any Declarations of Business (or other) Interests by Elected Members</u> There were no declarations of business (or other) interests by elected Members.	
20/31 Apologies / Introductions	<u>To Receive Any Apologies for Absence by an Elected Member</u> Apologies had been received from Councillors N Hudson and J Town.	
20/32 Minutes	<u>To Approve and Sign the Minutes of the Previous Meeting</u> The minutes of the meeting held on Tuesday 11 February 2020 had been circulated prior to the meeting. Resolved: That the minutes be approved as a correct record and signed by the Chairman. Proposed: Councillor Adsett. Seconded: Councillor Deas.	
20/33 Matters Arising	<u>To Consider Any Matters Arising from the Previous Meeting which have not been Signed Off</u> There were no matters arising.	
20/34 Governance Committee	<u>To Receive a Verbal Report from the Governance Committee</u> Work on the Parish Council award was ongoing and would be finalised at a Governance Committee meeting.	Gov. Comm.
20/35 Finance & Resources Committee	<u>To Receive a Report from the Finance Committee</u> To Approve the Invoices Received Since the Previous Meeting Circulated: The list of invoices to be paid since the last meeting for approval which were agreed unanimously. Proposed: Councillor Walton. Seconded: Councillor Wilkinson. To Consider the Bank Reconciliation Circulated: The bank reconciliation for March 2020. The following projected bank balances (29 February 2020) were noted: <ul style="list-style-type: none"> ➤ Community Account: £3,025.18 cr ➤ Business Premium Account: £46,636.41 cr To Receive a Report from the Finance and Resources Committee Circulated: The minutes of the Finance & Resources Committee	

	<p>meeting held on Wednesday 4 March 2020. The following was noted:</p> <ul style="list-style-type: none"> ➤ The income and expenditure position for the financial year 2019 / 2020 was presented with an expected credit balance at the end of the year. ➤ The tenders for the contracts for 2020 / 2023 were considered and the following awarded: <p style="margin-left: 40px;">Grasscutting contract – CE Walker Handyman contract – SGS Tree maintenance contract – SGS Garden & hedgecutting contract – SGS</p> <p>Resolved that the above contracts be awarded and confirmed with the contractors. Proposed: Councillor Walton. Seconded: Councillor Wilkinson.</p> <p>Joint Burial Committee Audit It was noted that the JBC had been audited and the issue of finance / assets and liabilities had been raised and that these should be reflected in both Romanby Parish Council and Northallerton Town Council year end accounts. It was agreed that this work should be undertaken but to start at the end of the financial year 2020 / 2021. A Finance & Resources Committee would be held as soon as possible to discuss whether to hold a joint Finance meeting with Northallerton Town Council.</p>	Clerk
<p>20/36 Parks & Recreation Committee</p>	<p><u>To Receive a Report from the Parks and Recreation Committee</u> The Parks and Recreation Committee had met prior to full Council. The Chairman outlined the items considered:</p> <ul style="list-style-type: none"> ➤ Parks and Recreation Action Plan had been drafted. Consideration would be given to the priority definitions. The Clerk agreed to contact Streetscape regarding the climbing frame at ARLP and ascertain the problem outlined in the report. ➤ Tree planting weekend discussed with some pre work to take place to ascertain the areas of planting. ➤ Open space signage to be considered. Councillors Broughton and Davies to visit all areas to note what was currently in place. 	Clerk PB / JD
<p>20/37 Projects & Planning Committee</p>	<p><u>To Receive a Report from the Projects & Planning Committee</u> Circulated: The minutes of the Projects & Planning Committee held on Tuesday 11 February 2020. The following was noted:</p> <ul style="list-style-type: none"> ➤ The Parish Council Resilience Plan had been updated and contact had been made with NYCC. It was confirmed that the telephone tree would be updated with the new members. This would be distributed to Parish Council Members. 	Clerk
<p>20/38 Joint Burial Committee</p>	<p><u>To Receive a Report from the Joint Management Committee (N/A/Romanby JBC)</u> A meeting of the Joint Burial Committee had been held on Tuesday 3 March 2020. The following was noted:</p> <ul style="list-style-type: none"> ➤ The Assistant Caretaker had been in attendance and had reported on the cemetery. ➤ The machinery had been upgraded. 	

	<ul style="list-style-type: none"> ➤ Items on graves had been removed. ➤ The memorial wall had been completed. ➤ A long-term strategy would be completed. 	
20/39 Outside Organisations	<u>To Consider any Reports from Outside Organisations</u> It was noted at this point that the NALC Spring Conference had been cancelled due to Coronavirus and it was a possibility that the YLCA Conference would also be cancelled.	
20/40 Correspondence	<u>To Receive Any Correspondence and Action Taken</u> The list of correspondence received since the last meeting had been circulated and was noted: <ul style="list-style-type: none"> ➤ A resident had queried land ownership on Grange Close. Information would be sought. ➤ A resident had reported rats on the land behind their property. Further information would be sought. 	Clerk Clerk
20/41 Member Reports	<u>To Receive any Member Reports</u> There were no reports.	
20/42 Date of the Next Meeting	<u>To Confirm the Date, Time and Location of the Next Meeting</u> Tuesday 14 April 2020 at 6.00 pm – Projects & Planning Committee Tuesday 14 April 2020 at 7.00 pm – Annual Assembly Tuesday 14 April 2020 at 7.30 pm – Parish Council	ALL

There being no further business the meeting closed at 8.00 pm.

10 March 2020