

**ROMANBY PARISH COUNCIL**  
**Minutes of the Annual Parish Council Meeting Held on Tuesday 9 May 2017**  
**at the Parish Office/Meeting Room**

Present: Chairman: Councillor S Bradnam  
Councillors: M Walton, M West, P Wilkinson, A Deas, R Riggs,  
K G Hardisty, D A Atkinson  
Clerk/RFO: A W Lambert

Min No.		Action
17/59	<p><u>To Receive Nominations and Elect a Chair for the Forthcoming Year</u>  A nomination was received for Councillor Bradnam to continue as Chairman for the forthcoming year. As there were no other nominations he was duly elected.  <b>Proposed: Councillor Atkinson. Seconded: Councillor West.</b></p> <p>At this point Councillor Bradnam signed the declaration of office.</p>	
17/60	<p><u>To Note Any Declarations of Business (or other) Interests by Elected Members</u>  There were no declarations of business or other interests.</p>	
17/61	<p><u>To Receive Any Apologies for Absence by an Elected Member</u>  Apologies had been received from Councillors S Adsett, A Smith, A Widdowson.</p>	
17/62	<p><u>To Make Appointments for the Forthcoming Year</u>  <b>Vice-Chair</b>  A nomination was received for Councillor Deas to continue as Vice-Chair for the forthcoming year. As there were no other nominations he was duly elected.  <b>Proposed: Councillor Hardisty. Seconded: Councillor Riggs.</b></p> <p><b>Committees</b>  At this point it was noted that the Clerk would send round a request for members to choose which committee they wish to serve on for the forthcoming year. The Chairs of the committees were elected as follows:</p> <p><b>Finance &amp; Resources Committee:</b> Councillor Walton was elected.  <b>Proposed: Councillor Wilkinson. Seconded: Councillor Atkinson.</b></p> <p><b>Parks &amp; Recreation Committee:</b> Councillor Riggs was elected.  <b>Proposed: Councillor West. Seconded: Councillor Hardisty.</b></p> <p><b>Projects &amp; Planning Committee:</b> Councillor Smith was elected.  <b>Proposed: Councillor Hardisty. Seconded: Councillor Walton.</b></p> <p><b>Joint Burial Committee:</b> Councillors: Walton, Adsett, Hardisty and Wilkinson. It was noted that if the new Councillor wished to join the Burial Committee Councillor Wilkinson would step down.</p> <p><b>YLCA Representative:</b> Councillors Bradnam and Deas.  <b>North Yorkshire Area Committee (Hambleton):</b> Councillor Hardisty agreed to be nominated by the Parish Council.  <b>Proposed: Councillor West. Seconded: Councillor Deas.</b></p>	

17/63	<p><u>To Approve and Sign the Minutes of the Previous Meeting</u>  The minutes of the meeting held on Thursday 6 April 2017 were agreed as a correct record and signed by the Chairman.  <b>Proposed: Councillor Hardisty. Seconded: Councillor Riggs.</b></p>	
17/64	<p><u>To Consider Any Matters Arising from the Previous Meeting which have not been Signed Off</u>  <b>Parish Council Vacancy</b>  It was noted that one nomination had been received for the Parish Council Vacancy from Jennifer Davies. The Chairman read out her email.  <b>Resolved: That Jennifer Davies be co-opted onto the Parish Council with immediate effect.</b>  <b>Proposed: Councillor Hardisty. Seconded: Councillor Riggs.</b></p>	
17/65	<p><u>To Agree / Confirm Policies</u>  It was noted that a yearly review of all policies would be required. This would be discussed at the next Governance Committee for ratification by full Council.</p>	<b>Gov. Comm.</b>
17/66	<p><u>To Receive a Report from the Police</u>  <b>Circulated:</b> A written report from the Police.  The Police report was noted.</p>	
17/67	<p><u>To Receive a Verbal Report from the Governance Committee</u>  The Chairman would arrange a meeting in due course.</p>	
17/68	<p><u>To Receive a Report from the Finance Committee</u>  <b>To Approve the Invoices Received Since the Previous Meeting</b>    <b>Circulated: The list of invoices to be paid since the last meeting for approval which were agreed unanimously.</b>  <b>Proposed: Councillor Walton. Seconded: Councillor Deas.</b>    <b>To Consider the Year End Accounts</b>  It was noted that work to the year end accounts and annual return was ongoing and a meeting of the Finance &amp; Resources Committee would be arranged to consider these and to sign them off. All Parish Council members would be invited to this meeting.  <b>Proposed: Councillor Hardisty. Seconded: Councillor Deas.</b></p>	<b>Fin. &amp; Res. Comm.</b>
17/69	<p><u>To Receive a Report from the Parks and Recreation Committee</u>  The Parks &amp; Recreation Committee had met on Wednesday 26 April 2017 and the following was noted:    Estimates had been sought for the specialist work on the play equipment as outlined in the minutes.  <b>Resolved: That Option B from Streetscape be accepted.</b>  <b>Proposed: Councillor Riggs. Seconded: Councillor Hardisty.</b>    It was noted that an estimate had been received from SGS for work to the play matting along with other tasks that were required. This would be discussed further at the next Parks &amp; Recreation Committee meeting.    The goalposts at Broomfield Park had now been secured. An estimate for repair work was being sought along with the cost of new goalposts.</p>	<b>Parks &amp; Rec. Comm.</b>

	<p>The plants had been purchased for the War Memorial Garden and the sedum had been planted.</p> <p>The concrete for the benches in the War Memorial Garden had been laid and the fence at the Park Horse Bridge had been repaired.</p>	
17/70	<p><u>To Receive a Report from the Projects &amp; Planning Committee</u>  A report of the Projects &amp; Planning Committee meeting held on Thursday 4 May 2017 was circulated with the following noted:</p> <ul style="list-style-type: none"> <li>➤ Work to form a Youth Council was ongoing.</li> <li>➤ The date for the re-dedication of the War Memorial Garden was set at 1 July 2018 with a brainstorming event on Saturday 3 June 2017 at 3.30 pm in the Parish Office.</li> <li>➤ A plan for a garage on Boroughbridge Road was discussed at length with comments received taken into consideration. It was suggested that a planning site visit be asked for and that the Parish Council should adopt a neutral stance regarding the planning application.</li> </ul> <p><b><i>Resolved: That the Parish Council adopts a neutral stance to the planning application with some concerns around traffic issues and that it welcomes the opportunity for additional employment to the area and competition within the town and environment for fuel retail. Additionally concern was expressed about the proposed opening hours.</i></b></p> <p>A planning application had also been received for 46 houses on land to the rear of Ainderby Road.</p> <p><b><i>Resolved: That the Parish Council reiterates the comments sent last time this application was considered.</i></b></p> <p><b>Local Plan</b>  At this point Councillor Hardisty explained the details of the consultations on the Local Plan Alternative Sites and the Local Greenspaces Plan which were now active. The two alternative sites in Romanby had been considered and it was proposed that these be agreed. The local greenspaces sites had also been considered and it was proposed that these be agreed with the additional areas owned by the Parish Council and school and football fields added.</p> <p><b><i>Resolved: That the Parish Council to write to Hambleton District Council to this effect with the additional sites outlined on a map. The land at the Arla site to be included with the explanation that this could potentially be used for the Heritage Railway in due course.</i></b>  <b><i>Proposed: Councillor Hardisty. Seconded: Councillor Wilkinson.</i></b></p> <p><b>Community Speed Watch</b>  It was noted that this would be discussed at the next Projects &amp; Planning Committee meeting.</p> <p><b>Parking on The Green</b>  The paper to be sent to the agencies invited to a meeting had been amended and was now agreed.</p>	Clerk
17/71	<p><u>To Receive a Report from the Joint Management Committee (N/A/Romanby JBC)</u>  The next Joint Burial Board Committee meeting would take place on Tuesday</p>	

	6 June 2017.	
17/72	<u>To Consider Any Other Reports from Committees or Representatives to Outside Organisations</u> There were no other reports to note.	
17/73	<u>To Receive Any Correspondence and Action Taken</u> The list of correspondence received since the last meeting had been circulated and was noted.  It was agreed that 12 copies of the Good Councillor Guide for 2017 be purchased.  It was agreed that Ainderby Road Leisure Park could be used for the Romanby Toddler Group's Picnic in the Park.	<b>Clerk</b>
17/74	<u>To Consider Any Other Business</u> There was no other business.	
17/75	<u>To Confirm the Date, Time and Location of the Next Meeting</u> The following dates were agreed for future Parish Council meetings: Tuesday 13 June 2017 Tuesday 11 July 2017 Tuesday 12 September 2017 Tuesday 10 October 2017 Tuesday 14 November 2017 Tuesday 12 December 2017 Tuesday 9 January 2018 Tuesday 13 February 2018 Tuesday 13 March 2018 Tuesday 10 April 2018 (Annual Assembly) Tuesday 8 May 2018 (Annual Meeting)  All meetings to commence at 7.00 pm.	<b>ALL</b>

There being no further business the meeting closed at 8.20 pm.

11 May 2017