

ROMANBY PARISH COUNCIL
Minutes of the Parish Council Meeting Held on Wednesday 10 July 2019
at the Parish Office/Meeting Room

Present: Chairman: Councillor S Bradnam
 Councillors: S Adsett, R Riggs, M Walton, A Smith,
 D A Atkinson, J Davies, A Deas, K G Hardisty
 Clerk/RFO: A W Lambert
 Public: County Councillor D Blades
 Peter Young, Chairman, Northallerton Town FC
 John Cuthbert, Northallerton Town FC
 1 Resident

Min No.		Action
19/101 Public Session	<p><u>Public Session</u></p> <p>Presentation by Northallerton Town Football Club Peter Young, Chairman of Northallerton Town Football Club gave a presentation on the plans for extending and refurbishing Northallerton Town Football Club. The plan is for the work to start in April 2021 and to be completed in September 2021 for which grant funding is being sought. A further open evening was being planned at the football club for anyone interesting in attending.</p> <p>Farndon Cottages A resident was in attendance to explain about the difficulties with parking at Farndon Cottages. It was agreed that County Councillor Blades would take this issue back to the Highways Authority to see what the situation is with regard to ownership of the land concerned.</p> <p>Allotments County Councillor Blades was continuing to try to find out the ownership of the allotments on Romanby Road but since the last meeting the Highways Authority had cut the verge overhanging the footpath.</p> <p>Weedspraying County Councillor Blades had agreed to use some of his environment budget to undertake additional weed spraying in areas of concern.</p> <p>The Green – Parking Issues County Councillor Blades had undertaken a visit to the area as part of his visit with the new Area Manager. The current white lines would be reviewed and consideration may be given to extending these if it falls within the Traffic Sign Regulations. Thanks were expressed to Councillor Blades for working hard to resolve this issue.</p> <p>Trees and Hedges It was noted that the Parish Council were receiving queries about hedgecutting and trees. The Parks and Recreation Committee continue to monitor the situation and the Chairman had issued a statement on the Parish website regarding the current law with regard to hedgecutting. If there are private hedges which are overgrowing the footpaths please report these to the Clerk who will pass the information on to the Highways Authority.</p>	<p>DB</p> <p>DB</p>
19/102 Business	<u>To Note Any Declarations of Business (or other) Interests by Elected Members</u>	

Interests	There were no declarations of business interests.	
19/103 Apologies	<u>To Receive Any Apologies for Absence by an Elected Member</u> Apologies had been received from Councillors P Foxton, J Town and P Wilkinson.	
19/104 Minutes	<u>To Approve and Sign the Minutes of the Previous Meeting</u> The minutes of the meeting held on Tuesday 11 June 2019 had been circulated prior to the meeting. <i>Resolved: With an amendment to Jennifer Davies name in minute 19/99 that the minutes be approved as a correct record and signed by the Chairman.</i>	
19/105 Matters Arising	<u>To Consider Any Matters Arising from the Previous Meeting which have not been Signed Off</u> There were no matters arising.	
19/106 Police Report	<u>To Receive a Report from the Police</u> <i>Circulated: The Police Report.</i> The report was noted. It was suggested that the Street Angels article be published on the Parish website.	
19/107 Governance Committee	<u>To Receive a Verbal Report from the Governance Committee</u> There was nothing further to report from the Governance Committee at the present time.	
19/108 Finance & Resources Committee	<u>To Receive a Report from the Finance Committee</u> <i>To Approve the Invoices Received Since the Previous Meeting</i> <i>Circulated: The list of invoices to be paid since the last meeting for approval which were agreed unanimously.</i> <i>Proposed: Councillor Walton. Seconded: Councillor Atkinson.</i> To Consider the Bank Reconciliation The bank reconciliation had been circulated prior to the meeting and was noted. Staffing It was noted that the Caretaker's sickness absence continues with the prospect of a phased return at the end of July.	
19/109 Parks & Recreation Committee	<u>To Receive a Report from the Parks and Recreation Committee</u> <i>Circulated: The minutes of the Parks and Recreation Committee held on Wednesday 3 July 2019, the following was noted:</i> ➤ A further quotation had been received for new swings at Broomfield Park for £2,750. It was proposed that this quotation be accepted by the Parish Council. ➤ The Clerk had made contact regarding an inspection of the trees. It was noted that Mr Whitehead had suggested checking the trees that had caused concern through the previous inspection specifically on roadsides i.e., The Green and Ainderby Road Leisure Park. The quotation for the work was £960 excluding VAT. It was proposed that this work be undertaken in the autumn. ➤ The Clerk had clarified the previous quotation from L&D Landscapes for work to the path at Broomfield Park. It had been confirmed that this quotation still stands. It was proposed that L&D	

	<p>Landscapes be asked to undertake the work in the Spring of 2020.</p> <ul style="list-style-type: none"> ➤ It was noted that Northallerton Junior Football Club had asked if the grass at Ainderby Road Leisure Park could be cut on a weekly basis during the summer and whether they be allowed to undertake this work. The Clerk had asked them for evidence of insurance but in the meantime would ask the grasscutting contractor how much it would cost to undertake this work on a weekly basis. ➤ War Memorial Garden weedspraying. Concern had been expressed about the extent of the weeds in the paths around the War Memorial Garden. It was noted that a further spray would take place. <p>Resolved:</p> <p>(a) That the quotation from Streetscape for new swings at a cost of £2750 be accepted. Proposed: Councillor Riggs. Seconded: Councillor Atkinson.</p> <p>(b) That the quotation from Tony Whitehead Associates to undertake a further inspection of trees of £960 including VAT be accepted and that the work be undertaken in the autumn. Proposed: Councillor Riggs. Seconded: Councillor Hardisty.</p> <p>(c) That the quotation from L&D Landscapes of £1862.91 + VAT for work to the footpath at Broomfield Park be accepted and the work be booked for spring 2020. Proposed: Councillor Riggs. Seconded: Councillor Hardisty.</p>	
<p>19/110 Projects & Planning Committee</p>	<p><u>To Receive a Report from the Projects & Planning Committee</u> <i>Circulated: The minutes of the Projects & Planning Committee meeting held on Thursday 4 July 2019 along with the updated planning information and amended action plan. The following was noted.</i></p> <ul style="list-style-type: none"> ➤ A presentation had been given by Tracey Flint (Hambleton District Council on recycling and waste management. This information had been very useful and it was suggested that an open presentation be given for members of the Parish. ➤ Three speedwatch deployments had been undertaken – one car clocked at 51 mph. Further deployments would be organised. ➤ Work on guided walks was ongoing. ➤ The quotations for the proposed sundial had been passed to the Parks and Recreation Committee for consideration. ➤ The “Adopt a Streetsign Project” had been agreed by Hambleton District Council and the Parish insurers with certain stipulations which would be included in the literature to parishioners. ➤ An application for funding from Hambleton District Council would be submitted to purchase banners, bunting and stakes. ➤ Work on the quality mark was ongoing and would be brought to Parish Council at some point in the future. ➤ The Vehicle Activated Signage at Morton on Swale had been discussed with a view to seeking clarification of how the sharing scheme worked. County Councillor Blades agreed to seek clarification and report back to the Parish Council. ➤ Councillor Smith asked for clarification regarding the planning application for the additional window on the development behind The Golden Lion. It was noted that this had now been granted. ➤ Following the disappearance of the wooden posts from The Green, this had been reported to the Police and the posts would be replaced. 	<p>DB</p>

	➤ It was noted that work to tidy the Station frontage would be undertaken.	
19/111 Joint Burial Committee	<p><u>To Receive a Report from the Joint Management Committee (N/A/Romanby JBC)</u></p> <p>Councillor Hardisty gave a verbal report.</p> <p>➤ The JBC annual inspection had been undertaken with no issues to report. Work was progressing well and the memorial wall had been completed.</p> <p>➤ As circulated, the Town Council had written to inform the Parish Council that the resolution regarding the disbandment of the JBC had been rescinded.</p> <p>Councillor Hardisty was thanked for his report.</p>	
19/112 Other Reports	<p><u>To Consider Any Other Reports from Committees or Representatives to Outside Organisations</u></p> <p>Parish Liaison Committee – Thursday 18 July 2019</p> <p>It was noted that there was a meeting of the Parish Liaison Committee to be held on Thursday 18 July 2019 to which the Chairman would be attending. If any Parish Councillor would like to attend please let him know.</p>	ALL
19/113 Committee Structure	<p><u>To Consider the Committee Structure</u></p> <p>The Chairman had written to all Parish Councillors asking for their views on the current committee structure ready for the meeting. It was noted that occasionally committees were struggling to be quorate. All views were taken into account and it was noted that the JBC and Finance Committee would need to remain as is.</p> <p><i>Resolved: That the Parks and Recreation Committee and Projects and Planning Committee meet alternative months with Parks and Recreation Committee starting on Tuesday 27 August 2019. This would be for a trial period of six months.</i></p>	
19/114 Correspondence	<p><u>To Receive Any Correspondence and Action Taken</u></p> <p>The list of correspondence received since the last meeting had been circulated and was noted.</p>	
19/115 Member Reports	<p><u>To Receive any Member Reports</u></p> <p>Councillor Davies had received a comment from a resident about the amount of pigeons. It was suggested that they contact the Environmental Health Service at Hambleton District Council for advice.</p>	
19/116 Date of the Next Meeting	<p><u>To Confirm the Date, Time and Location of the Next Meeting</u></p> <p>Tuesday 10 September 2019 commencing at 7.00 pm.</p>	ALL

There being no further business the meeting closed at 8.30 pm.

12 July 2019