

ROMANBY PARISH COUNCIL
Minutes of the Parish Council Meeting Held on Tuesday 12 June 2018
at the Parish Office/Meeting Room

Present: Chairman: Councillor S Bradnam
 Councillors: M Walton, J Town, P Wilkinson, A Deas, K G Hardisty,
 D A Atkinson, J Davies, S Adsett, A Smith
 Clerk/RFO: A W Lambert

Min No.		Action
18/82 Business Interests	<u>To Note Any Declarations of Business (or other) Interests by Elected Members</u> Councillor A Deas – Planning (if discussed).	
18/83 Apologies	<u>To Receive Any Apologies for Absence by an Elected Member</u> Apologies were received from Councillors R Riggs and P Foxton.	
18/84 Minutes	<u>To Approve and Sign the Minutes of the Previous Meeting</u> The minutes of the meeting held on Tuesday 8 May 2018 were agreed as a correct record and signed by the Chairman. Proposed: Councillor Hardisty. Seconded: Councillor Adsett.	
18/85 Matters Arising	<u>To Consider Any Matters Arising from the Previous Meeting which have not been Signed Off</u> Code of Conduct The Code of Conduct had been uploaded onto the back office for consideration by Members. Members present signed to say they would adhere to the terms of the Code of Conduct. The confidential set of minutes were shared at the meeting and agreed.	
18/86 Police Report	<u>To Receive a Report from the Police</u> Circulated: A written report from the Police. The report was noted. It was suggested that the Police be invited to be present at the Re-dedication Event to advertise their initiative on the prevention of fraud.	Clerk
18/87 Governance Committee	<u>To Receive a Verbal Report from the Governance Committee</u> The Governance Committee had not met but the following documents had been uploaded on to the back office for consideration: ➤ Privacy Policy for Residents ➤ Privacy Policy for Staff ➤ Standing Orders Resolved: That the above documents be adopted and uploaded onto the website. Proposed: Councillor Bradnam. Seconded: Councillor Deas.	SB
18/88 Finance & Resources Committee	<u>To Receive a Report from the Finance Committee</u> To Approve the Invoices Received Since the Previous Meeting Circulated: The list of invoices to be paid since the last meeting for approval which were agreed unanimously. Proposed: Councillor Walton. Seconded: Councillor Adsett.	

	<p>To Approve the Year End Accounts Circulated: The Year End Accounts 2017-2018 Councillor Walton suggested two additions for the following year:</p> <ul style="list-style-type: none"> ➤ A summary of income over expenditure. ➤ Detail of spending under each budget heading. <p>Resolved: That the year end accounts for 2017-2018 be approved.</p> <p>To Approve the Annual Statement of Assurance Circulated: The Annual Statement of Assurance for consideration. All the statements were read out to Council and all questions were answered.</p> <p>Resolved: That the Annual Statement of Assurance be approved.</p> <p>Circulated: The Accounting Statements 2017/18. Resolved: That the accounting statements for 2017/18 be approved.</p>	
18/89 Parks & Recreation Committee	<p><u>To Receive a Report from the Parks and Recreation Committee</u> Circulated: The minutes of the Parks & Recreation Committee held on Tuesday 29 May 2018 and the following noted:</p> <ul style="list-style-type: none"> ➤ There was ongoing work to ascertain the ownership of Orchard Court land. ➤ Parks inspections by Councillors will commence after the summer. ➤ The work to the footpath at Broomfield Park was on hold due to a new contractor required. ➤ The contractor to re-surface the golden gravel at the War Memorial Garden. An estimate to tarmac the link footpath was being sought. ➤ The Willowbeck Football Club had requested to hire Broomfield Park football pitch. This was agreed. ➤ An update of the FOI request was given and had been completed. 	
18/90 Projects & Planning Committee	<p><u>To Receive a Report from the Projects & Planning Committee</u> Circulated: The minutes of the Projects & Planning Committee held on Thursday 7 June 2018 and the following noted:</p> <p>Re-dedication Event – 1 July 2018</p> <ul style="list-style-type: none"> ➤ The Chairman had drafted the programme for consideration. Further work would be undertaken over the next few days. Three estimates had been sought for printing. ➤ Scouts, WI and Busy Buddies were on standby as volunteers for programme distribution and on the day of the event. ➤ A meeting to take place on 20 June 2018 to make final arrangements. 	ALL
18/91 Joint Burial Committee	<p><u>To Receive a Report from the Joint Management Committee (N/A/Romanby JBC)</u> Circulated: The minutes of the March Joint Management Committee meeting. Councillor Hardisty gave an update on the work of the Joint Burial Committee. The updated membership of the JBC was noted. The JBC had circulated a press statement which the Parish Council was asked to upload to the website. This was agreed.</p>	SB
18/92	<u>To Consider Any Other Reports from Committees or Representatives to</u>	

Other Reports	<u>Outside Organisations</u> The Chairman asked Members to note the YLCA White Rose Update which had been circulated that day.	
18/03 Re-dedication Event	<u>To Consider the Re-dedication Event</u> The event had been discussed earlier in the meeting.	
18/93 Correspondence	<u>To Receive Any Correspondence and Action Taken</u> The list of correspondence received since the last meeting had been circulated and was noted. At this point Councillor Hardisty asked to place on record thanks to the Clerk and Chairman of Parks and Recreation for their swift action to ensure the Travellers left Oak Tree Drive open space as quickly as possible.	
18/94 Member Reports	<u>To Receive any Member Reports</u> There were no reports to note.	
18/95 Future Meeting Dates	<u>To Confirm the Date, Time and Location of the Next Meeting</u> The following dates were agreed for future Parish Council meetings: Tuesday 10 July 2018 Tuesday 11 September 2018 Tuesday 9 October 2018 Tuesday 13 November 2018 Tuesday 11 December 2018 Tuesday 8 January 2019 Tuesday 12 February 2019 Tuesday 12 March 2019 Tuesday 9 April 2019 (Annual Assembly) Tuesday 14 May 2019 (Annual Meeting) All meetings to commence at 7.00 pm.	ALL

There being no further business the meeting closed at 8.45 pm.

12 June 2018