

ROMANBY PARISH COUNCIL
Minutes of the Parish Council Meeting Held on Tuesday 11 June 2019
at the Parish Office/Meeting Room

Present: Chairman: Councillor S Bradnam
 Councillors: S Adsett, R Riggs, M Walton, A Smith,
 P Wilkinson, D A Atkinson, J Davies, A Deas,
 K G Hardisty, J Town
 Clerk/RFO: A W Lambert
 Police: PCSO Dougie Beveridge
 Public: County Councillor D Blades
 Public: 1 Resident

Min No.		Action
19/86 Public Session	<p><u>Public Session</u></p> <p>Parking Issues – The Green A resident from The Green was in attendance and handed a letter of concern regarding parking issues around the area of The Green. He asked whether there was anything further that the Parish Council and the Police could do. The Chairman explained the amount of work the Parish Council had undertaken regarding this issue and suggested that residents contact the Highways Authority to highlight the issues. It was noted the County Councillor Blades was meeting the new Highways Manager and would take him to the area and explain the concerns of residents and the Parish Council.</p> <p>Mulberry Vale – Parking Concern County Councillor Blades reported on the issues regarding parking at Mulberry Vale.</p> <p>Allotments County Councillor Blades was trying to trace the owner of the allotments on Romanby Road as there is an issue with overgrowing shrubbery. The Chairman stated that these allotments were privately owned but would see if he could find a contact.</p> <p>Boroughbridge Road It was noted that Boroughbridge Road would be closed on two occasions over the weekend of 22/23 June 2019 for resurfacing.</p> <p>Weedspraying Concern was expressed about the weedspraying and overgrown hedges. This was noted.</p>	SB
19/87 Business Interests	<p><u>To Note Any Declarations of Business (or other) Interests by Elected Members</u> There were no declarations of business interests.</p>	
19/88 Apologies	<p><u>To Receive Any Apologies for Absence by an Elected Member</u> Apologies had been received from Councillor P Foxton.</p>	
19/89 Minutes	<p><u>To Approve and Sign the Minutes of the Previous Meeting</u> The minutes of the meeting held on Tuesday 14 May 2019 had been circulated prior to the meeting. Resolved: That the minutes be approved as a correct record and signed by the Chairman.</p>	

19/90 Matters Arising	<p><u>To Consider Any Matters Arising from the Previous Meeting which have not been Signed Off</u> There were no matters arising.</p>	
19/91 Police Report	<p><u>To Receive a Report from the Police</u> <i>Circulated: The Police Report</i> PCSO Dougie Beveridge was in attendance and took Council through the report.</p> <p>It was noted that there was an issue with youths around Farndale Avenue play area. Residents were asked to contact the Police on 101 should they have any concerns.</p> <p>The PCSO was thanked for attending the meeting.</p>	
19/92 Governance Committee	<p><u>To Receive a Verbal Report from the Governance Committee</u> There was nothing further to report from the Governance Committee at the present time.</p>	
19/93 Finance & Resources Committee	<p><u>To Receive a Report from the Finance Committee</u> <i>To Approve the Invoices Received Since the Previous Meeting</i> <i>Circulated: The list of invoices to be paid since the last meeting for approval which were agreed unanimously.</i> <i>Proposed: Councillor Walton. Seconded: Councillor Adsett.</i></p> <p>To Consider the Bank Reconciliation The bank reconciliation had been circulated prior to the meeting and was noted.</p> <p>Finance Committee <i>Circulated: The minutes of the Finance & Resources Committee meetings on Wednesday 22 May 2019 and Wednesday 5 June 2019.</i></p> <p>It was noted that the internal controls would need to be tightened up as the financial checks by Councillors were intermittent. The rota and checklist would be circulated and Councillors were asked to make their arrangements with the Clerk on a quarterly basis.</p> <p>It was also noted that a third Green Bin Licence was required for the War Memorial Garden. It was suggested that contact be made with the Church to see if they were happy with this.</p> <p>Year End 2018 / 2019 <i>Circulated: The draft end of year bank reconciliation, the draft Statement of Assurance and draft Accounting Statements.</i></p> <p>It was noted at this point that there was still some work to do on the year end information which would be undertaken ready for the internal auditor and submission by the deadline of 1 July 2019. Any changes would be communicated to the Parish Council.</p> <p>Resolved: <i>(i) That the end of year bank reconciliation be approved.</i> <i>(ii) That the Statement of Assurance be approved.</i></p>	<p>ALL</p> <p>AD / SB</p>

	(iii) That the Year End Accounting Statements be approved. Proposed: Councillor Walton. Seconded: Councillor Wilkinson.	
19/94 Parks & Recreation Committee	<p><u>To Receive a Report from the Parks and Recreation Committee</u> The Chairman of Parks and Recreation Committee gave a verbal report and the following was noted:</p> <ul style="list-style-type: none"> ➤ Planting had been undertaken in the War Memorial Garden and the link path raised to stop any flooding. ➤ The grasscutting was being undertaken by Councillor Riggs during the absence of the Caretaker. ➤ Equipment had been purchased to enable volunteers to undertake litter-picking duties in the open spaces during the absence of the Caretaker. ➤ Repair work to the pitches had been completed on Ainderby Road Leisure Park. ➤ Correspondence from a resident on Crestbrooke regarding grasscutting had been investigated. The Clerk to contact the resident to inform her of the decision not to cut the area concerned. ➤ The issue regarding youths on Farndale play area would be resolved by removal of a piece of play equipment which would be transferred to Carroll Close. SGS had given a quotation for the work which had been accepted. ➤ The Chair to have a further site meeting with Streetscape regarding the new cradle swings. ➤ Sponsorship for Boroughbridge Road roundabout to be considered. The Clerk agreed to look out the information from previous sponsorships. ➤ Willow Beck issue with contamination – the Clerk to contact the Environment Agency to seek an assurance that the beck was safe. 	<p>ALL</p> <p>Clerk</p> <p>RR</p> <p>RR</p> <p>Clerk</p> <p>Clerk</p>
19/95 Projects & Planning Committee	<p><u>To Receive a Report from the Projects & Planning Committee</u> The Chair of Projects and Planning Committee gave a verbal report. It was noted that the meeting had not been quorate.</p> <ul style="list-style-type: none"> ➤ Speedwatch deployment had been undertaken and future deployments planned. ➤ Further signage in the village would be considered at the July meeting. ➤ The “Adopt a Street Sign” had been given approval by Hambleton District Council. 	
19/96 Joint Burial Committee	<p><u>To Receive a Report from the Joint Management Committee (N/A/Romanby JBC)</u> The JBC had met on Tuesday 4 June 2019 and the following was noted:</p> <ul style="list-style-type: none"> ➤ Councillor Claire Palmer had been elected as Chair with Councillor Kevin Hardisty as Vice-Chair. ➤ Work to the memorial wall was ongoing and the cemetery was running well. ➤ The gates had been repaired. ➤ There were some issues to resolve regarding the work with Kirklevington Prison. ➤ There will be a health and safety inspection in July. ➤ The year-end accounts had been agreed. 	

	Councillor Hardisty was thanked for his report.	
19/97 Other Reports	<p><u>To Consider Any Other Reports from Committees or Representatives to Outside Organisations</u></p> <p>YLCA It was noted that the next meeting of the Hambleton YLCA was the following Wednesday and would be attended by the Chairman.</p> <p>Northallerton Town Football Club – Presentation Councillor Hardisty and the Clerk had attended the presentation by the Football Club regarding their plans for extending the building. They had asked to present to Council at a future meeting. It was suggested that they be invited to the July meeting.</p>	<p>SB</p> <p>Clerk</p>
19/98 Correspondence	<p><u>To Receive Any Correspondence and Action Taken</u></p> <p>The list of correspondence received since the last meeting had been circulated and was noted:</p>	
19/99 Member Reports	<p><u>To Receive any Member Reports</u></p> <p>Councillor Davison asked for clarification regarding an area of grass near the Dental Surgery. It was noted that the area of concern was the responsibility of Broadacres.</p>	
19/100 Date of the Next Meeting	<p><u>To Confirm the Date, Time and Location of the Next Meeting</u></p> <p>Wednesday 10 July 2019 (note Wednesday not Tuesday) – apologies from Councillor Town.</p>	ALL

There being no further business the meeting closed at 8.15 pm.

28 June 2019