**Licence for the Use of Football Pitch at**

 **Broomfield Park, Romanby**

**“The Council” : Romanby Parish Council**

**“The Hirer” : [** *Registered Name of* **] Football Club**

**“The Football Club” : [** *Registered Name of* **] Football Club**

**“The Pitch” : Such pitch as may be specified by the Council and [***shared with**other Football Club***]**

**“Licence Fee” : £300.00 for the season**

**"The Bond" : £325.00**

**The Council lets and the Hirer takes the pitch for the benefit of the Club for the 2016/17 season subject to the following terms:-**

1. THE COUNCIL SHALL:
	1. **monitor the conduct** of the Football Club generally and specifically in relation to adherence to these terms;
	2. **determine compliance with these terms and impose penalties** against the bond provided by the Football Club for non-compliance with these terms. The standard penalty will be the forfeiture of £25 in the first instance and £50 for every further incident until the bond is exhausted. The licence for the Football Club will be cancelled at the final occasion and the relevant Football Association authorities informed;
	3. may order the Football Club from the pitch and cancel this licence on giving seven (7) days notice in writing for any breach of these conditions;
	4. Any dispute regards these terms will be determined by the Parks and Recreation Committee of the Council and any decision of the Committee shall be final and binding. The Committee may ask the relevant Football Club representatives to attend a meeting to discuss conduct issues with the expectation that they will attend;
	5. regularly, at its discretion, maintain and cut the grass during the growing season;
	6. make available car parking facilities as may be specifically designated;
	7. not be liable for any damage, injury, loss, theft, costs, claims for loss of use of a pitch or in any other way liable to the hirer for compensation arising out of this licence;
	8. provide goal posts.
2. THE HIRER SHALL:
	1. pay to the Council a **non refundable licence fee of £300.00** for the season;
	2. provide the Council with a **refundable bond of £325.00** to be held by the Council against compliance with these terms and conditions. The Council may impose penalties against this bond (see 1 b) above). The balance, if any, will be returned to the Football Club on 1 July 2017;
	3. provide the Council (Annex A) with full contact details of two club officials who accept responsibility for compliance by the Football Club with these terms, together with the details of the person to be responsible for clearing the pitch after a match;
	4. Annex A to these terms must be completed and returned to the Council by **1 July 2016** **at the latest** with,
		1. a signed copy of these terms; and
		2. the full payment required **in cleared funds;**
		3. The Football Club must also comply with Conditions 2f)i) and 2f)ii) by **1 August 2016** at the latest;
	5. indemnify the Council against any costs, claims, demands, loss or damage made or sustained by the Football Club, opposing teams, officials or any spectators;
	6. adequately insure the Football Club and its players and spectators
		1. in respect of injury, loss, theft, damage;
		2. produce a copy of the Policy to the Council with the receipt for the current annual premium;
		3. maintain the level of insurance cover throughout the period of this licence;
		4. produce evidence to the Council, upon demand, to demonstrate that the insurance remains in force;
	7. arrange by agreement with the sharing Football Club and relevant football authorities to play at matches on alternate weeks or on such other occasions as agreed in advance with the Council;
	8. give notice of all fixtures including kick off times to the Council prior to the start of the season in both hard copy and digitally in an acceptable and readable form. Details of any mid-week or additional matches, with kick-off times must be provided to the Council at least three (3) working days before the game;
	9. abide with Byelaws and general legislation relating to Broomfield Park, with particular notice never to allow spectators or others to
		1. bring into and remain with dogs (other than registered guide or assistance dogs); or
		2. drive motor vehicles of any description within the Park;
	10. not to place any structure, shed or caravan on the Park without the prior written consent of the Council;
	11. not to play at matches when directed not to do so by the Council due to the condition of the pitch or other reason;
	12. remove goal posts from pitch after each match and securely lock to the docking post, to prevent damage and to allow maintenance work;
	13. only mark the pitch out according to the Football League Association rules;
	14. only permit their own Football Club to use the pitch allocated as shown in the agreed fixture list notified to the Council;
	15. take all reasonable steps to ensure that those attending or participating at matches involving the Football Club do not cause a nuisance or offence to others, damage to Council or other property or leave litter;
	16. **Failure to comply with these conditions will incur a penalty against the bond or the forfeiture or refusal to grant the licence ;**

**THE COUNCIL MAY ORDER THE HIRER AND FOOTBALL CLUB FROM THE GROUND for any breach of THE TERMS OF this licence.**

Signed by (on behalf of the Council) : Amanda Lambert, Clerk

Signed by (on behalf of the Hirer) : for [*FOOTBALL CLUB*]

PRINT NAME

Dated:

**Licence for the Use of Football Pitch at**

 **Broomfield Park, Romanby ANNEX A**

This Annex relates to and forms part of the licence.

**To be completed and returned by 1 July 2016**

**[** *Registered Name of* **] Football Club**

**Designated Contact 1:**

|  |  |  |
| --- | --- | --- |
| Name \* |  |  |
| Address \* |  |
|  |  |
| Contact Telephone \* | Mobile: | Other: |
| Position in Club |  |

**Designated Contact 2:**

|  |  |  |
| --- | --- | --- |
| Name \* |  |  |
| Address \* |  |
|  |  |
| Contact Telephone \* | Mobile: | Other: |
| Position in Club |  |

**Person responsible for clearing pitch after a match:**

|  |  |  |
| --- | --- | --- |
| Name \* |  |  |
| Address \* |  |
|  |  |
| Contact Telephone \* | Mobile: | Other: |
| Position in Club |  |

**Check List - by 1 July at the latest**

We have attached:

1. Signed copy of Licence

2. Licence Fee £300.00

3. Bond £325.00

4. Insurance details and copy of Certificate of Insurance (by 1 August 2016)

**Romanby Parish Council use:**

All Documents seen and copies attached

Fee and Bond banked on

Details of any penalty imposed attached

Balance of Bond at 1 July 2017 £ returned to on

Signed Amanda Lambert, Clerk