

ROMANBY PARISH COUNCIL
Minutes of the Parish Council Meeting Held on Tuesday 14 November 2023
At Romanby Parish Office

Present: Chair: Councillor S Bradnam
 Councillors: S Adsett, J Davies, P Wilkinson, N Jones,
 J Town, K G Hardisty, B Phillips
 Clerk/RFO: A W Lambert
 Public: None
 Police: None

Min No.		Action
23/153 Introductions	The Chair opened the meeting by welcoming everyone and introduced David Town (Parishioner) and Jane Proctor (Virgin Media).	
23/154 Public Session	<p>Romanby School Bell David Town was in attendance to offer to the Parish Council the old Romanby Primary School bell. He gave a short history of the school. The Parish Council thanked David and Jennie and accepted the bell for safe keeping.</p> <p>Avonline Works Jane Proctor, the Community Lead Officer for Virgin Media was in attendance to explain the on-going work in the village to install fibre broadband. It was noted that before work would commence on The Green a site meeting would take place with the Clerk to ascertain the best route over the area concerned.</p>	Clerk
23/155 Declarations of Business Interests	<p><u>To Note Any Declarations of Business (or other) Interests by Elected Members</u> Councillor Phillips declared an interest in any discussion regarding the planning application for the land off Ainderby Road.</p>	
23/156 Apologies / Introductions	<p><u>To Receive Any Apologies for Absence by an Elected Member</u> Apologies had been received from Councillors Atkinson, Phillips, Foxton, Deas, Everington.</p>	
23/157 Minutes	<p><u>To Approve and Sign the Minutes of the Previous Meeting</u> The minutes of the Parish Council meeting held on Tuesday 10 October 2023 had been circulated prior to the meeting. Resolved: That the minutes be agreed as a correct record and signed by the Chair.</p>	
23/158 Matters Arising	<p><u>To Consider Any Matters Arising from the Previous Meeting which have not been Signed Off</u> WI Bench The Parish Council agreed in principle to the siting of a new bench to commemorate the Romanby WI 75th Anniversary.</p> <p>Harewood Chase Following quotations for options for the fencing at Harewood Chase, it was agreed to seek a further quotation for the planting of shrubs instead of fencing.</p>	
23/159 Clerk's Report	<p><u>To Receive the Clerk's Report</u> Circulated: The Clerk's Report which included the following</p>	

	<p>information:</p> <p>Administration – There were currently nothing to report.</p> <p>Parks and Open Spaces – A Parks and Recreation Committee would be held in the new year. The hedgecutting for the year had been completed.</p> <p>Finance – There was no staffing issues. Work to resolve the banking issue was ongoing with some minor issues to be resolved. The offer of compensation had been received. The Finance and Resources Committee had met to discuss the estimates for 2024/25. The minutes are available for Councillors.</p> <p>Resolved: To accept the offer of compensation from Barclays Bank.</p> <p>Correspondence – Requests for funding had been received from the Dales Bus Services and Citizens Advice. The Citizens Advice information would be advertised through the Parish Council social media.</p> <p>Resolved: That on this occasion both be declined.</p> <p>Planning – Councillor Hardisty gave an update on the planning application for the proposed building off Ainderby Road. The North Yorkshire Planning Committee would not be considering this until the new year.</p>	
23/160 Police Report	<p><u>To Receive the Police Report</u> The police report and Police Community News were noted.</p>	
23/161 Any other Authority	<p><u>To Receive a Report from any other Authority</u> There was no report from any other Authority.</p>	
23/162 Governance Committee	<p><u>To Receive a Verbal Report from the Governance Committee</u> It was noted that the Governance Committee had not met.</p>	
23/163 Finance & Resources Committee	<p><u>To Receive a Report from the Finance Committee</u> To Approve the Invoices Received Since the Previous Meeting Circulated: The list of invoices to be paid since the last meeting for approval. Resolved: That the invoices be unanimously agreed.</p> <p>Bank Reconciliation The bank reconciliation for November 2023 was noted.</p> <p>Banking Arrangements This had been covered in the Clerk's report.</p> <p>Finance and Resources Committee The Finance and Resources Committee had met on Thursday 12 October 2023 and had discussed the following:</p>	

	<ul style="list-style-type: none"> ➤ The first draft of the budget / estimates for 2024 / 2025. ➤ The financial checks. ➤ The Annual Audit report for 2022/23. <p>Resolved:</p> <p>(a) To agree to the recommendation of the Finance and Resources Committee to a precept of £78,304 for 2024 / 2025. This represents 10.56% and £3.18 per household per year.</p> <p>(b) To note that the finance checks were being arranged.</p> <p>(c) To note that the Annual Audit report had been received with no recommendations.</p>	
23/163 Parks & Recreation Committee	<p><u>To Receive a Report on Parks and Recreation</u></p> <p>The updated terms of reference for the Parks and Recreation Committee had been shared with the Parish Council. A date for the first meeting would be circulated.</p>	Clerk
23/164 Projects & Planning Committee	<p><u>To Receive a Report from the Projects & Planning Committee</u></p> <p>There was nothing to report regarding projects other than a reminder regarding the Christmas Event on the 17 December 2023. It was noted that the Christmas Tree would be in situ early December.</p> <p>The Remembrance Sunday event had gone very well with a large turn-out of parishioners.</p> <p>Planning</p> <p>The planning application list was noted.</p>	
23/165 Joint Burial Committee	<p><u>To Receive a Report from the Joint Management Committee (N/A/Romanby JBC)</u></p> <p>The next meeting of the JBC would be held on Tuesday 28 November 2023. The JBC terms of reference were on the agenda.</p>	
23/166 Outside Organisations	<p><u>To Consider any Reports from Outside Organisations</u></p> <p>The YLCA Hambleton Branch meeting had been attended by Councillor Bradnam.</p>	
23/167 Correspondence	<p><u>To Receive Any Correspondence and Action Taken</u></p> <p><i>Circulated: A list of correspondence received since the last meeting.</i></p> <p>The correspondence list was noted.</p>	
23/168 Member Reports	<p><u>To Receive any Member Reports</u></p> <p>There were no Member reports to note.</p>	
23/169 Date of the Next Meeting	<p><u>To Confirm the Date, Time and Location of the Next Meeting</u></p> <p>Tuesday 12 December 2023 Tuesday 9 January 2024 Tuesday 13 February 2024 Tuesday 12 March 2024</p> <p>All meetings to commence at 7.00 pm at the Parish Office.</p>	ALL

There being no further business the meeting closed at 8.30 pm.

14 November 2023