

**ROMANBY PARISH COUNCIL**  
**Minutes of the Parish Council Meeting Held on Tuesday 12 February 2019**  
**at the Parish Office/Meeting Room**

Present: Chairman: Councillor S Bradnam  
 Councillors: S Adsett, K G Hardisty, R Riggs, M Walton,  
 A Smith, P Wilkinson, D A Atkinson, J Davies  
 Clerk/RFO: A W Lambert  
 Public: County Councillor D Blades  
 Police: PCSO Knights

| Min No.                        |  | Action |
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| 19/17<br>Business<br>Interests | <u>To Note Any Declarations of Business (or other) Interests by Elected Members</u><br>There were no declarations of business interests.   |        |
| 19/18<br>Apologies             | <u>To Receive Any Apologies for Absence by an Elected Member</u><br>Apologies were received from Councillor J Town, P Foxton, A Deas.  |        |
| 19/19<br>Public<br>Session     | <u>Public Session</u><br><b>Street Lighting</b><br>It was noted that the street lighting on Boroughbridge Road had been repaired and was now fully working.<br><br><b>Environmental / Locality Budgets</b><br>County Councillor Blades reported that funding would be available to repair the footpath from the War Memorial Garden to The Link. This has now been agreed by NYCC.<br><br>It was noted that £1500 from the Locality budget would be allocated to Romanby Parish Council to use towards a recreational project. Consideration to be given to the funding being allocated to the replacement of the swings at Broomfield Park. The Clerk was currently seeking quotations for a new piece of equipment.<br><br>The Chairman proposed a vote of thanks to Councillor Blades for his generous donations to the Parish Council. |        |
| 19/20<br>Police<br>Report      | <u>Police Report</u><br><b><i>Circulated: A written report from the Police.</i></b><br>It was noted that PCSO Knights has been appointed as the new officer for the Romanby area.<br><br>The problems with parking at Romanby Primary School was discussed in particular engine exhaust fumes from people running their engines. A parent had raised concerns with the District Council. It was suggested that the police attend both on a morning and afternoon to gain an extent of the problem.<br><br>The HDC Councillors to ask the parking enforcement officers to attend the location when they can.  |        |
| 19/21<br>Minutes               | <u>To Approve and Sign the Minutes of the Previous Meeting</u><br>The minutes of the meeting held on Tuesday 8 January 2019 had been circulated prior to the meeting.<br><b><i>Resolved: That the minutes be approved as a correct record and</i></b>  |        |

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|   | <p><b><i>signed by the Chairman.</i></b><br/> <b><i>Proposed: Councillor Smith. Seconded: Councillor Hardisty.</i></b></p>  |  |
| <p><b>19/22<br/>Matters<br/>Arising</b></p>                       | <p><u>To Consider Any Matters Arising from the Previous Meeting which have not been Signed Off</u><br/> The street lighting had been discussed earlier in the meeting.</p>  |  |
| <p><b>19/23<br/>Governance<br/>Committee</b></p>                  | <p><u>To Receive a Verbal Report from the Governance Committee</u><br/> There was currently nothing to report.</p>  |  |
| <p><b>19/24<br/>Finance &amp;<br/>Resources<br/>Committee</b></p> | <p><u>To Receive a Report from the Finance Committee</u><br/> <b>To Approve the Invoices Received Since the Previous Meeting</b></p> <p><b><i>Circulated: The list of invoices to be paid since the last meeting for approval which were agreed unanimously.</i></b><br/> <b><i>Proposed: Councillor Walton. Seconded: Councillor Atkinson.</i></b></p> <p><b>To Consider the Bank Reconciliation</b><br/> The bank reconciliation had been circulated prior to the meeting and was noted. The balance for the Community Account is £3,664.69 and the Savings Account is £46,244.76.</p>  |  |
| <p><b>19/25<br/>Parks &amp;<br/>Recreation<br/>Committee</b></p>  | <p><u>To Receive a Report from the Parks and Recreation Committee</u><br/> <b><i>Circulated: The minutes of the Parks and Recreation Committee held on Tuesday 29 January 2019 and the following noted:</i></b></p> <ul style="list-style-type: none"> <li>➤ A site meeting had taken place with the contractor regarding the footpath from Ainderby Road to Harewood Lane next to the War Memorial Garden. A tarmac solution was discussed but it was felt that this was a non-starter due to the cost and the slope to the path. A solution had been discussed to alleviate the issue of flooding along the path. A quotation would be received from the contractor.</li> <li>➤ The issue of the hedgecutting had been discussed. The contractor had been informed that he would need to complete this contract by the 6 February 2019. This had not been undertaken. SGS had agreed to undertake the remainder of the contract. It was also suggested that a four year contract be drawn up moving forward rather than a three year contract.</li> <li>➤ The gates to Ainderby Road Leisure Park would be painted before reflectors would be fitted.</li> </ul> <p><b><i>Resolved: That the Hedgecutting contract be terminated with the current contractor and that the tender for the contract be extended to four years with immediate effect. It was also agreed that the outstanding invoice would be deducted by the cost of finishing the work by the interim contractor.</i></b><br/> <b><i>Proposed: Councillor Riggs. Seconded: Councillor Hardisty.</i></b></p> |  |
| <p><b>19/26<br/>Projects &amp;<br/>Planning<br/>Committee</b></p> | <p><u>To Receive a Report from the Projects &amp; Planning Committee</u><br/> <b><i>Circulated: The minutes of the Projects and Planning Committee meeting held on Thursday 7 February 2019 and the following noted:</i></b></p> <ul style="list-style-type: none"> <li>➤ The Community Speedwatch Project dates would be circulated.</li> <li>➤ A new draft action plan had been drawn up.</li> <li>➤ A new Parish noticeboard was suggested for the Mill Hill Lane area of the Parish.</li> <li>➤ Draw up new guided walks information to be linked with the geo-</li> </ul>  |  |

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|   | <p>catching project for publication on the Parish website.</p> <ul style="list-style-type: none"> <li>➤ It was noted that there would be no Hambleton District Council Community Award this year but will commence next year.</li> <li>➤ Further boundary signage to be considered.</li> <li>➤ A recycling project to be drawn up.</li> <li>➤ A 'Adopt a Street Sign' project to be drawn up.</li> <li>➤ A Christmas event in conjunction with the churches to be taken forward.</li> <li>➤ The Parish Council Quality Mark work is ongoing.</li> <li>➤ UCI World Championships – Wednesday 23 September 2019 – work to welcome the Championships to Romanby would be undertaken.</li> <li>➤ The allotments work was ongoing.</li> <li>➤ A development plan for the Pavilion and Parish Exhibition to be considered.</li> <li>➤ Vehicular Activated Signage to be considered.</li> <li>➤ The Resilience Plan would be updated at the next Projects &amp; Planning meeting and sent to North Yorkshire County Council.</li> </ul> <p><b><i>Resolved: To fund the cost of a further noticeboard for the Mill Hill Lane area of the Parish. Quotations to be sought.</i></b></p> <p>Planning Update:<br/>It was noted that the building at the end of Mill Hill Lane (Hale House) planning application has now been rejected.</p> |   |
| <b>19/27<br/>Joint Burial<br/>Committee</b> | <p><u>To Receive a Report from the Joint Management Committee (N/A/Romanby JBC)</u></p> <p>Councillor Hardisty gave a verbal report. The ongoing works in the cemetery were progressing.</p>   |   |
| <b>19/28<br/>Other<br/>Reports</b>          | <p><u>To Consider Any Other Reports from Committees or Representatives to Outside Organisations</u></p> <p>YLCA Hambleton Branch would meet on 20 February 2019 to which the Chairman would be attending.</p>  | <b>SB</b>                               |
| <b>19/29 LCAS</b>                           | <p><u>To Consider the Local Council Award Scheme</u></p> <p><b><i>Circulated: A report on work undertaken to far towards the Local Council Award Scheme.</i></b></p> <p>It was noted that there is still some work to do towards the first award. Further work would be required on the asset register and publishing committee meeting minutes on the Parish website. A record of training would be drawn up and discussed at the Projects and Planning Committee meeting.</p>  | <b>Clerk</b>                            |
| <b>19/30<br/>Correspondence</b>             | <p><u>To Receive Any Correspondence and Action Taken</u></p> <p>The list of correspondence received since the last meeting had been circulated and was noted:</p> <ul style="list-style-type: none"> <li>➤ Hambleton District Council Standards Hearings Committee – invitation for nominations were required by 1 March 2019. Two Councillors expressed an interest. The Clerk to forward names to Hambleton District Council.</li> <li>➤ Keep Britain Tidy Project to be included on the next Projects and Planning Committee meeting for discussion.</li> </ul>   | <p><b>Clerk</b></p> <p><b>Clerk</b></p> |
| <b>19/31<br/>Member</b>                     | <p><u>To Receive any Member Reports</u></p> <p>There were no further Member reports.</p>   |   |

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| <b>Reports</b>                                |   |            |
| <b>19/32<br/>Future<br/>Meeting<br/>Dates</b> | <u>To Confirm the Date, Time and Location of the Next Meeting</u><br>The following dates had been agreed for future Parish Council meetings:<br>Tuesday 12 March 2019<br>Tuesday 9 April 2019 (Annual Assembly)<br>Tuesday 14 May 2019 (Annual Meeting)<br><br>All meetings to commence at 7.00 pm. | <b>ALL</b> |

There being no further business the meeting closed at 8.00 pm.

12 February 2019