

ROMANBY PARISH COUNCIL
Minutes of the Parish Council Meeting Held on Tuesday 10 May 2016
at the Parish Office/Meeting Room

Present: Chairman: Councillor S Bradnam
Councillors: M Walton, M West, A Deas, R Riggs, K G Hardisty,
S Adsett, P Wilkinson, D Rawson, P G Fisher
Clerk/RFO: A W Lambert

Min No.		Action
16/63	<p><u>To Receive Nominations and Elect a Chair for the Forthcoming Year</u> Councillor Stuart Bradnam was nominated as Chairman for the forthcoming year. As there were no other nominations he was duly elected.</p> <p><i>Proposed: Councillor Rawson. Seconded: Councillor Hardisty.</i></p>	
16/64	<p><u>The Appointed Chair to Sign the Declaration of Office</u> Councillor Bradnam signed the declaration of office.</p>	
16/65	<p><u>To Note Any Declarations of Business (or other) Interests by Elected Members</u> There were no declarations of business or other interests.</p>	
16/66	<p><u>To Receive Any Apologies for Absence by an Elected Member</u> Apologies were received from: Councillors D A Atkinson and A Smith.</p> <p>A warm welcome was expressed to Councillor Bob Riggs.</p>	
16/67	<p><u>To Make Appointments for the Forthcoming Year</u> Vice-Chair Councillor Rawson was nominated for the role of Vice-Chair of the Parish Council. As there were no other nominations he was duly elected. <i>Proposed: Councillor Hardisty. Seconded: Councillor West.</i></p> <p>Committees The Chairs of the committees were considered and Councillors were asked to sign up to committees.</p> <p><u>Joint Burial Committee</u> Councillor K G Hardisty Councillor M Walton Councillor P G Fisher Councillor S Adsett</p> <p><u>Finance Committee:</u> Councillor Fisher was nominated as Chair. <i>Proposed: Councillor Walton. Seconded: Councillor Wilkinson.</i> <i>Agreed unanimously.</i> Other members of the Committee: Councillor P R Wilkinson Councillor M Walton Councillor K G Hardisty</p> <p><u>Parks & Recreation Committee:</u> Councillor Rawson was nominated as Chair. <i>Proposed: Councillor West. Seconded: Hardisty. Agreed</i></p>	

	<p><i>unanimously.</i></p> <p><u><i>Projects & Planning Committee:</i></u> Two nominations were received for the Chair of the Projects Committee and this being the case a secret ballot took place:</p> <p><i>Councillor Hardisty – 5 votes</i> <i>Councillor Smith – 5 votes</i></p> <p><i>With the Chairman using his casting vote, Councillor Smith was duly elected to the Chair of the Projects & Planning Committee.</i></p> <p><u><i>Governance Committee</i></u> The membership of the Governance Committee would be the Chairman of Council and Chairs of the Committees.</p> <p><u><i>Parish Council Representatives</i></u> YLCA – Hambleton Branch Meetings – Councillor Bradnam/Councillor Rawson.</p>	
16/68	<p><u>To Approve and Sign the Minutes of the Previous Meeting</u> The minutes of the meeting held on Tuesday 12 April 2016 were agreed as a correct record and signed by the Chairman. <i>Proposed: Councillor Wilkinson. Seconded: Councillor Rawson.</i></p>	
16/69	<p><u>To Consider Any Matters Arising from the Previous Meeting which have not been Signed Off</u> There were no matters arising.</p>	
16/70	<p><u>To Receive a Report from the Police</u> The Police had given their apologies and would send in a written report which would be circulated to all Councillors.</p>	
16/71	<p><u>To Consider a Report from the Local Planning Authority</u> The planning application report had been circulated and was noted. A further planning application was tabled for 14A Normanby Road and noted.</p> <p>Councillor Wilkinson asked to commend the Chairman for the way he had represented the Parish Council at a recent planning meeting for the land on Ainderby Road.</p> <p>It was noted that the planning application for the Arla site would be presented at the next planning committee on Thursday 26 May 2016.</p> <p>Councillor Wilkinson reported on the planning application for the Bluestone Ground in that the report to the Planning Committee had been deferred and further consideration would be given to the car park with discussions taking place with the scouts with regard to car park sharing.</p>	
16/72	<p><u>To Receive a Report from the Governance Committee</u> The minutes of the Governance Committee meeting held on Thursday 21 April 2016 had been circulated prior to the meeting. The meeting had discussed the draft terms of reference for the committee and the draft Standing Orders for the Parish Council. It was proposed that in the light of the work undertaken and minor amendments made to the draft terms of reference and standing orders that they be accepted and replace the July</p>	

	<p>2000 issue of the standing orders.</p> <p>Resolved: That the terms of reference of the Governance Committee and the Standing Orders of the Council be adopted.</p> <p>Proposed: Councillor Bradnam. Seconded: Councillor Rawson.</p>	
16/73	<p><u>To Receive a Report from the Finance Committee</u></p> <p>To Approve the Invoices Received Since the Previous Meeting</p> <p>The list of income and expenditure to date had been circulated and was agreed unanimously.</p> <p>Proposed: Councillor Hardisty. Seconded: Councillor Walton.</p>	
16/74	<p><u>To Receive a Report from the Parks and Recreation Committee</u></p> <p>The minutes of the Parks and Recreation Committee held on Thursday 28 April 2016 had been circulated prior to the meeting and the following noted:</p> <ul style="list-style-type: none"> ➤ Pack Horse Bridge – a site for the new bench had been agreed. ➤ War Memorial Garden – The Chair outlined the action taken to resolve issues with the contractor. The deadline for the completion of the work had been set at Friday 13 May 2016. The draft Heads of Agreement had been agreed with him at a meeting. It was noted that at that point no further work had been undertaken. The proposal is that the Parks Committee be authorised to appoint other contractors to undertake the outstanding work should this be necessary. <p>Proposed: Councillor Wilkinson. Seconded: Councillor Fisher.</p> <ul style="list-style-type: none"> ➤ Coyle Garden – The contractor would be asked to undertake the work as soon as possible. ➤ Litterbins – work was being undertaken to refurbish the litterbins. ➤ Grasscutting – It was noted that the standard of work in some areas needed to be improved. The Clerk to contact the grasscutting contractor. ➤ Tidy-up – Councillor West asked to thank everyone involved in the parks and open spaces tidy-up operation. 	AWL
16/75	<p><u>To Receive a Report from the Projects & Planning Committee</u></p> <p>The minutes of the Projects & Planning Committee held on Thursday 5 May 2016 had been circulated prior to the meeting and the following noted:</p> <ul style="list-style-type: none"> ➤ Website – It was noted that work on the new website was ongoing and it was looking good. Any comments please let the Chair know. A meeting would be held on 9 June 2016 at 6.00 pm at the Parish for the contractor to show the website to the Parish Council. ➤ Chairman's Award for Young People – It was proposed that section 137 monies be used to the value of £250 for the awards along with framed certificates presented to those nominated with the winner receiving a trophy. <p>Proposed: Councillor Hardisty. Seconded: Councillor Rawson.</p> <ul style="list-style-type: none"> ➤ Treasure Hunt/Guided Walks – All Parish Council members were asked to look at areas around the Parish and suggest clues for a treasure hunt. ➤ Terms of Reference – The draft terms of reference for the Projects and Planning Committee would be considered at the next Governance Committee. ➤ Local Development Plan – It was noted that a meeting was being held on Thursday 12 May 2016 for Parish Councils to look at the new Local Development Plan. 	ALL
16/76	<p>Resolution under LGA 1972, Part VA, Para 100A, was made (to exempt Press and Public)</p>	

	<u>Confidential Item</u> <i>Resolved: To return to normal business.</i>	
16/77	<u>To Consider Any Other Reports from Committees or Representatives to Outside Organisations</u> There were no other reports to note.	
16/78	<u>To Receive Any Correspondence and Action Taken</u> The list of correspondence received since the last meeting had been circulated and was noted.	
16/79	<u>To Consider Any Other Business</u> Councillor Deas asked about the summit that Rishi Sunak would be holding with regard to the railway crossing in town and whether this would affect Romanby. It was felt that there was no further action to take at the present time. Councillor West asked about the roundabout on Boroughbridge Road/Lees Lane and whether a request could be made to NYCC for a tidy-up of the chevrons. <i>Resolved: That the Clerk would inform NYCC through the portal.</i>	AWL
16/80	<u>To Confirm the Date, Time and Location of the Next Meeting</u> The list of meetings for the forthcoming year had been circulated and were agreed. The next meeting to take place on Tuesday 14 June 2016 at 7.00 pm at the Parish Office/Meeting Room.	ALL

There being no further business the meeting closed at 8.20 pm.

12 May 2016