

ROMANBY PARISH COUNCIL
Minutes of the EXTRA-ORDINARY Parish Council Meeting Held on Tuesday
17 March 2020 at the Parish Office/Meeting Room

Present: Chairman: Councillor S Bradnam
 Councillors: M Walton, A Smith, A Deas, K G Hardisty,
 P Broughton, D A Atkinson, S Adsett, J Town
 Clerk/RFO: A W Lambert

Min No.		Action
20/43 Business Interests	<p><u>To note Any declarations of interest not already declared under the Council's Code of Conduct or Members' Register of Disclosable Pecuniary Interests</u></p> <p>There were no declarations of business (or other) interests by elected Members.</p>	
20/44 Apologies / Introductions	<p><u>To Receive Any Apologies for Absence by an Elected Member</u></p> <p>Apologies had been received from Councillors N Hudson, P Wilkinson, J Davies.</p>	
20/45 Covid-19 Update	<p><u>To Approve and Sign the Minutes of the Previous Meeting</u> <i>Circulated: NALC / YLCA advice regarding the Covid-19 situation.</i></p> <p>The information had been received by Local Councils explaining how they could operate during the current Covid-19 pandemic. Council was asked to consider the current work of the Council and which areas could be delegated to the Clerk in order that general business could be carried on. The following areas were considered:</p> <ul style="list-style-type: none"> ➤ Audit regulations – it was likely that the deadline for the year end audit would be moved to September – further information was awaited. ➤ Cheque signatures – this would be undertaken at the Parish Office when necessary. ➤ Ongoing normal business would continue in the background. <p><i>Resolved: That routine work be delegated to the Chairman, Vice-Chairman and the Clerk during the period of Parish Council meeting suspension.</i></p>	
20/46 Meetings	<p><u>To Consider the Annual Assembly (April) / Annual Meeting (May)</u></p> <p>It was suggested that the next three meetings be suspended i.e., April, May and June. It is hoped to hold a meeting in July should the situation ease.</p> <p><i>Resolved: That the next three meetings be cancelled and the Annual Report to Parishioners be placed on the Parish Council website.</i></p> <p><i>Proposed: Councillor Deas. Seconded: Councillor Smith.</i></p>	
20/47 Contingency Plans	<p><u>To Consider Contingency Plans for the Forthcoming Months</u></p> <p>It was suggested that the Foodbank Scheme should be publicised to the elderly and vulnerable. The Community Street Warden Initiative would be advertised on the Parish noticeboards and in the local shops.</p> <p>The following was also agreed:</p> <ul style="list-style-type: none"> ➤ Closure of the toilets at Ainderby Road Leisure Park. ➤ Passwords to be shared with other Council Members. ➤ HMRC Portal to be shared. 	

	➤ Tree Planting – this work to be suspended.	
20/48 Member Reports	<u>To Receive Member Reports</u> It was noted that the Finance & Resources Committee meeting to discuss the JBC Audit Report would be held later in the year. The Parish Council Resilience Plan to be circulated to all Parish Councillors.	Clerk Clerk
20/49 Date of the Next Meeting	<u>To Confirm the Date, Time and Location of the Next Meeting</u> Tuesday 14 July 2020 at 6.00 pm – Projects & Planning Committee Tuesday 14 July 2020 at 7.00 pm – Parish Council	ALL

There being no further business the meeting closed at 7.45 pm.

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