

**ROMANBY PARISH COUNCIL**  
**Minutes of the Parish Council Meeting Held on Tuesday 12 March 2019**  
**at the Parish Office/Meeting Room**

Present: Chairman: Councillor S Bradnam  
Councillors: S Adsett, K G Hardisty, R Riggs, M Walton,  
A Smith, P Wilkinson, D A Atkinson, J Davies,  
J Town, A Deas  
Clerk/RFO: A W Lambert  
Public: County Councillor D Blades

Min No.		Action
<b>19/33 Business Interests</b>	<u>To Note Any Declarations of Business (or other) Interests by Elected Members</u> There were no declarations of business interests.	
<b>19/34 Apologies</b>	<u>To Receive Any Apologies for Absence by an Elected Member</u> Apologies were received from Councillor P Foxton	
<b>19/35 Public Session</b>	<u>Public Session</u> There was no public present.	
<b>19/36 Police Report</b>	<u>Police Report</u> <b><i>Circulated: A written report from the Police.</i></b> The report was noted. It was suggested that the information regarding fraudster activity around the area should be posted on the Parish website and Facebook page. The information about "No Cold Calling" zones would be circulated to the Parish Council.	<b>Clerk</b>
<b>19/37 Minutes</b>	<u>To Approve and Sign the Minutes of the Previous Meeting</u> The minutes of the meeting held on Tuesday 12 February 2019 had been circulated prior to the meeting. <b><i>Resolved: That the minutes be approved as a correct record and signed by the Chairman.</i></b>	
<b>19/38 Matters Arising</b>	<u>To Consider Any Matters Arising from the Previous Meeting which have not been Signed Off</u> There were no matters arising.	
<b>19/39 Governance Committee</b>	<u>To Receive a Verbal Report from the Governance Committee</u> The final draft of the Lone Working Policy would be discussed at the next Parish Council meeting.	<b>Gov.</b>
<b>19/40 Finance &amp; Resources Committee</b>	<u>To Receive a Report from the Finance Committee</u> <b>To Approve the Invoices Received Since the Previous Meeting</b>  <b><i>Circulated: The list of invoices to be paid since the last meeting for approval which were agreed unanimously.</i></b> <b><i>Proposed: Councillor Walton. Seconded: Councillor Atkinson.</i></b>  <b>To Consider the Bank Reconciliation</b> The bank reconciliation had been circulated prior to the meeting and was noted.  It was also noted that there were some outstanding finance checks by the	

	Parish Council which would be resolved.	
<b>19/41 Parks &amp; Recreation Committee</b>	<p><u>To Receive a Report from the Parks and Recreation Committee</u>  <b><i>Circulated: The minutes of the Parks and Recreation Committee held on Tuesday 25 February 2019 and the following noted:</i></b></p> <ul style="list-style-type: none"> <li>➤ The inspection report for the parks equipment had been received. There were minor issues to be resolved and the cradle swings to be replaced at Broomfield Park.</li> <li>➤ The conifers had been removed from Orchard Court.</li> <li>➤ The hedgecutting contract had now been completed. A new contract would be drawn up for the next four years.</li> <li>➤ Flagstones at the path on The Green had been damaged and correspondence received regarding an accident. The flagstones had now been repaired. This footpath, the footpath near the shop and the footpath from Broomfield Avenue to Broomfield Park would be routinely inspected as part of the parks and open spaces inspections.</li> <li>➤ The next Parks and Recreation Committee meeting would now be held on Tuesday 19 March 2019.</li> <li>➤ Councillors had adopted a park or open space to inspect on a regular basis.</li> </ul>	
<b>19/42 Projects &amp; Planning Committee</b>	<p><u>To Receive a Report from the Projects &amp; Planning Committee</u>  <b><i>Circulated: The minutes of the Projects and Planning Committee meeting held on Thursday 7 March 2019 and the following noted:</i></b></p> <ul style="list-style-type: none"> <li>➤ Amendment to Jennifer's name on the draft minutes.</li> <li>➤ The action plan had been considered and updated to include the Sundial project and a Christmas event on Sunday 22 December.</li> <li>➤ The resilience plan had been updated and submitted to the North Yorkshire County Council.</li> <li>➤ Planning application log considered and noted.</li> </ul>	
<b>19/43 Joint Burial Committee</b>	<p><u>To Receive a Report from the Joint Management Committee (N/A/Romanby JBC)</u>  <b><i>Circulated: The minutes of the December JBC meeting.</i></b> Councillor Hardisty gave a verbal report on the meeting held on 5 March 2019 and the following was noted:</p> <ul style="list-style-type: none"> <li>➤ The Clerk's report was agreed.</li> <li>➤ Tender for the memorial wall had been accepted with work commencing in due course.</li> <li>➤ Wording agreed for information signs for the chapels.</li> <li>➤ Discussion about the items on graves which had been deferred.</li> <li>➤ Staffing levels at the cemetery had been considered.</li> <li>➤ The Clerk's working location had been considered.</li> </ul>	
<b>19/44 Other Reports</b>	<p><u>To Consider Any Other Reports from Committees or Representatives to Outside Organisations</u>  The Hambleton Branch of the YLCA had met on 20 February 2019 and had considered none notification of planning application. An officer of the HDC planning authority had been invited to the next YLCA meeting.</p>	
<b>19/45 Correspondence</b>	<p><u>To Receive Any Correspondence and Action Taken</u>  The list of correspondence received since the last meeting had been circulated and was noted:</p> <ul style="list-style-type: none"> <li>➤ A further allotment query was noted.</li> <li>➤ Consideration was given as to whether a response to the consultation about the down-grading of services at the Friarage should be</li> </ul>	

	submitted by the Parish Council. It was agreed to flag the consultation on social media. The Chair and Clerk to write a form of words to send as part of the consultation.	<b>Chair / Clerk</b>
<b>19/46 Member Reports</b>	<u>To Receive any Member Reports</u> Parish Councillors were reminded of the deadline to submit their Parish Council election packs.	
<b>19/47 Future Meeting Dates</b>	<u>To Confirm the Date, Time and Location of the Next Meeting</u> The following dates had been agreed for future Parish Council meetings: Tuesday 9 April 2019 (Annual Assembly) Tuesday 14 May 2019 (Annual Meeting)  All meetings to commence at 7.00 pm.	<b>ALL</b>

There being no further business the meeting closed at 8.05 pm.

15 March 2019