

ROMANBY PARISH COUNCIL
Minutes of the Parish Council Meeting Held on Tuesday 8 November 2016
at the Parish Office/Meeting Room

Present: Chairman: Councillor S Bradnam
Councillors: M Walton, M West, R Riggs, S Adsett, A Smith,
D A Atkinson, P Wilkinson, K G Hardisty, A Deas,
A Widdowson
Clerk/RFO: A W Lambert

Min No.		Action
16/148	<u>Public Session</u> There were no members of the public present.	
16/149	<u>To Note Any Declarations of Business (or other) Interests by Elected Members</u> There were no declarations of business or other interests.	
16/150	<u>To Receive Any Apologies for Absence by an Elected Member</u> Apologies had been received from Councillor D Rawson.	
16/151	<u>To Approve and Sign the Minutes of the Previous Meeting</u> With the correction of a spelling mistake, the minutes of the meeting held on Tuesday 11 October 2016 were agreed as a correct record and signed by the Chairman. Proposed: Councillor Hardisty. Seconded: Councillor Deas.	
16/152	<u>To Consider Any Matters Arising from the Previous Meeting which have not been Signed Off</u> There were no matters arising.	
16/153	<u>To Receive a Report from the Police</u> Circulated: A written report from the Police. The report was noted.	
16/154	<u>To Receive a Report from the Governance Committee</u> The Chairman reported that no meeting had taken place since the last full Council meeting. The following had now been completed and finalised for approval: <ul style="list-style-type: none"> ➤ Financial Regulations ➤ Internal Financial Controls <p>Councillor Walton outlined the process for the internal control meeting.</p> <p>Resolved: That the Financial Regulations 2016 be adopted. Proposed: Councillor Bradnam. Seconded: Councillor Deas.</p> <p>The work on the review of the Clerk/RFO job description and specification had been completed. This would be considered at Parish Council in December 2016.</p>	
16/155	<u>To Receive a Report from the Finance Committee</u> Circulated: <ul style="list-style-type: none"> ➤ The list of invoices to be paid since the last meeting for approval. ➤ A bank reconciliation form to 8 November 2016 for information. ➤ A spreadsheet of income and expenditure on a month by month basis. 	

	<p>To Approve the Invoices Received Since the Previous Meeting The list of income and expenditure to date had been circulated and was agreed unanimously. Proposed: Councillor Walton. Seconded: Councillor Adsett.</p> <p>To Consider the Bank Reconciliation for Tuesday 8 November 2016 The bank reconciliation for Tuesday 8 November 2016 was circulated at the meeting and noted.</p> <p>External Audit It was noted that the external auditor's report had now been received and that the accounts were in order.</p>	
16/156	<p><u>To Receive a Report from the Parks and Recreation Committee</u> Circulated: The minutes of the meeting held on Wednesday 2 November 2016. The following was noted:</p> <ul style="list-style-type: none"> ➤ Complaints regarding trees – It was noted that the contractor had expedited the work very quickly at Crestbrook and Ainderby Gardens. ➤ The work for the new play equipment was now underway. ➤ The War Memorial Garden hedge had still not been cut. Complaints had been received from Carroll Close regarding the hedge-cutting which had been dealt with. ➤ Work on renewal of Parish contracts was ongoing. ➤ War Memorial Garden grass-cutting will take place to the end of the month. The Parks & Recreation Committee was looking for volunteers to cut the grass the following year. <p>Councillor Walton asked about having a green waste bin at the War Memorial Garden for grass-cuttings. This had been discussed at the Parks & Recreation Committee but it had been felt this would be used for fly-tipping.</p> <p>It was noted that Councillor Deas had undertaken some work on the risk register. Further work would be undertaken by Councillors Deas and Widdowson.</p>	AD/AW
16/157	<p><u>To Receive a Report from the Projects & Planning Committee</u> Circulated: The minutes of the Projects & Planning Committee held on Thursday 3 November 2016.</p> <ul style="list-style-type: none"> ➤ The suggestion boxes had been used and replies had been sent to two people. ➤ A proposal for boundary signage had been sent to NYCC with a meeting to take place. ➤ The Youth Council had been re-publicised with two responses received. ➤ A discussion document had been circulated outlining the plans for the event for June 2017 to commemorate the re-dedication of the War Memorial Garden. It was noted that support from all Councillors would be required. ➤ Community Speed Watch information had been discussed and an interest had been expressed on behalf of the Parish Council. ➤ The Local Plan consultation event would be attended by Members of the Parish Council. 	
16/158	<p><u>To Receive a Report from the Joint Management Committee (N/A/Romanby JBC)</u> A panel of four Members had shortlisted for the post of Clerk/RFO for the</p>	

	<p>Joint Burial Committee and selected a suitable candidate to be confirmed the next day at a meeting of the JBC. Discussion had taken place with the current Clerk of the JBC and Clerk to Romanby Parish Council to discuss the way forward with equipment at the Parish Office.</p> <p><i>Resolved: That the rent for the JBC use of the Parish Office to be charged at £480.00 per annum.</i></p> <p>The plans for the memorial garden had been discussed and prices sought. Work on the drainage at the cemetery to be undertaken.</p> <p>The next meeting of the JBC to take place on Tuesday 6 December 2016.</p>	
16/159	<p><u>To Consider Any Other Reports from Committees or Representatives to Outside Organisations</u> YLCA Hambleton Branch</p> <p>It was noted that the Government will be putting forward proposals for a local referendum if the proposed council tax increase exceeds a set threshold; the consultation is considering setting the threshold at which the referendum principles would take effect for a rise in precept of 2% or £5 per year, whichever is higher, as currently applied to principal councils. The government is minded to extend referendum principles to a number of larger, higher spending local councils and the paper states the government is aware that increases in precepts continue to concern local tax payers and is therefore prepared to consider extending referendums to all parishes.</p> <p><i>Resolved: That the Parish Council object to the above proposal.</i></p>	SB
16/160	<p><u>To Receive Any Correspondence and Action Taken</u></p> <p>The list of correspondence received since the last meeting had been circulated and was noted.</p> <p>The request for use of the Parish Office for a meeting was discussed and it was agreed on this occasion to decline the request but further discussion on the issue of using the meeting room for external meetings in the future to be discussed further by the Finance and Resources Committee. Ideas to Councillor Walton by email.</p>	ALL
16/161	<p><u>To Consider Any Other Business</u></p> <p>A reminder of the arrangements for Remembrance Sunday was noted.</p>	
16/162	<p><u>To Confirm the Date, Time and Location of the Next Meeting</u></p> <p>The next meeting to take place on Tuesday 13 December 2016 at 7.00 pm.</p>	ALL

There being no further business the meeting closed at 8.05 pm.

8 November 2016