

ROMANBY PARISH COUNCIL
Minutes of the Annual Parish Council Meeting Held on Tuesday 8 May 2018
at the Parish Office/Meeting Room

Present: Chairman: Councillor S Bradnam
 Councillors: M Walton, J Town, P Wilkinson, A Deas, R Riggs,
 K G Hardisty, D A Atkinson, J Davies, S Adsett,
 A Smith
 Clerk/RFO: A W Lambert
 Public: County Councillor D Blades

Min No.		Action
18/65 Election of Chair	<u>To Receive Nominations and Elect a Chair for the Forthcoming Year</u> A nomination was received for Councillor Bradnam to continue as Chairman for the forthcoming year. As there were no other nominations he was duly elected. Proposed: Councillor Wilkinson. Seconded: Councillor Adsett. At this point Councillor Bradnam signed the declaration of office.	
18/66 Business Interests	<u>To Note Any Declarations of Business (or other) Interests by Elected Members</u> There were no declarations of business or other interests.	
18/67 Apologies	<u>To Receive Any Apologies for Absence by an Elected Member</u> There were no apologies.	
18/68 Appoint- ments	<u>To Make Appointments for the Forthcoming Year</u> Vice-Chair A nomination was received for Councillor Deas to continue as Vice-Chair for the forthcoming year. As there were no other nominations he was duly elected. Proposed: Councillor Hardisty. Seconded: Councillor Smith. Committees: <i>The Chairman is an ex officio member of all committees.</i> Finance & Resources Committee: Councillor Walton was elected as Chairman. Proposed: Councillor Hardisty. Seconded: Councillor Adsett. Members: Councillors Hardisty, Atkinson, Wilkinson Parks & Recreation Committee: Councillor Riggs was elected as Chairman. Proposed: Councillor Adsett. Seconded: Councillor Hardisty. Members: Councillors Adsett, Deas Projects & Planning Committee: Councillor Smith was elected as Chair. Proposed: Councillor Hardisty. Seconded: Councillor Riggs. Members: Councillors Adsett, Hardisty, Davies, Deas Joint Burial Committee: Councillors Walton, Adsett, Hardisty and Wilkinson. It was noted that if the new Councillor wished to join the Burial Committee Councillor Wilkinson would step down. Governance Committee: Councillors Bradnam (Chair), Deas, Walton, Smith and Riggs.	

	<p>It was agreed that Councillor Town be invited to all committee meetings.</p> <p>YLCA Representatives (Hambleton): Councillors Bradnam and Deas.</p> <p>Parish Liaison Committee: Councillors Bradnam and Deas.</p> <p>Northallerton & Villages Community Forum: Councillors Hardisty and Smith.</p>	
18/69 Minutes	<p><u>To Approve and Sign the Minutes of the Previous Meeting</u> The minutes of the meeting held on Thursday 6 April 2017 were agreed as a correct record and signed by the Chairman. Proposed: Councillor Hardisty. Seconded: Councillor Deas.</p>	
18/70 Matters Arising	<p><u>To Consider Any Matters Arising from the Previous Meeting which have not been Signed Off</u> Parish Council Vacancy It was noted that one nomination had been received for the Parish Council Vacancy from Phil Foxtan. The Chairman read out his email. Resolved: That Phil Foxtan be co-opted onto the Parish Council with immediate effect. Proposed: Councillor Bradnam. Seconded: Councillor Atkinson.</p> <p>Planning It was noted that the planning permission for a development to the rear of The Golden Lion had been granted.</p>	
18/71 Policies / Standing Orders	<p><u>To Agree Policies / Confirm Standing Orders</u> It was noted that the Governance Committee had reviewed the Standing Orders and cross referenced them with updates from the YLCA. These will need to be amended once the GDPR regulations come into place.</p>	
18/72 Police Report	<p><u>To Receive a Report from the Police</u> Circulated: A written report from the Police. The Police report was noted.</p>	
18/73 Governance Committee	<p><u>To Receive a Verbal Report from the Governance Committee</u> The Governance Committee had met on Wednesday 25 April 2018 and considered the following:</p> <ul style="list-style-type: none"> ➤ Terms of Reference – to be agreed by each Committee at their first meeting of the year. ➤ Standing Orders ➤ GDPR audit – further work being undertaken. ➤ Code of Conduct – Clerk to circulate for information and then to be signed off at the next meeting. ➤ Equalities and Diversity Policy – in draft form. 	<p>Comm.</p> <p>Gov.</p> <p>Clerk</p>
18/74 Finance & Resources Committee	<p><u>To Receive a Report from the Finance Committee</u> To Approve the Invoices Received Since the Previous Meeting</p> <p>Circulated: The list of invoices to be paid since the last meeting for approval which were agreed unanimously. Proposed: Councillor Walton. Seconded: Councillor Hardisty.</p> <p>It was noted that a 2% pay rise had been agreed for Local Council employees and as such would need to be ratified at the meeting.</p>	

	<p>Resolved: That the three employees would receive a 2% pay increase with effect from 1 April 2018.</p> <p>The Chairman of the Finance & Resources Committee asked that the new finance checklist and rota be noted and that the checks be undertaken on a three monthly basis.</p>	
<p>18/75 Parks & Recreation Committee</p>	<p><u>To Receive a Report from the Parks and Recreation Committee</u> Circulated: The minutes of the Parks & Recreation Committee held on Tuesday 24 April 2018 and the following noted:</p> <ul style="list-style-type: none"> ➤ The fence at the Pack Horse Bridge had been repaired by the Community Payback Team. ➤ The water supply to the War Memorial Garden would be installed on Wednesday 16 May 2018. ➤ Complaints had been received about the path at the War Memorial Garden. Quotations for tarmac would be sought. ➤ A funding bid had been submitted for free hedging. 	
<p>18/76 Projects & Planning Committee</p>	<p><u>To Receive a Report from the Projects & Planning Committee</u> Circulated: The minutes of the Projects & Planning Committee held on Thursday 3 May 2018 and the following noted:</p> <ul style="list-style-type: none"> ➤ Community Speedwatch - The Community Speedwatch deployments were currently on hold due to an issue with the radar gun. More deployments would be set up once the Parish Council was assured that all risk assessments had been updated. ➤ Re-dedication Event – Insurance was in place for the event to be held on Sunday 1 July 2018. The Just Giving page for the Tommies had reached £861.00 which was 55% of the total required. ➤ Boundary Signage – The work to install two signs would be undertaken on Tuesday 15 May 2018. ➤ Tour de Yorkshire – The event had been a great success and the Parish Council had received an award for their efforts in decorating the village. 	
<p>18/77 Joint Burial Committee</p>	<p><u>To Receive a Report from the Joint Management Committee (N/A/Romanby JBC)</u> Resolution under LGA 1972, Part VA, Para 100A, was made (to exempt Press and Public)</p> <p>Confidential Item Resolved: To return to normal business.</p>	
<p>18/78 Other Reports</p>	<p><u>To Consider Any Other Reports from Committees or Representatives to Outside Organisations</u> There were no other reports to note.</p>	
<p>18/79 Correspon d-ence</p>	<p><u>To Receive Any Correspondence and Action Taken</u> The list of correspondence received since the last meeting had been circulated and was noted.</p>	
<p>18/80 Member Reports</p>	<p><u>To Receive any Member Reports</u> There were no reports to note.</p>	

<p>18/81 Future Meeting Dates</p>	<p><u>To Confirm the Date, Time and Location of the Next Meeting</u> The following dates were agreed for future Parish Council meetings: Tuesday 12 June 2018 Tuesday 10 July 2018 Tuesday 11 September 2018 Tuesday 9 October 2018 Tuesday 13 November 2018 Tuesday 11 December 2018 Tuesday 8 January 2019 Tuesday 12 February 2019 Tuesday 12 March 2019 Tuesday 9 April 2019 (Annual Assembly) Tuesday 14 May 2019 (Annual Meeting)</p> <p>All meetings to commence at 7.00 pm.</p>	<p>ALL</p>
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There being no further business the meeting closed at 8.10 pm.

20 May 2018