

ROMANBY PARISH COUNCIL
Minutes of the Parish Council Meeting Held on Tuesday 11 February 2020
at the Parish Office/Meeting Room

Present: Chairman: Councillor S Bradnam
 Councillors: M Walton, A Smith, A Deas, K G Hardisty,
 P Broughton, N Hudson, J Davies, P Wilkinson,
 J Town, P Wilkinson, D A Atkinson, S Adsett
 Clerk/RFO: A W Lambert

Min No.		Action
20/15 Public Session	<p><u>Public Session</u> Police Report <i>Circulated: The Police report showing the incidents since the last meeting.</i> The police report was noted. The Police had asked how often the Parish Council would like to see a report or police presence at meetings. It was agreed that continuation of a police officer at the meetings with monthly reports should continue subject to availability.</p>	
20/16 Business Interests	<p><u>To Note Any Declarations of Business (or other) Interests by Elected Members</u> There were no declarations of business (or other) interests by elected Members.</p>	
20/17 Apologies / Introductions	<p><u>To Receive Any Apologies for Absence by an Elected Member</u> There were no apologies, all members were present.</p>	
20/18 Minutes	<p><u>To Approve and Sign the Minutes of the Previous Meeting</u> The minutes of the meeting held on Tuesday 14 January 2020 had been circulated prior to the meeting. <i>Resolved: That the minutes be approved as a correct record and signed by the Chairman.</i> <i>Proposed: Councillor Deas. Seconded: Councillor Walton.</i></p>	
20/19 Matters Arising	<p><u>To Consider Any Matters Arising from the Previous Meeting which have not been Signed Off</u></p> <ul style="list-style-type: none"> ➤ Making a Difference Grant - It was noted that the Parish Council had applied for a Making a Difference Grant for additional play equipment. This had to be completed by a deadline so had been agreed virtually. ➤ United Charities, Northallerton – It was noted that Councillors Hudson and Walton had agreed to join the United Charities Committee. Their names had been submitted to the Secretary. 	
20/20 Governance Committee	<p><u>To Receive a Verbal Report from the Governance Committee</u> A Governance Committee meeting would be arranged to go through the paperwork for the Parish Council Award.</p>	
20/21 Finance & Resources Committee	<p><u>To Receive a Report from the Finance Committee</u> To Approve the Invoices Received Since the Previous Meeting <i>Circulated: The list of invoices to be paid since the last meeting for approval which were agreed unanimously.</i> <i>Proposed: Councillor Walton. Seconded: Councillor Deas.</i> <i>Resolved: That should it be necessary the Clerk be able to</i></p>	

	<p>transfer up to £2,000 from the Business Premium Account to the Community Account as the year draws to a close. Proposed: Councillor Deas. Seconded: Councillor Adsett.</p> <p>To Consider the Bank Reconciliation Circulated: The bank reconciliation for February 2020. The following projected bank balances (29 February 2020) were noted:</p> <ul style="list-style-type: none"> ➤ Community Account: £1,121.64 cr ➤ Business Premium Account: £46,636.41 cr 	
<p>20/22 Parks & Recreation Committee</p>	<p><u>To Receive a Report from the Parks and Recreation Committee</u> The Parks and Recreation Committee had met on Tuesday 14 January 2020 and had been reported on at the previous full Council meeting. The minutes had been circulated and a verbal update given by the Chairman:</p> <ul style="list-style-type: none"> ➤ Parks and Recreation Action Plan to be completed. ➤ Tree planting sites had been partly agreed (Carroll Close / Ainderby Road Leisure Park) with further work on suggested areas to be undertaken. It was suggested that the tree planting weekend to include parishioners should be 28 / 29 March 2020. To be published on social media and noticeboards. ➤ It was noted that the Community Payback Team had been busy cleaning play equipment at Grange Close and Harewood Chase. Further teams to be deployed when available. ➤ The new contracts would be considered at the next Parish Council meeting through Parks and Recreation Committee. 	<p>SB / Clerk</p> <p>Clerk Parks & Rec.</p>
<p>20/23 Projects & Planning Committee</p>	<p><u>To Receive a Report from the Projects & Planning Committee</u> The Projects & Planning Committee had met prior to full Council and a verbal report was given as follows:</p> <ul style="list-style-type: none"> ➤ Northallerton School had been reminded regarding the request for students to be engaged in creating guided walks / geo-caching. ➤ The proposed sundial for the War Memorial Garden was discussed. It was suggested that a plaque be sited instead. Quotations to be sought. ➤ Further boundary signage had not been pursued at present. ➤ The Clerk had written to Hambleton District Council to seek dates for a presentation to be made to parishioners on re-cycling similar to the one received by the Parish Council last year. ➤ The Clerk to contact the parishioners interested in the “Adopt a Street Sign Scheme” to ask them to start to clean the signage. ➤ The “Climate Action in the Community” would be advertised through social media. ➤ The proposed Youth Council information would be communicated to Northallerton School again. ➤ Work was ongoing regarding the Quality Mark for Parish Councils Scheme. ➤ Information on the Hambleton Community Award was awaited. ➤ Work to ascertain land for allotments was ongoing. ➤ There were planning issues. ➤ A sum of £750 had been received from NYCC to enable the Parish Council to work on a “Smoke-free Open Spaces” initiative. The local primary schools to be asked to undertake a project to draw up signage for the parks and open spaces. A questionnaire had been open to residents through social media with the results being 85% in 	<p>SB</p>

	favour of smoke free areas and 15% against.	
20/24 Joint Burial Committee	<u>To Receive a Report from the Joint Management Committee (N/A/Romanby JBC)</u> There had been no meeting of the Joint Management Committee since the last Parish Council meeting. There was currently nothing to report.	
20/25 Outside Organisations	<u>To Consider any Reports from Outside Organisations</u> The Chairman had attended the YLCA Joint Executive Board on Saturday 18 January 2020. He had also attended a webinar which he felt was the way forward and encouraged Councillors to use this form of training. YLCA would be launching a new website in the near future.	
20/26 Correspondence	<u>To Receive Any Correspondence and Action Taken</u> The list of correspondence received since the last meeting had been circulated and was noted. A request by the Guide Dogs Association to use Broomfield Park for training had been received. <i>Resolved: To allow the use of the field for training the dogs but clear signage should be used and to clear any dog foul should this be necessary. A request to know how many dogs would be trained at any one time. Councillor Adsett to observe. This would be reviewed.</i>	Clerk SA
20/27 Member Reports	<u>To Receive any Member Reports</u> Community Resilience Plan Councillor Smith agreed to review the Resilience Plan and submit to North Yorkshire County Council.	AS
20/28 Date of the Next Meeting	<u>To Confirm the Date, Time and Location of the Next Meeting</u> Tuesday 10 March 2020 commencing at 7.00 pm. Tuesday 10 March 2020 – Parks and Recreation Committee commencing at 6.00 pm.	ALL

There being no further business the meeting closed at 7.50 pm.

19 February 2020