

ROMANBY PARISH COUNCIL
Minutes of the Annual Parish Council Meeting Held on Wednesday 5 May 2021
Via Zoom

Present: Chairman: Councillor S Bradnam
 Councillors: K G Hardisty, P Broughton, J Town,
 D A Atkinson, J Davies, P Wilkinson, M Walton,
 A Smith, A Deas, S Adsett
 Clerk/RFO: A W Lambert
 Public: County Councillor David Blades

Min No.		Action
21/50 Public Forum	<u>To Receive Items from the Public</u> North Yorkshire County Council – David Blades <ul style="list-style-type: none"> ➤ Street Lighting – Railway Bridge, Boroughbridge Road – new LED lights will be installed. ➤ It was noted that the fairground trucks have been removed from the layby. ➤ Cherry trees – DB to look to see how many trees are dying. ➤ Highway planting – DB had approached the resident to explain about the required licence to plant within 10m of the highway. 	
21/51 Election of Chair	<u>To Receive Nominations and Elect a Chair for the Forthcoming Year</u> A nomination was received for Councillor Bradnam to continue as Chair for the forthcoming year. Resolved: That Councillor Bradnam continue as Chair for the forthcoming year 2021 – 2021. Councillor Bradnam duly signed the declaration of office.	
21/52 Business Interests	<u>To Note Any Declarations of Business (or other) Interests by Elected Members</u> There were no declarations of business (or other) interests by elected Members.	
21/53 Apologies / Introductions	<u>To Receive Any Apologies for Absence by an Elected Member</u> Councillor N Hudson.	
21/54 Appointments	<u>To Make Appointments for the Forthcoming Year</u> Vice-Chair A nomination was received for Councillor Deas to continue as Vice-Chair for the forthcoming year. Resolved: That Councillor Deas be duly appointed as Vice-Chair. Committees: Committee Structure The Committee structure was considered and agreed as per the attached.	
21/55 Minutes	<u>To Approve and Sign the Minutes of the Previous Meeting</u> The minutes of the meeting held on Tuesday 9 March 2021 had been circulated prior to the meeting (April meeting cancelled). Resolved: That the minutes be approved as a correct record and	

	<i>signed by the Chair.</i> <i>Proposed: Councillor Hardisty. Seconded: Councillor Broughton.</i>	
21/56 Matters Arising	<p><u>To Consider Any Matters Arising from the Previous Meeting which have not been Signed Off</u> Update of VAS Signage It was noted that the VAS signage is now in place although it was felt that the Boroughbridge Road sign requires to be re-calibrated. The format for the banner competition would be sent to schools this week. Positive feedback had been received about the VAS.</p> <p>Update on Grit Bins Work is ongoing regarding proposed sites for additional grit bins within the Parish.</p> <p>Mature Trees It was noted that the trees required were not available until the autumn. The Clerk to re-check whether the grant funding can be carried over.</p> <p>Milestones / Hot Air Lanterns These items to be carried over to the next meeting.</p>	<p>Cllr. Smith</p> <p>Clerk</p>
21/57 Policies / Standing Orders	<p><u>To Agree / Confirm Policies / Standing Orders</u> The policies and standing orders would be reviewed at the first committee meetings. Policies will need to be circulated along with any statutory amendments.</p>	
21/58 Police Report	<p><u>To Receive the Police Report</u> <i>Circulated: The Police report for April 2021</i> The report was noted.</p>	
21/59 Any other Authority	<p><u>To Receive a Report from any other Authority</u> There were no other reports to note.</p>	
21/60 Governance Committee	<p><u>To Receive a Verbal Report from the Governance Committee</u> There had been no meeting. A review of policies will be undertaken in May.</p>	
21/61 Finance & Resources Committee	<p><u>To Receive a Report from the Finance Committee</u> To Approve the Invoices Received Since the Previous Meeting <i>Circulated: The list of invoices to be paid since the last meeting for approval which were agreed unanimously.</i> <i>Proposed: Councillor Walton. Seconded: Councillor Adsett.</i></p> <p>To Consider the Bank Reconciliation <i>Circulated: The bank reconciliation for March 2021.</i> The following bank balances were noted:</p> <ul style="list-style-type: none"> ➤ Community Account: £30,341.94 cr ➤ Business Premium Account: £50,000.00 cr <p>The bank reconciliation was noted.</p>	
21/62 Parks & Recreation	<p><u>To Receive a Report from the Parks and Recreation Committee</u> <i>A verbal update was given. The following was noted:</i></p>	

Committee	All parks and open spaces have been looked at by the Chairman. The items have been sent to Councillor Hudson for adding into the action plan. All parks were tidy and litter-free. Bulbs had been planted in the War Memorial Garden. Further compost is required.	
21/63 Projects & Planning Committee	<p><u>To Receive a Report from the Projects & Planning Committee</u> It was noted that speedwatch deployments can re-commence following Covid restrictions. Dates would be drawn up as soon as possible.</p> <p>It was noted that there had been no planning application submitted for any proposed development on Ainderby Road.</p> <p>Arla site – the agents for Arla had asked for a meeting once Covid restrictions were eased.</p> <p>It was noted that formal acknowledgement had been received for the planning application for the flagpole had been received.</p>	Clerk
21/64 Joint Burial Committee	<p><u>To Receive a Report from the Joint Management Committee (N/A/Romanby JBC)</u> The next JBC meeting will take place on 1 June 2021. A risk assessment has been created for a face-to-face meeting.</p> <p><i>Resolved: That the meeting could take place at the Parish Office subject to developments of the Government roadmap.</i> <i>Proposed: Councillor Hardisty. Seconded: Councillor Adsett.</i></p> <p>It was noted that the cemetery looks tidy with community volunteers working alongside employees.</p>	
21/65 Outside Organisations	<p><u>To Consider any Reports from Outside Organisations</u> There was currently nothing to report.</p>	
21/66 Correspondence	<p><u>To Receive Any Correspondence and Action Taken</u> <i>Circulated: A list of correspondence received since the last meeting.</i></p> <ul style="list-style-type: none"> ➤ Parishioner requesting a memorial. To be considered by the Parks and Recreation Committee. ➤ Parishioner – idea for signage at the Park. To be considered by the Parks and Recreation Committee. 	Parks & Rec.
21/67 Member Reports	<p><u>To Receive any Member Reports</u> There were no member reports.</p>	
21/68 Date of the Next Meeting	<p><u>To Confirm the Date, Time and Location of the Next Meeting</u> <i>Circulated: A draft programme of forthcoming meetings and forward plan of business.</i></p> <p>The draft plan was agreed with the next full Parish Council meeting to be held on Tuesday 8 June 2021 – venue to be confirmed.</p>	ALL

There being no further business the meeting closed at 8.40 pm.

5 May 2021