

ROMANBY PARISH COUNCIL
Minutes of the Parish Council Meeting Held on Tuesday 14 February 2023

Present: Chairman: Councillor S Bradnam
 Councillors: A Deas, S Adsett, D A Atkinson, J Davies,
 K G Hardisty, P Wilkinson, A Smith
 Clerk/RFO: A W Lambert
 Public: None

Min No.		Action
23/19 Public Forum	<u>To Receive Items from the Public</u> There were no items from the public.	
23/20 Business Interests	<u>To Note Any Declarations of Business (or other) Interests by Elected Members</u> There were no declarations of business (or other) interests by elected Members.	
23/21 Apologies	<u>To Receive Any Apologies for Absence by an Elected Member</u> Apologies had been received from Councillors P Foxton and J Town. It was noted at this point that Peter Broughton had resigned from the Parish Council with immediate effect. The Clerk had informed Hambleton District Council.	
23/22 Minutes	<u>To Approve and Sign the Minutes of the Previous Meeting</u> The minutes of the meeting held on Tuesday 10 January 2023 had been circulated prior to the meeting. <i>Resolved: That the minutes be agreed as a correct record and signed by the Chair.</i>	
23/23 Matters Arising	<u>To Consider Any Matters Arising from the Previous Meeting which have not been Signed Off</u> Co-option of Parish Councillors It was noted that there were now two vacancies on the Parish Council. The most recent vacancy had been reported to Hambleton District Council for the paperwork to be put in place. This had been advertised within the Parish. The vacancy arising from the Elections in May 2022 had been advertised with one expression of interest. The Clerk had sent the paperwork the return of which was awaited.	
23/24 Clerk's Report	<u>To Receive a Report from the Clerk</u> <i>Circulated: The Clerk's Report which included the following information:</i> <ul style="list-style-type: none"> ➤ Parish Council vacancies ➤ Parks and Open Spaces report ➤ Update on staffing ➤ Update on grant funding ➤ Update on Office / Pavilion including damage from vandalism ➤ Cycleways meeting ➤ Railways bridges ➤ Dog waste Parks and Open Spaces The Clerk explained correspondence from a parishioner regarding trees	

	<p>in Crestbrooke open space. SGS had visited the site and suggested that the trees be lowered. A quotation had been received with a further quotation to be requested.</p> <p>A further request from a parishioner in Becksides to take out a hedge on the open space and re-plant taking responsibility for it themselves.</p> <p>Following the reports by the Clerk of vandalism to the Parish Office, it was suggested that quotations for a burglar alarm, motion lighting and cameras be sought. This would be discussed at the Finance Committee meeting.</p> <p>The Architect had also visited to look at the premises and gone away to consider options for creating space.</p> <p>Resolved:</p> <p>a) That consent be given for the parishioner to replant a hedge at Becksides.</p> <p>b) To seek a further quotation for tree work at Crestbrooke.</p> <p>c) To seek quotations for equipment for the Parish Office as a deterrent.</p>	Clerk
23/25 Police Report	<p><u>To Receive the Police Report</u> The police reported was noted.</p> <p>Clarification was asked regarding the No Cold Calling areas and the signage. The Clerk agreed to contact Trading Standards to see if the telephone number was correct.</p>	Clerk
23/26 Any other Authority	<p><u>To Receive a Report from any other Authority</u> The transition to the new North Yorkshire Council was ongoing and communicated via Parish social media. The information on the draft Parish Charter had been circulated.</p>	
23/27 Governance Committee	<p><u>To Receive a Verbal Report from the Governance Committee</u> It was noted that the Governance Committee had not met.</p>	
23/28 Finance & Resources Committee	<p><u>To Receive a Report from the Finance Committee</u> To Approve the Invoices Received Since the Previous Meeting Circulated: The list of invoices to be paid since the last meeting for approval. Resolved: That the invoices be unanimously agreed.</p> <p>Bank Reconciliation The bank reconciliation for February 2023 was noted.</p> <p>The Chair of the Finance & Resources Committee informed the Parish Council that there had been a mix up by HMRC with regard to the VAT claim and the funds had been transferred into the JBC account. The Clerk of the JBC and Clerk to the Parish Council had spent a long time on the phone to HMRC trying to sort this issue which had been caused by the incorrect reference number being used by HMRC.</p> <p>The Chair thanked Councillor Wilkinson for the grant funding totalling £4,500 towards the benches and repair of the wetpour at Ainderby</p>	

	Road Leisure Park. The next meeting would be held on Wednesday 8 March 2023.	
23/29 Parks & Recreation Committee	<u>To Receive a Report from the Parks and Recreation Committee</u> The Parks and Recreation issues had been covered in the Clerk's report. The next meeting would be held on Thursday 9 March 2023.	
23/30 Projects & Planning Committee	<u>To Receive a Report from the Projects & Planning Committee</u> A verbal report was received from the Projects & Planning Committee. The Cycleways meeting had been covered through the Clerk's report. Sue had attended the meeting and reported on work so far. A further meeting would be arranged – date to be confirmed. The Chair reported on the Civility and Respect Pledge and would send the link to Councillors for their information. The Clerk agreed to fill in the Pledge with Parish Council details and seek to look at training for Councillors and herself. Planning The planning application list was noted. It was noted that the application to build properties off Ainderby Road had been withdrawn. The next meeting of the Projects & Planning Committee would take place on Wednesday 1 March 2023.	Clerk
23/31 Joint Burial Committee	<u>To Receive a Report from the Joint Management Committee (N/A/Romanby JBC)</u> There was nothing to report regarding the JBC.	
23/32 Outside Organisations	<u>To Consider any Reports from Outside Organisations</u> It was noted that the Chair and Councillor Adsett would be attending the YLCA meeting the next evening.	SB / SA
23/33 Correspond- ence	<u>To Receive Any Correspondence and Action Taken</u> <i>Circulated: A list of correspondence received since the last meeting.</i> The correspondence list was noted. The Chair had drawn up a statement ready for publication once the Council Tax notices had been distributed.	SB
23/34 Member Reports	<u>To Receive any Member Reports</u> Harewood Chase It was noted that the stones had been removed from Harewood Chase play area. Parish Newsletter It was noted that a draft parish newsletter was being drawn up for distribution to every household.	
23/35 Date of the Next Meeting	<u>To Confirm the Date, Time and Location of the Next Meeting</u> Tuesday 14 March 2023 Tuesday 11 April 2023 – Annual Assembly	ALL

	All meetings to commence at 7.00 pm at the Parish Office.	
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There being no further business the meeting closed at 8.20 pm.

14 February 2023