

**ROMANBY PARISH COUNCIL**  
**Minutes of the Parish Council Meeting Held on Tuesday 14 September 2021**

Present: Chairman: Councillor S Bradnam  
 Councillors: P Broughton, J Davies, P Wilkinson, M Walton,  
 A Smith, S Adsett, D A Atkinson, J Town,  
 A Deas  
 Clerk/RFO: A W Lambert  
 Public: County Councillor D Blades  
 Police: PCSO K Laws

| Min No.                                     |  | Action |
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| <b>21/101<br/>Public Forum</b>              | <u>To Receive Items from the Public</u><br><u>County Councillor David Blades</u><br><b>Bilsdale Mast</b><br>It was noted that a temporary mast had been installed at Bilsdale.<br><br><b>Drop-in Surgeries</b><br>Councillor Blades had commenced his drop-in surgeries on the first Saturday in the month at the Library. These had been well attended.<br><br><b>Mill Lane</b><br>It was noted that yellow lines would be extended on Mill Lane as part of the Traffic Regulation Order. |        |
| <b>21/102<br/>Business Interests</b>        | <u>To Note Any Declarations of Business (or other) Interests by Elected Members</u><br>There were no declarations of business (or other) interests by elected Members.   |        |
| <b>21/103<br/>Apologies / Introductions</b> | <u>To Receive Any Apologies for Absence by an Elected Member</u><br>Councillors N Hudson and K G Hardisty.   |        |
| <b>21/104<br/>Minutes</b>                   | <u>To Approve and Sign the Minutes of the Previous Meeting</u><br>The minutes of the meeting held on Tuesday 14 September 2021 had been circulated prior to the meeting.<br><b>Resolved: That the minutes be approved as a correct record and signed by the Chair.</b>   |        |
| <b>21/105<br/>Matters Arising</b>           | <u>To Consider Any Matters Arising from the Previous Meeting which have not been Signed Off</u><br><b>Milestones</b><br>It was noted that the milestone on Ainderby Road had been re-furbished to an excellent standard. Thanks to the contractor who had undertaken this work. It was suggested that the Boroughbridge Road milestone receive the similar work.   |        |
| <b>21/106<br/>Police Report</b>             | <u>To Receive the Police Report</u><br><b>Circulated: The Police report for September 2021</b><br>PCSO Kimberley Laws was in attendance at the request of the Parish Council to discuss the issues the Parish Council was having in the two large parks, Ainderby Road and Broomfield and the smaller park at Carroll Close. It was suggested that these areas be designated a "no alcohol" zone. Councillor Wilkinson agreed to seek clarification around "no alcohol" zones.             |        |

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| <b>21/107<br/>Any other<br/>Authority</b>                   | <u>To Receive a Report from any other Authority</u><br>There were no other reports to note.  |              |
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| <b>21/108<br/>Governance<br/>Committee</b>                  | <u>To Receive a Verbal Report from the Governance Committee</u><br>There had been no meeting.  |              |
| <b>21/109<br/>Finance &amp;<br/>Resources<br/>Committee</b> | <u>To Receive a Report from the Finance Committee</u><br><b>To Approve the Invoices Received Since the Previous Meeting</b><br><i>Circulated: The list of invoices to be paid since the last meeting for approval which were agreed unanimously.</i><br><i>Proposed: Councillor Walton. Seconded: Councillor Atkinson.</i><br><br><b>To Note the Bank Reconciliation</b><br><i>Circulated: The bank reconciliation for September 2021.</i><br>The bank reconciliation was noted.<br><br>It was noted that the monthly finance checks had re-commenced.   |              |
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| <b>21/110<br/>Parks &amp;<br/>Recreation<br/>Committee</b>  | <u>To Receive a Report from the Parks and Recreation Committee</u><br><b><i>The Chairman of the Parks and Recreation Committee gave a verbal update. The following was noted:</i></b> <ul style="list-style-type: none"> <li>➤ The parks and open spaces were in a good condition. There were currently contract issues, but the Chairman of Parks and the Clerk were working on these with Dave Bainbridge helping where possible.</li> <li>➤ The wildflower meadow still required to be cut – the current contractor had tried but was unable to get his equipment through the undergrowth. The Clerk to seek assistance from elsewhere. The Chairman at this point suggested that consideration be given to this area of the park being altered to enable allotments to be created. Grants were available for setting up allotments. The area had been measured and would take around 25-30 plots.</li> </ul> | <b>Clerk</b> |
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| <b>21/111<br/>Projects &amp;<br/>Planning<br/>Committee</b> | <u>To Receive a Report from the Projects &amp; Planning Committee</u><br><b><i>The Chair of the Projects and Planning Committee gave a verbal update. The following was noted:</i></b> <ul style="list-style-type: none"> <li>➤ The Slower Romanby competition had been completed. Quotations were now being sought for banners.</li> <li>➤ It was noted that the manual for the VAS signage had not yet been received.</li> </ul> <b>Planning</b><br>The list of planning applications was noted. At this point the Chairman informed the Parish Council that the 6m flagpole had now been ordered.   |              |
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| <b>21/112<br/>Joint Burial<br/>Committee</b>                | <u>To Receive a Report from the Joint Management Committee (N/A/Romanby JBC)</u><br>An inspection of the cemetery had taken place, all looked good. New fencing had been installed and drainage had been improved. Wild-flower areas had been created. It was noted that burial numbers had decreased.   |              |

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| <b>21/113<br/>Outside<br/>Organisations</b>    | <u>To Consider any Reports from Outside Organisations</u><br>There was currently nothing to report.  |              |
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| <b>21/114<br/>Correspond-<br/>ence</b>         | <u>To Receive Any Correspondence and Action Taken</u><br><b><i>Circulated: A list of correspondence received since the last meeting.</i></b><br>The report was noted.  |              |
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| <b>21/115<br/>Member Reports</b>               | <u>To Receive any Member Reports</u><br><b>Broomfield Park</b><br>It was noted that a new “no dogs” sign was required at Broomfield Park.  | <b>Clerk</b> |
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| <b>21/116<br/>Date of the Next<br/>Meeting</b> | <u>To Confirm the Date, Time and Location of the Next Meeting</u><br>Tuesday 12 October 2021<br>Tuesday 9 November 2021<br>Tuesday 14 December 2021<br>Tuesday 11 January 2022<br>Tuesday 8 February 2022<br>Tuesday 8 March 2022<br>Tuesday 12 April 2022 – Annual Parish Meeting<br>Tuesday 10 May 2022 – Annual Meeting<br><br>All meetings to commence at 7.00 pm with venues to be confirmed. | <b>ALL</b>   |

There being no further business the meeting closed at 8.10 pm.

September 2021