

ROMANBY PARISH COUNCIL
Minutes of the Parish Council Meeting Held on Tuesday 8 March 2016
at the Parish Office/Meeting Room

Present: Chairman: Councillor S Bradnam
Councillors: M Walton, M West, A Smith, P G Fisher, S Adsett,
K G Hardisty, D Rawson, D A Atkinson,
P Wilkinson, A Deas
Clerk/RFO: A W Lambert
Public: County Councillor D Blades

A warm welcome was expressed to Angus Deas, newly co-opted Parish Councillor.

Min No.		Action
16/32	<u>To Note Any Declarations of Business (or other) Interests by Elected Members</u> There were no declarations of business (or other) interested by Elected Members.	
16/33	<u>To Receive Any Apologies for Absence by an Elected Member</u> There were no apologies.	
16/34	<u>To Approve and Sign the Minutes of the Previous Meeting</u> The minutes of the meeting held on Tuesday 9 February 2016 had been circulated prior to the meeting. Resolved: That the minutes of the previous meeting were an accurate record and they be signed by the Chairman.	
16/35	<u>To Consider Any Matters Arising from the Previous Meeting which have not been Signed Off</u> Parish Council Vacancy It was noted that the Parish Council had not yet been informed as to the status of the Parish Council vacancy and whether an election would be required. It was agreed in principle that should a co-option be allowed, the Clerk would actively seek interest through the normal channels. Parish Office Address It was noted that the form had been completed to register the Parish Office with a suggestion that this would be 76 Ainderby Road.	AWL
16/36	<u>To Receive a Report from the Police</u> There was no police report. It was noted that there had been an incident of vandalism on Lees Lane.	
16/37	<u>To Consider a Report from the Local Planning Authority</u> The planning application report had been circulated and was noted. It was noted that Councillor Peter Wilkinson would be meeting with Arla estate management to discuss the site at the old Cricket ground to discuss housing development in the Northallerton area.	
16/38	<u>To Receive a Report from the Finance Committee</u> To Approve the Invoices Received Since the Previous Meeting The list of income and expenditure to date had been circulated and	

	<p>was agreed unanimously. Proposed: Councillor Fisher. Seconded: Councillor Hardisty.</p> <p>It was noted that the membership fee for YLCA had not been as high as first expected due to YLCA not passing on the 20% increase required.</p>	
16/39	<p><u>To Receive a Report from the Parks and Recreation Committee</u> The minutes of the Parks and Recreation Committee meeting held on Thursday 25 February 2016 had been circulated and the following noted:</p> <p>ARLG - The work to re-site the current pic-nic bench and to site the new one had now been completed which would improve facilities for people with disabilities.</p> <p>The Meadow - The garden contractor had undertaken some wood-chipping at the meadow and created bundles of twigs and small branches to encourage insects and bugs.</p> <p>War Memorial Garden - Further work at the War Memorial Garden had taken place and it was hoped that the new benches would be in place before Easter. The Chairman of Parks thanked volunteers for helping to pick stones. Two new litterbins would be purchased and sited, one on the hard standing near the rosebeds and the other on the wide footpath near the double gates. The soft landscaping plan would be drawn up. The suggested date for an event was Saturday 16 July 2016 – to be confirmed. The work was noted that the garden would be treated as a garden as opposed to an area of utility grass and that the existing contractor was unable to undertake the work to keep it as a garden. The purchase of a lawnmower would be required as part of the project and training to be undertaken for members of the volunteer group. Resolved: To seek estimates for a lawnmower and that consideration would be given on where to store the lawnmower. Proposed: Councillor Rawson. Seconded: Councillor Wilkinson.</p> <p>Coyle Garden - Further estimates for work on the Coyle Garden had been received. Resolved: That the estimate from Paul Chandler of £5150.00 be accepted with a retention figure of £500 for six months. This was agreed unanimously. Proposed: Councillor Rawson. Seconded: Councillor Hardisty.</p> <p>Donation – It was noted that the retiring collection of Maureen Watson's funeral would be donated to the Parish Council towards the purchase of a bench to be placed in the Parish. Consideration would be given as to where to place the bench. It was agreed that going forward consideration should be given to a policy to cover donations for benches.</p> <p>Noticeboards – New locks had been purchased for the noticeboards and estimates for a replacement noticeboard at St James were being sought.</p>	<p>AWL</p> <p>AWL</p>

	<p>Councillor Wilkinson asked for clarification on the duties and responsibilities of Parish Councillors and inspections. The Chairman of Parks explained the situation with regard to equipment inspections and the proposal going forward to be discussed further at Parks Committee.</p> <p>Hedgecutting – It was noted that the contractor had been asked that day to complete his work. This would be followed up by the Parks Chairman.</p>	DR
16/40	<p><u>To Receive a Report from the Parish Projects Committee</u> The minutes of the Joint Projects/Finance meeting held on Tuesday 9 February 2016 and the minutes of the Projects Committee meeting held on Thursday 3 March 2016 had been circulated:</p> <p>Parish Website – Following the receipt of a further estimate, these had been considered. Resolved: That the estimate of £2,500 from The Specialists be accepted. Proposed: Councillor Hardisty. Seconded: Councillor Rawson. Vote for: 10. Votes against: 1.</p> <p>Romanby Signage – It was noted that Councillor Hardisty had been in discussion with NYCC regarding proposed boundary signage. He agreed to discuss this further with NYCC and to place an application for boundary signage.</p>	KGH
16/41	<p><u>To Receive a Report from the Joint Management Committee (N/A/Romanby JBC)</u> A meeting of the JBC had taken place and the following noted:</p> <ul style="list-style-type: none"> ➤ The finances were as expected. ➤ The main discussion had been about the proposed retirement at the end of December of the existing Clerk to the Burial Committee and Town Council. A further meeting would take place with the Clerk to discuss the recruitment process for the Clerk of the Burial Committee. ➤ There were some issues around drainage on site and looking at the possibility of moling part of the site to install pipes. ➤ Work to the caretaker's house would be completed by the end of the week. ➤ There was damage to the chapel roof which should be covered under the insurance policy. ➤ The bid for a lottery grant for the memorial garden had been declined. The JBC were now looking to Yorventure for funding. 	
16/42	<p><u>To Receive a Report from Outside Organisations</u> YLCA Branch Meeting – Wednesday 2 March 2016 Councillors Bradnam and Rawson had attended the YLCA Branch meeting. Robin Derry had been the guest speaker. The Chairman suggested that if anyone had any ideas for items for the agenda to put these forward to the forum.</p>	ALL
16/43	<p><u>To Receive Any Correspondence and Action Taken</u> The list of correspondence received since the last meeting had been</p>	

	circulated and was noted.	
16/44	<u>To Consider Arrangements for the Annual Assembly</u> It was noted that the Annual Assembly would be held on Tuesday 12 April 2016 at 7.00 pm prior to the Parish Council meeting. Notices had been placed for agenda items.	
16/45	<u>To Consider the Provision of a Cpad</u> Councillor Smith explained the fund-raising taking place for a resident of the Parish whose daughter may require a Cpad due to a health condition on the Broomfield side of the Parish. They were looking to raise £400.00 and it was suggested that the Parish Council should match fund this up to £750.00. At this point Councillor Wilkinson suggested deferring this until the next meeting as Broomfield Governing Body may be using funds to help fund the cpad in which case the Parish Council may not need to provide funds. Councillor Photographs It was suggested and agreed to ask Harry Deakin to take photographs of the Parish Councillors ready for the new website.	KGH
16/46	<u>To Confirm the Date, Time and Location of the Next Meeting</u> It was noted that the date of the next meeting would be held on Tuesday 12 April 2016 at 7.00 pm. Apologies: Councillor Adsett.	ALL

There being no further business the meeting closed at 8.15 pm.

9 March 2016