

ROMANBY PARISH COUNCIL

PARKS & RECREATION COMMITTEE MEETING

Wednesday 3 July 2019

Present: Councillors: R Riggs (Chairman), S Bradnam, S Adsett, J Town,
A Deas, M Walton

Clerk/RFO: Mandy Lambert

Apologies: There were no apologies.

Item	Detail	Action
1. Minutes	<p><u>To Agree the Minutes of the Previous Meeting</u> <i>Circulated: The minutes of the meeting held on Thursday 30 May 2019.</i> <i>Resolved: That the minutes of the previous meeting be agreed as an accurate record and signed by the Chair.</i></p>	
2. Matters Arising	<p><u>To Consider Any Matters Arising</u> There were no matters arising.</p>	
3. War Memorial Garden	<p><u>To Receive an Update on the War Memorial Garden</u></p> <ul style="list-style-type: none"> ➤ It was noted that the link path flooding issue had been resolved. ➤ SGS had sprayed the paths in the garden once but it had rained not long after. Further spraying would take place. ➤ 80 lavender plants had been purchased and would be planted. ➤ A further green bin had been ordered. 	
4. Action Plans / Inspection & Repair / Replacement Programme	<p><u>To Consider Action Plans, Inspection and Repair / Replacement Programme</u> Following agreement by the Parish Council, the climbing frame at Farndale Avenue would be moved to Carroll Close play area the following week.</p>	
5. Full Council Committees External Sources	<p><u>To Consider Matters from full Council, other Committees, External sources</u></p> <p>The Green It was noted that three of the wooden bollards had been removed from The Green by an unknown source. It was agreed that this should be reported to the Police.</p> <p>Oak Tree Drive It was noted that a resident had thrown their hedge cuttings into the open space at Oak Tree Drive. The Clerk to write to the resident concerned asking them to remove the cuttings.</p> <p>Harewood Chase Following a complaint regarding overgrown trees in Harewood Chase and a wet pour potential tripping issue, the contractor had been asked to look at the area concerned and undertake the</p>	<p>Clerk</p> <p>Clerk</p>

	<p>work to the trees.</p> <p>It was agreed that there was no affordable solution at the present time regarding the issue with the wet pour. The information should be included in the risk register.</p> <p>Broomfield Park It was noted that a revised quotation had been received for the new swings at Broomfield Park. It would be recommended to full Council that the revised quotation should be accepted.</p> <p>Tree Survey The Clerk agreed to contact the tree contractor to see what work would be required in the autumn. The work to replace the two large trees felled would need to be undertaken along with the stump removal.</p> <p>Inspection of Open Spaces The schedule for inspections of open spaces to be sent to Councillors.</p> <p>Litterpicking The litterpicking seems to be going well with equipment available for anyone to use should they wish to do so.</p> <p>Broomfield Park Footpath The two quotations for the footpath to be considered at full Council.</p> <p>Signage at Ainderby Road Leisure Park The Clerk to ask the Junior Football Club as to their position with regard to the signage at the Leisure Park and a potential change of name.</p> <p>Siting of a Bench - Mill Hill Lane It was noted that NYCC had asked for clarification with regard to SGS being able to work on the public highway. This to be clarified. The seat would be ordered for Mill Hill Lane.</p> <p>Litterbin – Thirsk Road Hambleton District Council had asked whether the required bin was a replacement for the dog waste bin or in addition. It was noted that the bin would be in addition to the dog waste bin.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>ALL</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
6. Parks / Inspection Reports	<p><u>To Consider Parks Inspection Reports / Programme of Work / Volunteers Group / Community Payback – update / discuss work</u> Parks Inspection Training / Confirm Inspection Arrangements It was noted that paperwork would be required for the parks inspection reports for audit purposes and would be considered at each Parks and Recreation Committee meeting.</p>	<p>RR</p>
7. Assets /	<p><u>To Consider Management of Assets / Land, Contractors and</u></p>	

Land / Contractors / Staff	<p><u>Staff</u> It was noted that Roy Brown's sickness absence continued with a further absence note until the end of July. It was hoped that there would then be a phased return. A Sickness Absence Policy to be drawn up. It was also suggested that Dave Bainbridge (gate attendant) be paid additional hours for the extra work being undertaken in Roy's absence.</p>	Clerk
8. Member Reports	<p><u>To Consider Member Reports</u> Councillor Bradnam asked that quotations be sought for the work to the trees on The Green to ensure that the Parish Council was getting best value for a large piece of work.</p> <p>It was noted that a parishioner had contacted the Parish Council to ask for clarification regarding the parking at Farndon Cottages. It was noted that the road was not the responsibility of the Parish Council.</p>	Clerk
9. Date of the Next Meeting	<p><u>To Confirm the Date of the Next Meeting</u> An alteration was agreed to the date of the next meeting. The July meeting to be cancelled and a new meeting date to be put in the calendar for Tuesday 27 August 2019 at 7.00 pm.</p>	ALL

There being no further business the meeting closed at 8.00 pm.

8 July 2019