

ROMANBY PARISH COUNCIL
Minutes of the Parish Council Meeting Held on Tuesday 11 October 2016
at the Parish Office/Meeting Room

Present: Chairman: Councillor S Bradnam
Councillors: M Walton, M West, R Riggs, S Adsett, A Smith,
D A Atkinson, P Wilkinson, K G Hardisty, A Deas,
A Widdowson
Clerk/RFO: A W Lambert

A warm welcome was expressed to Andrew Widdowson who had been appointed to the Parish Council vacancy.

Min No.		Action
16/133	<u>Public Session</u> There were no members of the public present.	
16/134	<u>To Note Any Declarations of Business (or other) Interests by Elected Members</u> There were no declarations of business or other interests.	
16/135	<u>To Receive Any Apologies for Absence by an Elected Member</u> Apologies had been received from Councillor D Rawson.	
16/136	<u>To Approve and Sign the Minutes of the Previous Meeting</u> The minutes of the meeting held on Tuesday 13 September 2016 were agreed as a correct record and signed by the Chairman.	
16/137	<u>To Consider Any Matters Arising from the Previous Meeting which have not been Signed Off</u> It was noted that the Parish Council vacancy had been filled by Andrew Widdowson.	
16/138	<u>To Receive a Report from the Police</u> Circulated: A written report from the Police. <ul style="list-style-type: none"> ➤ It was noted that there had been incidents in the area of boys aged between 6-16 dressing up as clowns. ➤ A blue transit van had also been reported driving slowly on an estate. ➤ It was noted that the custody suite at Northallerton Police Station had now closed. 	
16/139	<u>To Receive a Report from the Governance Committee</u> The Chairman reported that no meeting had taken place since the last full Council meeting. There was currently work in progress as follows: <ul style="list-style-type: none"> ➤ Financial Regulations ➤ Policies: ICO / ICT ➤ Review of Clerk/RFO role 	Gov.
16/140	<u>To Receive a Report from the Finance Committee</u> Circulated: <ul style="list-style-type: none"> ➤ The list of invoices to be paid since the last meeting for approval. ➤ A bank reconciliation form to 11 October 2016 for information. ➤ A spreadsheet of income and expenditure on a month by month basis. ➤ The minutes of the Finance and Resources Committee meeting held on Monday 3 October 2016. 	

	<p>To Approve the Invoices Received Since the Previous Meeting The list of income and expenditure to date had been circulated and was agreed unanimously. Proposed: Councillor Walton. Seconded: Councillor West.</p> <p>Proposed: That the Clerk asks whether a smart metre for the monitoring of gas and electricity consumption could be installed.</p> <p>Other areas to note were as follows:</p> <ul style="list-style-type: none"> ➤ The VAT for the previous two financial years had been submitted along with the first quarter of the current financial year. ➤ Amendments had been made to the draft financial regulations and these would be circulated. ➤ Consideration would be given to the purchasing of a Parish Council credit card and who holds the card. ➤ Extra plants were required for the War Memorial Garden. ➤ The next meeting would consider the estimates for 2017/2018 financial year. Contributions would be required from the Projects & Planning Committee and Parks & Recreation Committee. 	<p>Clerk</p> <p>Fin.</p> <p>Fin. MW</p> <p>Fin.</p>
16/141	<p>To Receive a Report from the Parks and Recreation Committee Circulated: The minutes of the meeting held on Thursday 27 September 2016. The following was noted:</p> <ul style="list-style-type: none"> ➤ A complaint had been received regarding the hedge-cutting at Carroll Close. It was agreed to contact the contractor for an update on the current work. ➤ A licence application for the crocus planting would be sent to North Yorkshire County Council. ➤ It was noted that rain water was collecting on the new path at the War Memorial Garden. ➤ It was noted that one of the goalposts at Broomfield would need further repair. ➤ The insurance company had been informed regarding the issue of the tree at Crestbrook. It had been clarified that the tree was not in the ownership of Hambleton District Council nor North Yorkshire County Council. The Land Registry would now be searched to ascertain the ownership at a cost to the Parish Council. The parishioner would be contacted to inform them of work so far to ascertain ownership. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
16/142	<p>To Receive a Report from the Projects & Planning Committee Circulated: The minutes of the Projects & Planning Committee held on Thursday 6 October 2016.</p> <ul style="list-style-type: none"> ➤ NYCC Proposed Car Park – There was nothing further to report. 	
16/143	<p>To Receive a Report from the Joint Management Committee (N/A/Romanby JBC) There had been no formal meeting since the last Parish Council meeting. The advert for the Clerk/RFO had been placed. The Parish Council was asked whether it would be willing to allow the new Clerk/RFO to use the Parish Office as a working base.</p> <p>Resolved: To enter into negotiations for the Clerk/RFO of the JBC to use Romanby Parish Council office as a working base with a review to take place after 12 months. Details to be worked out by the Finance and</p>	<p>Fin.</p>

	<p><i>Resources Committee covering details of cost and protocols. Proposed: Councillor Hardisty. Seconded: Councillor Wilkinson.</i></p> <p>It was noted that a detailed plan of the memorial garden was now available.</p>	
16/144	<p><u>To Consider Any Other Reports from Committees or Representatives to Outside Organisations</u></p> <ul style="list-style-type: none"> ➤ It was noted that the Joint Executive Board of YLCA would be held on Saturday 15 October 2016 to which the Chairman would be attending. ➤ The YLCA Conference had been cancelled. ➤ The YLCA Hambleton Branch meeting would take place on Wednesday 26 October 2016. It was noted that Councillor Bradnam had taken the Chair of this meeting. 	<p>SB</p> <p>SB</p>
16/145	<p><u>To Receive Any Correspondence and Action Taken</u></p> <p>The list of correspondence received since the last meeting had been circulated and was noted.</p> <p>The correspondence from parishioners regarding the inconsiderate parking on The Green was considered. It was agreed to pass this to North Yorkshire County Council.</p>	Clerk
16/146	<p><u>To Consider Any Other Business</u></p> <p>Armistice Day</p> <p>It was noted that the church service would commence at 10.15 am on Sunday 13 November 2016 with the coming together of the churches at 11.00 am. The Clerk would arrange for the purchase of the poppy wreath and bugler.</p>	Clerk
16/147	<p><u>To Confirm the Date, Time and Location of the Next Meeting</u></p> <p>The next meeting to take place on Tuesday 8 November 2016 at 7.00 pm.</p>	ALL

There being no further business the meeting closed at 9.00 pm.

15 October 2016