

ROMANBY PARISH COUNCIL
Minutes of the Parish Council Meeting Held on Tuesday 14 February 2017
at the Parish Office/Meeting Room

Present: Chairman: Councillor S Bradnam
Councillors: M Walton, M West, R Riggs, A Smith, P Wilkinson,
A Deas, A Widdowson, D A Atkinson, D Rawson
Clerk/RFO: A W Lambert
Public: County Councillor David Blades

Min No.		Action
17/16	<u>Public Session</u> County Councillor Blades reported on a conversation with a parishioner regarding the new play equipment at Farndale Avenue. She felt that there was a design fault with the ladder. The Parish Council agreed to look into the matter and report back. A request had also been received for a pic-nic table in the same area.	Clerk
17/17	<u>To Note Any Declarations of Business (or other) Interests by Elected Members</u> There were no declarations of business or other interests.	
17/18	<u>To Receive Any Apologies for Absence by an Elected Member</u> Apologies had been received from Councillors: S Adsett and K G Hardisty.	
17/19	<u>To Approve and Sign the Minutes of the Previous Meeting</u> The minutes of the meeting held on Tuesday 10 January 2017 were agreed as a correct record and signed by the Chairman. Proposed: Councillor Deas. Seconded: Councillor West.	
17/20	<u>To Consider Any Matters Arising from the Previous Meeting which have not been Signed Off</u> There were no matters arising.	
17/21	<u>To Receive a Report from the Police</u> Circulated: A written report from the Police. The report was noted.	
17/22	<u>To Receive a Report from the Governance Committee</u> The Chairman reported on the Governance Committee meeting held on Monday 23 January 2017 and the following was noted: <ul style="list-style-type: none"> ➤ The Risk Register would be populated by each Committee. ➤ The Asset Register would be populated by the Clerk. ➤ A Publication Scheme and Equalities Policy would be considered at a future meeting of the Governance Committee. ➤ Employee contracts would be considered by the Finance & Resources Committee. 	Comm. Clerk Gov. F&R
17/23	<u>To Receive a Report from the Finance Committee</u> To Approve the Invoices Received Since the Previous Meeting Circulated: The list of invoices to be paid since the last meeting for approval which were agreed unanimously. Proposed: Councillor Walton. Seconded: Councillor Riggs.	

	<p>It was suggested by the Finance & Resources Chairman that cheques sent in the post in future should have the name and address of the Parish Council on the back of the envelope.</p> <p>Bank Reconciliation <i>Circulated: The bank reconciliation up to Tuesday 14 February 2017.</i></p> <p>It was noted that Section 106 grant funding was available from Hambleton District Council to the sum of £8690.17 for the purchase of play equipment and had been claimed.</p> <p>Finance & Resources Committee The Finance & Resources Committee had been held on Thursday 19 January 2017 and the following was noted:</p> <ul style="list-style-type: none"> ➤ The postponement of the Summer event from June 2017 to 2018 to enable more time for planning and to alleviate pressure on the budget. ➤ The tree survey to be spread over more than one financial year again to alleviate pressure on the budget. 	Clerk
17/24	<p><u>To Receive a Report from the Parks and Recreation Committee</u> The Parks & Recreation Committee had met on Thursday 26 January 2017 and the following was noted:</p> <ul style="list-style-type: none"> ➤ The closing date for the tendering process had been agreed for Monday 20 February 2017 at 6.00 pm. The meeting to consider the tenders had been arranged for Thursday 23 February 2017 at 7.00 pm to which all Parish Councillors were invited. ➤ A request for volunteers to cut the grass at the War Memorial Park. ➤ The role of Parks and Open Spaces Supervisor had been discussed and the Committee would like to take this forward and requested agreement by the Parish Council. ➤ Sundial estimates had been circulated and would be considered further. ➤ The drainage work was required for Broomfield Park playing field. <p><i>Resolved: That the role of Parks and Open Spaces Supervisor be taken forward on a fixed term basis.</i></p>	ALL ALL
17/25	<p><u>To Receive a Report from the Projects & Planning Committee</u> A Projects & Planning Committee meeting had been held on Thursday 2 February 2017 and the following noted:</p> <ul style="list-style-type: none"> ➤ There had been no response regarding the Youth Award and a poor response for the Youth Council. The Chairman and Chair of Projects & Planning would be attending an assembly at Northallerton School to promote both projects. ➤ Councillor Riggs was sourcing a design for a beacon to be used as part of the WWI Beacons of Light Event in 2018 which would be placed in the War Memorial Garden. It was agreed that contact should be made with Northallerton Town Council to see if they were undertaking a similar event. ➤ The full Parish Council would be invited to the next Projects & Planning Committee meeting to enable a full discussion with regard to the Re-dedication Event. ➤ That the officer co-ordinating the Community Speed Watch would be invited to the March Parish Council meeting. 	SB/AS P&P Comm. ALL Clerk

17/26	<p><u>To Receive a Report from the Joint Management Committee (N/A/Romanby JBC)</u></p> <p>It was noted that the working arrangements for the JBC Clerk and Parish Clerk were in place and operating successfully.</p>	
17/27	<p><u>To Consider Any Other Reports from Committees or Representatives to Outside Organisations</u></p> <p>It was noted that discussion had taken place at the Finance & Resources Committee about the use of the Parish Office for external meetings but this was felt to be not worth pursuing and to consider applications on an ad hoc basis.</p>	
17/28	<p><u>To Receive Any Correspondence and Action Taken</u></p> <p>The list of correspondence received since the last meeting had been circulated and was noted.</p> <ul style="list-style-type: none"> ➤ A response had been sent to the parishioner who had complained to the Chairman about the new play equipment. ➤ It was noted that a letter had been received from Rishi Sunak MP congratulating the Parish Council on their efforts to set up a Youth Council and Youth Award. ➤ There had been no further complaints regarding parking on The Green. 	
17/29	<p><u>To Consider Any Other Business</u></p> <p>There was no further business.</p>	
17/30	<p><u>To Confirm the Date, Time and Location of the Next Meeting</u></p> <p>The next meeting to take place on Tuesday 14 March 2017 at 7.00 pm.</p> <p>Agenda Items: Community Speed Watch</p>	ALL

There being no further business the meeting closed at 8.01 pm.

18 February 2017