

**ROMANBY PARISH COUNCIL**  
**Minutes of the Parish Council Annual Meeting Held on Tuesday 14 May 2019**  
**at the Parish Office/Meeting Room**

Present: Chairman: Councillor S Bradnam  
Councillors: S Adsett, R Riggs, M Walton, A Smith,  
P Wilkinson, D A Atkinson, J Davies, A Deas,  
P Foxton  
Clerk/RFO: A W Lambert  
Police: PCSO Emily Knights  
Public: County Councillor D Blades  
Peter Broughton

Min No.		Action
<b>19/68 Election of Chair</b>	<p><u>To Receive Nominations and Elect a Chair for the Forthcoming Year</u>  Councillor Stuart Bradnam was nominated to be Chairman for the forthcoming year. As there were no other nominations he was duly elected.  <b><i>Proposed: Councillor Wilkinson. Seconded: Councillor Smith.</i></b></p> <p>The Chairman signed the declaration of office.</p>	
<b>19/69 Business Interests</b>	<p><u>To Note Any Declarations of Business (or other) Interests by Elected Members</u>  There were no declarations of business interests.</p>	
<b>19/70 Apologies</b>	<p><u>To Receive Any Apologies for Absence by an Elected Member</u>  Apologies had been received from Councillors K G Hardisty and J Town.</p>	
<b>19/71 Police Report</b>	<p><u>To Receive a Report from the Police</u>  <b><i>Circulated: The Police Report</i></b>  PCSO Emily Knights was in attendance and took Council through the report.</p> <p>It was noted that investigations were ongoing following the tragic incident in the town.</p> <p>The Chairman asked the meeting to note that over the coming month the Parish Council would need to be vigilant to ensure that travellers did not use parish sites and they were to be encouraged to use registered sites. The PCSO asked that if there was any intelligence that this should be passed to the police.</p> <p>The Clerk asked the PCSO to note that the gatekeeper had been given some verbal abuse by a gang of youths at Ainderby Road Leisure Park the previous evening. Again, the PCSO asked that if there were any issues of this nature that they should be reported to 101.</p> <p>The PCSO was thanked for attending the meeting.</p>	
<b>19/72 Public Session</b>	<p><u>Public Session</u>  Councillor David Blades informed the Parish Council that Fiona Coleman would be able to attend the Projects and Planning Committee on Thursday 6 June 2019 to talk about affordable housing.</p>	

	<p>The Chairman of Parks and Recreation informed the Parish Council that he and the Clerk had met a member of the public on site at Sandy Bank to look at a location for a new bench. Following discussion the location had been agreed and subject to NYCC licence agreement asked the Parish Council to agree the purchase.</p> <p>Councillor Foxton suggested that the “Restarting Hearts” organisation be asked whether there is a defibrillator planned for that area.</p> <p><b><i>Resolved: That subject to NYCC agreement a new bench be purchased to be placed on Mill Hill Lane near to Sandy Bank. The Clerk to contact “Restarting Hearts” to see if there was a plan to locate a defibrillator in the area.</i></b></p> <p><b><i>Proposed: Councillor Riggs. Seconded: Councillor Adsett.</i></b></p>	Clerk
19/73 Appointments	<p><u>To Make Appointments for the Forthcoming Year</u></p> <p><b>Vice-Chair</b> Councillor Deas. <b><i>Proposed: Councillor Riggs. Seconded: Councillor Atkinson.</i></b></p> <p><b>Finance &amp; Resources Committee</b> Chair: Councillor Walton. <b><i>Proposed: Councillor Wilkinson. Seconded: Councillor Atkinson</i></b></p> <p><b>Parks &amp; Recreation Committee</b> Chair: Councillor Riggs. <b><i>Proposed: Councillor Adsett. Seconded: Councillor Smith</i></b></p> <p><b>Projects &amp; Planning Committee</b> Chair: Councillor Smith. <b><i>Proposed: Councillor Riggs. Seconded: Councillor Walton</i></b></p> <p><b>Joint Burial Board</b> Councillor Hardisty Councillor Walton Councillor Adsett Councillor Wilkinson</p> <p><b>Governance Committee</b> Chairs of Committees plus Chairman and Vice-Chairman of Parish Council</p> <p><b>YLCA Representatives (Hambleton Branch)</b> Councillor Bradnam Councillor Deas Councillor Wilkinson (Reserve)</p> <p><b><i>Resolved: That the above appointments be made.</i></b></p>	
19/74 Minutes	<p><u>To Approve and Sign the Minutes of the Previous Meeting</u> The minutes of the meeting held on Tuesday 9 April 2019 had been circulated prior to the meeting.</p> <p><b><i>Resolved: That the minutes be approved as a correct record and signed by the Chairman.</i></b></p>	
19/75 Matters Arising	<p><u>To Consider Any Matters Arising from the Previous Meeting which have not been Signed Off</u> It was noted that the Rotary Club had placed the bench at Howden</p>	

	Bridge.	
<b>19/76 Policies / Standing Orders</b>	<p><u>To Agree / Confirm Policies / Standing Orders</u> The Parish Council standing orders had been cross-referenced with YLCA updates, amended and updated in September 2018. All other policies continue to be work in progress as part of the Parish Council Quality Award Scheme.</p> <p><b><i>Resolved: That the Parish Council Standing Orders be adopted.</i></b></p>	
<b>19/77 Governance Committee</b>	<p><u>To Receive a Verbal Report from the Governance Committee</u> There was nothing further to report from the Governance Committee.</p>	
<b>19/78 Finance &amp; Resources Committee</b>	<p><u>To Receive a Report from the Finance Committee</u> <b>To Approve the Invoices Received Since the Previous Meeting</b></p> <p><b><i>Circulated: The list of invoices to be paid since the last meeting for approval which were agreed unanimously.</i></b> <b><i>Proposed: Councillor Walton. Seconded: Councillor Atkinson.</i></b></p> <p><b>To Consider the Bank Reconciliation</b> The bank reconciliation had been circulated prior to the meeting and was noted.</p>	
<b>19/79 Parks &amp; Recreation Committee</b>	<p><u>To Receive a Report from the Parks and Recreation Committee</u> The Chairman of Parks and Recreation Committee gave a verbal report - the following was noted:</p> <ul style="list-style-type: none"> <li>➤ Following the inspection training by Councillors Riggs and Foxton, it was suggested that Councillor Riggs and Councillor Foxton undertake all play equipment monthly inspections and that other Parish Councillors undertake the visual inspections of open spaces. The Chairman also suggested that he attends further training which would enable him to undertake quarterly inspections of play equipment with the annual inspection by a suitably qualified contractor. This would save the Parish Council approximately £1500 per annum in inspection fees. The cost of the course would be £550.00.</li> <li>➤ Correspondence had been received from a resident at Carroll Close regarding the play equipment in that area. It was suggested that this be considered as part of the spending for 2020 – 2021 financial year.</li> <li>➤ Work on Ainderby Road Leisure Park field has commenced.</li> <li>➤ It was noted that there had been an incident at the weekend whereby the Northallerton Junior Football Club had taken it upon themselves to cut the field some of which had been undertaken whilst the children were playing football. The Chairman had asked them to refrain from doing this with immediate effect. The Clerk was asked to write to them to ask them not to do this and that if there was any grasscutting required to contact the Parish Council.</li> <li>➤ Work was currently ongoing to seek funding streams for a multi-area pitch and possible extension to the car park at Ainderby Road Leisure Park along with alterations to the Pavilion. Consultation with the Parish would need to be undertaken prior to any proposed work.</li> </ul>	

	<p><b>Resolved:</b></p> <p>a) <i>That Councillor Riggs attend further training to undertake quarterly Parish inspections on play equipment.</i></p> <p>b) <i>That play equipment for Carroll Close be considered as part of the estimates for 2020/21.</i></p> <p>c) <i>That the Clerk to write to Northallerton Junior Football Club regarding grasscutting.</i></p>	
<b>19/80 Projects &amp; Planning Committee</b>	<p><u>To Receive a Report from the Projects &amp; Planning Committee</u> The Chair of Projects &amp; Planning Committee gave a verbal report – the following was noted:</p> <ul style="list-style-type: none"> <li>➤ The additional noticeboard for Mill Hill Lane had been ordered.</li> <li>➤ Re-cycling would be an agenda item for the next Projects &amp; Planning Committee along with Affordable Housing.</li> <li>➤ The planning application for the Land behind The Golden Lion would be discussed by Councillor Wilkinson with the Planning Authority.</li> <li>➤ The Community Speedwatch dates had been distributed to volunteers.</li> </ul>	<b>PW</b>
<b>19/81 Joint Burial Committee</b>	<p><u>To Receive a Report from the Joint Management Committee (N/A/Romanby JBC)</u> It was noted that the next meeting of the Joint Management Committee would be held on Tuesday 4 June 2019.</p>	<b>JBC</b>
<b>19/82 Other Reports</b>	<p><u>To Consider Any Other Reports from Committees or Representatives to Outside Organisations</u> The Chairman had attended the Executive Board of the YLCA with the focus being on the process for the Council Elections. It was also noted that an appointment had been made to the YLCA team and that an evening telephone service was in operation on a weekly basis.</p>	
<b>19/83 Correspondence</b>	<p><u>To Receive Any Correspondence and Action Taken</u> The list of correspondence received since the last meeting had been circulated and was noted:</p> <p>Correspondence from parishioners and a telephone call regarding “no ball games” signage in the parks and open spaces was discussed. It was noted that as this was not enforceable that the decision to remove all signage stands. Parishioners are encouraged to call the police on 101 if they are having problems as this is classed as anti-social behaviour.</p>	
<b>19/84 Member Reports</b>	<p><u>To Receive any Member Reports</u> There were no member reports.</p>	
<b>19/85 Future Meeting Dates</b>	<p><u>To Confirm the Date, Time and Location of the Next Meeting</u> The list of further Parish Council meetings and committee meetings had been circulated and were noted.</p>	<b>ALL</b>

There being no further business the meeting closed at 8.15 pm.

14 May 2019